Company: Richardson Electronics, Ltd.



# Type: Full Time (2<sup>nd</sup> shift)

Job Description: Program, set up and operate a variety of machine tools and milling machines to machine metallic work pieces.

## Job Responsibilities:

## **Essential Job Functions:**

- Creates and writes CNC programs using CAM computer and/or programming language of CNC machine.
- Sets up and runs CNC machines.
- Completes paperwork to maintain records and department standards.
- Reads complex blueprints and /or job orders for product specification such as dimensions and tolerance.
- Reads tooling instructions such as fixtures, feed rates, cutting speeds, depth of cut and determines sequence of
  operations.
- Selects tool, positions and secures tool holder (chuck, collet, or tool post).
- Positions and secures work piece in holding device, machine table, chuck, centers or fixtures.
- Designs and make moderate fixtures and holding devices.
- Sets up complex fixtures
- Observe operation of machine and verify conformance of machine work piece to specifications.
- Studies specifications such as blueprints, sketches, models or descriptions and visualizes products to determine materials required and machines to be used to fabricate parts.
- Computes dimensions, plans layout, and determine method and sequence of operations.
- Responsible for achieving the desired quality level on parts manufactured personally and by lower-level machinists and operators, with the highest degree of labor efficiency possible.

#### Non-essential Job Functions:

• Works in other departments as required by workloads.

#### Supervisory Responsibilities: None

**<u>Qualification Requirements</u>**: Extended periods of standing. Must be able to lift 50 lbs. Good vision for inspecting work and preparing programs/drawings on computer. 4-8 years in setting up CNC lathes and mills a must.

Working Environment: Clean, well-lit, air-conditioned area. Must be very safety oriented in the use of all machinery.

**About Richardson Electronics:** Richardson Electronics, Ltd. is a leading global manufacturer of engineered solutions, power grid and microwave tubes, and related consumables; power conversion and RF and microwave components including green energy solutions; high-value replacement parts, tubes, and service training for diagnostic imaging equipment; and customized display solutions. More than 60% of our products are manufactured in LaFox, Illinois, Marlborough, Massachusetts, or Donaueschingen, Germany, or by one of our manufacturing partners throughout the world. All our partners manufacture to our strict specifications and adhere to our supplier terms and conditions. We serve customers in the alternative energy, healthcare, aviation, broadcast, communications, industrial, marine, medical, military, scientific, and semiconductor markets. The Company's strategy is to provide specialized technical expertise and "engineered solutions" based on our core engineering and manufacturing capabilities. The Company provides solutions and adds value through design-in support, systems integration, prototype design and manufacturing, testing, logistics, and aftermarket technical service and repair through its global infrastructure. More information is available at <u>www.rell.com</u>.

**Equal Opportunity Commitment:** Richardson Electronics is an international organization with offices worldwide. We are committed to fostering a workplace where all employees have equal opportunities to succeed, grow, and contribute. We believe in creating an environment where every individual is valued, respected, and supported. By promoting fairness, inclusivity, and a culture of mutual respect, we ensure that our employees, customers, and the communities we serve can achieve their goals. Our ability to bring together individuals with diverse skills, experiences, and perspectives is essential to our continued global success.

Equal Opportunity Employer/Veterans/Disabled

\*Must be authorized to work in the US.

# Please send resume to: psibbitt@rell.com

## **Required postings:**

Family Medical Leave Act (FMLA) https://www.dol.gov/whd/regs/compliance/posters/fmlaen.pdf

Employer Polygraph Protection Act (EPPA) <u>https://www.dol.gov/whd/regs/compliance/posters/eppac.pdf</u>

Equal Employment Opportunity (EEO) Know Your Rights <u>https://www.eeoc.gov/sites/default/files/2023-06/22-088\_EEOC\_KnowYourRights6.12.pdf</u>

Invitation to Self-Identify https://www.rell.com/webfoo/wp-content/uploads/2023/10/Invitation-to-Self-Identify.pdf

Pay Range: \$27 to \$30/hr plus incentive and shift differential

Benefits: Our benefits package includes comprehensive health insurance with multiple PPO and HSA plan options, as well as dental and vision coverage. We offer flexible spending accounts (FSA), life insurance, voluntary life insurance, short- and long-term disability (STD & LTD), an employee assistance program (EAP), smoking cessation support, weight management program, pet insurance, LifeLock identity protection, and a 401(k)-retirement plan. Additionally, we provide generous vacation time, sick/personal days, 10 paid holidays, and tuition reimbursement to support ongoing education and work-life balance.