



Kane County

KC Administration Committee

Agenda

Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

KIOUS, Juby, Berman, Davoust, Ford, Gumz, Young, ex-officios Pierog (County Chair) and Tepe (County Vice Chair)

Wednesday, May 15, 2024

10:30 AM

County Board Room

1. **Call To Order**
2. **Roll Call**
3. **Remote Attendance Requests**
4. **Approval of Minutes: April 10, 2024**
5. **Public Comment (Agenda Items)**
6. **Public Comment (Non-Agenda Items)**
7. **Finance Report**
 - A. Monthly Finance Reports (attached)
8. **Facilities Master Plan Update (Jason Dwyer, Wight & Co.)**
9. **Executive Director's Report (R. Fahnestock)**
10. **Building Management (H. Thompson)**
 - A. **Resolution:** Adopting the Kane County Facilities Master Plan (not attached)
 - B. **Resolution:** Authorizing a Contract with Family Flooring America for Kane County Flooring Service (BID# 24-021-TK)
 - C. **Resolution:** Authorizing Judicial Facility Construction Funds for General Construction Services with MRRW Construction (BID# 23-032)
 - D. **Resolution:** Authorizing MRRW Construction Services for the Judicial Technology Modernization ARPA Project (Bid#23-032)
 - E. **Resolution:** Authorizing the Kane County Board Chair to Work with the State's Attorney's Office to Draft a Letter of Intent and a Purchase Agreement for a Building in Aurora, Illinois
 - F. **Resolution:** Authorizing the Kane County Board Chair to Work with the State's Attorney's Office to Draft a Letter of Intent and a Purchase Agreement for a Building in Elgin, Illinois

- G. Resolution:** Authorizing a Pay Adjustment for Equity Within a Pay Grade for a Promotion in the Building Management Department

11. Information Technology (C. Lasky)

- A. Resolution:** Authorizing an Agreement with DocuSign Inc. for Electronic Signature Software and Services
- B. Resolution:** Authorizing Job Title and Pay Grade Changes for the Information Technologies Department
- C. Resolution:** Authorizing Purchase of Technology Product Solutions and Related Services for the Information Technologies Department with Carahsoft Technology Corporation Through Omnia Partners (Contract# 23-6692-01)

12. Mill Creek SSA (R. Fahnestock)

13. Vehicles

- A. Resolution:** Authorizing the Purchase of Two Vehicles for the Office of Emergency Management

14. New Business

- A. Presentation/Discussion:** Property Usage Request

15. Old Business

16. Reports Placed On File

17. Executive Session (if needed)

18. Adjournment

STATE OF ILLINOIS)

SS.

COUNTY OF KANE)

FINANCE REPORT NO. TMP-24-2291

MONTHLY FINANCE REPORTS (ATTACHED)



Administration Accounts Payable by GL Distribution

Payment Date Range 04/01/24 - 04/30/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 060 - Information Technologies										
Sub-Department 060 - Information Technologies										
Account 50150 - Contractual/Consulting Services										
12555 - Heartland Business Systems LLC	678635-H	INV#678635-H	Paid by EFT #		03/13/2024	03/18/2024	03/18/2024		04/08/2024	36,000.00
		Exchange Upgrade	87111							
12555 - Heartland Business Systems LLC	678639-H	INV#678639-H	Paid by EFT #		03/13/2024	03/18/2024	03/18/2024		04/08/2024	14,000.00
		Exchange Upgrade	87111							
2480 - Iron Mountain Information Management, LLC	JJKY046	INV#JJKY046 Shred Services for HR Containers	Paid by EFT #		03/31/2024	04/08/2024	04/08/2024		04/22/2024	260.93
			87437							
2480 - Iron Mountain Information Management, LLC	202845659	INV#202845659 Multi-Media Bin Transportation	Paid by EFT #		03/31/2024	04/08/2024	04/08/2024		04/22/2024	1,073.03
			87437							
12891 - Special Project Staffing dba The Salem Group	4365290	Contractual Employee	Paid by EFT #		04/04/2024	04/10/2024	04/10/2024		04/22/2024	1,196.82
			87571							
Account 50150 - Contractual/Consulting Services Totals									Invoice Transactions 5	\$52,530.78
Account 52130 - Repairs and Maint- Computers										
3671 - Midwest Computer Products Inc	00019S	INV#00019S Boardroom Order	Paid by EFT #		04/10/2024	04/11/2024	04/11/2024		04/22/2024	913.85
			87480							
Account 52130 - Repairs and Maint- Computers Totals									Invoice Transactions 1	\$913.85
Account 52150 - Repairs and Maint- Comm Equip										
12729 - Telcom Innovations Group LLC	A60674	Labor Charge	Paid by EFT #		03/18/2024	03/20/2024	03/20/2024		04/08/2024	108.75
			87205							
12729 - Telcom Innovations Group LLC	A60714	Labor Charge	Paid by EFT #		04/01/2024	04/08/2024	04/08/2024		04/22/2024	72.50
			87587							
4526 - Fifth Third Bank	0689-JZ-03/24	Zakosek MasterCard 03/05/2024-04/04/2024	Paid by EFT #		04/04/2024	04/09/2024	04/09/2024		04/22/2024	359.96
			87381							
Account 52150 - Repairs and Maint- Comm Equip Totals									Invoice Transactions 3	\$541.21
Account 53100 - Conferences and Meetings										
4563 - Gary Erickson	040524b	Cybersecurity Summit Rosemont	Paid by EFT #		04/05/2024	04/09/2024	04/09/2024		04/22/2024	17.00
			87372							
11058 - JP Morgan Chase Bank N.A.	5849-CL-03/24	Lasky Visa Card 03/01/2024-03/29/2024	Paid by EFT #		03/29/2024	04/09/2024	04/09/2024		04/22/2024	300.00
			87446							
Account 53100 - Conferences and Meetings Totals									Invoice Transactions 2	\$317.00
Account 53120 - Employee Mileage Expense										
4563 - Gary Erickson	040524b	Cybersecurity Summit Rosemont	Paid by EFT #		04/05/2024	04/09/2024	04/09/2024		04/22/2024	41.14
			87372							
4669 - Kurt D. Lebo	040224	Internet Reimbursement	Paid by EFT #		04/02/2024	04/09/2024	04/09/2024		04/22/2024	27.67
			87465							
Account 53120 - Employee Mileage Expense Totals									Invoice Transactions 2	\$68.81



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Fund 001 - General Fund										
Department 060 - Information Technologies										
Sub-Department 060 - Information Technologies										
Account 60000 - Office Supplies										
3509 - DS Services of America, Inc. dba Primo Water NA	23838980 031624	Water Services - IT	Paid by EFT # 87074		03/16/2024	03/20/2024	03/20/2024		04/08/2024	126.23
4526 - Fifth Third Bank	7322-RF-03/24	Fahnestock MasterCard 03/05/2024-04/04/2024	Paid by EFT # 87381		04/04/2024	04/09/2024	04/09/2024		04/22/2024	33.87
4526 - Fifth Third Bank	0689-JZ-03/24	Zakosek MasterCard 03/05/2024-04/04/2024	Paid by EFT # 87381		04/04/2024	04/09/2024	04/09/2024		04/22/2024	2,339.93
11058 - JP Morgan Chase Bank N.A.	1348-JZ-03/24	Zakosek Visa Card 03/01/2024-03/29/2024	Paid by EFT # 87446		03/29/2024	04/09/2024	04/09/2024		04/22/2024	75.53
Account 60000 - Office Supplies Totals									Invoice Transactions 4	\$2,575.56
Account 60020 - Computer Related Supplies										
4526 - Fifth Third Bank	0689-JZ-03/24	Zakosek MasterCard 03/05/2024-04/04/2024	Paid by EFT # 87381		04/04/2024	04/09/2024	04/09/2024		04/22/2024	1,265.73
11058 - JP Morgan Chase Bank N.A.	1348-JZ-03/24	Zakosek Visa Card 03/01/2024-03/29/2024	Paid by EFT # 87446		03/29/2024	04/09/2024	04/09/2024		04/22/2024	533.39
Account 60020 - Computer Related Supplies Totals									Invoice Transactions 2	\$1,799.12
Account 60110 - Printing Supplies										
1119 - Gordon Flesch Company Inc	IN14605283	INV#IN14605283 Yellow House Per Copy Charge	Paid by EFT # 87100		03/14/2024	03/18/2024	03/18/2024		04/08/2024	22.95
1119 - Gordon Flesch Company Inc	IN14608885	INV#IN14608885 IT Building Per Copy Charge	Paid by EFT # 87100		03/16/2024	03/20/2024	03/20/2024		04/08/2024	93.67
8930 - Impact Networking, LLC	3196442	INV#3196442 Print Shop Copiers through Impact	Paid by EFT # 87120		03/27/2024	03/27/2024	03/27/2024		04/08/2024	1,497.34
Account 60110 - Printing Supplies Totals									Invoice Transactions 3	\$1,613.96
Account 63040 - Fuel- Vehicles										
13021 - WEX BANK	96146617	INV#96146617 Fuel for ITD Vehicles	Paid by EFT # 87635		03/31/2024	04/04/2024	04/04/2024		04/22/2024	435.95
Account 63040 - Fuel- Vehicles Totals									Invoice Transactions 1	\$435.95
Sub-Department 060 - Information Technologies Totals									Invoice Transactions 23	\$60,796.24
Department 060 - Information Technologies Totals									Invoice Transactions 23	\$60,796.24



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 50150 - Contractual/Consulting Services										
2038 - Defin.Net Solutions Inc	8151	Consulting Services	Paid by EFT # 87071		03/27/2024	03/27/2024	03/27/2024		04/08/2024	1,240.00
Account 50150 - Contractual/Consulting Services Totals Invoice Transactions 1										<u>\$1,240.00</u>
Account 52000 - Disposal and Water Softener Srvs										
1216 - Waste Management of Illinois - West	4273487-2011-6	109559513008 ACF CAMPACTOR march 2024	Paid by EFT # 87233		03/18/2024	03/26/2024	03/26/2024		04/08/2024	651.40
1216 - Waste Management of Illinois - West	4268712-2011-4	109559513008 ACF CAMPACTOR 02/16-02/29/2024	Paid by EFT # 87232		03/01/2024	03/26/2024	03/26/2024		04/08/2024	620.85
1216 - Waste Management of Illinois - West	4273740-2011-8	272844823000 ROLLOFF 37W699 03/01-03/15/24	Paid by EFT # 87230		03/18/2024	03/26/2024	03/26/2024		04/08/2024	1,834.15
1216 - Waste Management of Illinois - West	4274788-2011-6	274231633008 719 ROLLOFF 03/25/2024	Paid by EFT # 87628		04/01/2024	04/09/2024	04/09/2024		04/22/2024	469.95
1216 - Waste Management of Illinois - West	4274779-2011-5	272844823000 ROLLOFF 37W6990 03/27/2024	Paid by EFT # 87626		04/01/2024	04/09/2024	04/09/2024		04/22/2024	390.00
1216 - Waste Management of Illinois - West	4274521-2011-1	225096313002 03/29-28 OCH ROLLOFF	Paid by EFT # 87627		04/01/2024	04/09/2024	04/09/2024		04/22/2024	426.20
1216 - Waste Management of Illinois - West	4274276-2011-2	109559513008 ACF CAMPACTOR MARCH 2024	Paid by EFT # 87624		04/01/2024	04/09/2024	04/09/2024		04/22/2024	640.35
1216 - Waste Management of Illinois - West	4276017-2011-8	109549393004 April 2024 OCH	Paid by EFT # 87624		04/03/2024	04/09/2024	04/09/2024		04/22/2024	249.71
1216 - Waste Management of Illinois - West	4276016-2011-0	109548113005 6LOC GC 540 JC,JJC 1240 MUBApril 2024	Paid by EFT # 87624		04/03/2024	04/09/2024	04/09/2024		04/22/2024	2,835.05
1216 - Waste Management of Illinois - West	4276018-2011-6	109552683007 adult corr 04/01-04/30/2024	Paid by EFT # 87624		04/03/2024	04/09/2024	04/09/2024		04/22/2024	346.31
Account 52000 - Disposal and Water Softener Srvs Totals Invoice Transactions 10										<u>\$8,463.97</u>
Account 52010 - Janitorial Services										
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	463	JJC 02/12-23,2024	Paid by EFT # 87157		03/01/2024	03/18/2024	03/18/2024		04/08/2024	7,177.28
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	462	MPB 02/13-23	Paid by EFT # 87157		03/01/2024	03/18/2024	03/18/2024		04/08/2024	1,590.25
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	460	Sheriff 02/12-23/2024	Paid by EFT # 87157		03/01/2024	03/18/2024	03/18/2024		04/08/2024	3,738.52
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	461	JC 02/23-23-2024	Paid by EFT # 87157		03/01/2024	03/18/2024	03/18/2024		04/08/2024	9,883.84
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	458	02/12-23/2024 GC, OCH, CAC, CIC, Aurora	Paid by EFT # 87157		03/01/2024	03/18/2024	03/18/2024		04/08/2024	8,205.25



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52010 - Janitorial Services										
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	470	MPB 02/26 - 03/07/24	Paid by EFT # 87157		03/22/2024	03/27/2024	03/27/2024		04/08/2024	1,977.00
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	471	JJC 02/26-03/06/24	Paid by EFT # 87157		03/22/2024	03/27/2024	03/27/2024		04/08/2024	6,841.61
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	468	sheriff 02/26-03/08	Paid by EFT # 87157		03/22/2024	03/27/2024	03/27/2024		04/08/2024	4,418.92
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	466	03/26-03/08/24 Multiple	Paid by EFT # 87157		03/22/2024	03/27/2024	03/27/2024		04/08/2024	7,084.75
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	469	JC 02/26-03/08/24	Paid by EFT # 87157		03/22/2024	03/27/2024	03/27/2024		04/08/2024	13,251.43
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	388	Sheriff 10/23-11/03/23	Paid by EFT # 87513		11/14/2023	04/02/2024	04/02/2024		04/22/2024	4,517.94
4652 - PCI Services, Inc dba Peterson Cleaning, Inc	380	Sheriff Monthly recurring janitorial service October 9 - 20, 202	Paid by EFT # 87513		11/13/2023	04/02/2024	04/02/2024		04/22/2024	3,893.44
Account 52010 - Janitorial Services Totals									Invoice Transactions 12	\$72,580.23
Account 52020 - Repairs and Maintenance- Roads										
14212 - Santa's Village, LLC	12593	payment #6 All Inclusive Plowing/Shoveling Contract Billing	Paid by EFT # 87177		03/15/2024	03/26/2024	03/26/2024		04/08/2024	33,337.80
3060 - Grainger Inc	9068792010	Equipment for Building Maintenance	Paid by EFT # 87406		03/28/2024	04/09/2024	04/09/2024		04/22/2024	899.48
3060 - Grainger Inc	9068363903	Road Signs	Paid by EFT # 87406		03/28/2024	04/09/2024	04/09/2024		04/22/2024	1,780.08
3060 - Grainger Inc	9074411688	2024-863	Paid by EFT # 87406		04/03/2024	04/09/2024	04/09/2024		04/22/2024	74.09
Account 52020 - Repairs and Maintenance- Roads Totals									Invoice Transactions 4	\$36,091.45
Account 52110 - Repairs and Maint- Buildings										
2779 - ILLCO, Inc.	1427870	Jail Boiler parts	Paid by Check # 383930		03/11/2024	03/26/2024	03/26/2024		04/08/2024	17.05
1390 - Menards, Inc.	24792	JC- DOWNY., FLARE TEE IEVER nUTS	Paid by EFT # 87142		03/05/2024	03/13/2024	03/13/2024		04/08/2024	59.95
1390 - Menards, Inc.	24954	SLEEK DOCUMENT BK 8.5XII	Paid by EFT # 87142		03/08/2024	03/13/2024	03/13/2024		04/08/2024	16.47
1558 - Sherwin Williams	7660-2	JC painting	Paid by EFT # 87183		03/13/2024	03/18/2024	03/18/2024		04/08/2024	14.16
1558 - Sherwin Williams	7595-0	JC painting	Paid by EFT # 87183		03/11/2024	03/18/2024	03/18/2024		04/08/2024	273.05
1558 - Sherwin Williams	7646-1	Bldg A painting	Paid by EFT # 87183		03/12/2024	03/18/2024	03/18/2024		04/08/2024	141.11



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
1558 - Sherwin Williams	8686-2	Bldg B 4th floor	Paid by EFT # 87183		03/15/2024	03/21/2024	03/21/2024		04/08/2024	342.34
1558 - Sherwin Williams	8771-2	GC 4th floor	Paid by EFT # 87183		03/18/2024	03/26/2024	03/26/2024		04/08/2024	208.87
1558 - Sherwin Williams	8821-5	Bldg A 4 th floor	Paid by EFT # 87183		03/19/2024	03/26/2024	03/26/2024		04/08/2024	40.86
1558 - Sherwin Williams	9010-4	Bldg A 4th floor	Paid by EFT # 87183		03/25/2024	03/27/2024	03/27/2024		04/08/2024	34.66
1496 - Steiner Electric Co Inc	S007528937.00 2	ORACLE: 4-OC1-LED-6000L-DIM10-MVOLT-40K-85	Paid by EFT # 87195		03/12/2024	03/18/2024	03/18/2024		04/08/2024	877.94
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	972636	KBC supplies	Paid by Check # 383962		03/11/2024	03/18/2024	03/18/2024		04/08/2024	84.39
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	977399	GC misc supplies	Paid by Check # 383962		03/13/2024	03/18/2024	03/18/2024		04/08/2024	251.48
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	980168	JC supplies parts	Paid by Check # 383962		03/15/2024	03/26/2024	03/26/2024		04/08/2024	116.30
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	986571	Painters supply	Paid by Check # 383962		03/18/2024	03/26/2024	03/26/2024		04/08/2024	819.58
9033 - United Refrigeration, Inc.	95308816-00	R/S SPDT DIFF AIR PRESS SWITCH	Paid by EFT # 87217		03/20/2024	03/26/2024	03/26/2024		04/08/2024	31.53
6477 - Al Warren Oil Company, Inc.	W1638585	C06913 all Generators	Paid by Check # 383859		03/19/2024	03/26/2024	03/26/2024		04/08/2024	1,793.71
1191 - Alarm Detection Systems, Inc.	98135-1045	98135 2nd quarter April thru June 2024	Paid by EFT # 87011		03/10/2024	03/18/2024	03/18/2024		04/08/2024	28,299.57
1191 - Alarm Detection Systems, Inc.	220130-1013	220130 mpb quarterly charges apr-june 2024	Paid by EFT # 87011		03/10/2024	03/26/2024	03/26/2024		04/08/2024	245.91
14168 - Allied Door Inc.	0000220448	MPB Door #4	Paid by EFT # 87012		03/21/2024	03/26/2024	03/26/2024		04/08/2024	1,212.63
14168 - Allied Door Inc.	0000220452	JJC Sally Port door replacement	Paid by EFT # 87012		03/21/2024	03/26/2024	03/26/2024		04/08/2024	5,813.67
2520 - G.W. Berkheimer Co., Inc.	7618943	return 81324 CTP25RX 2IN BACK CONN 1/4	Paid by EFT # 87092		03/25/2024	03/27/2024	03/27/2024		04/08/2024	(31.04)
8388 - Havlicek Geneva Ace Hardware LLC	106450	GC misc supplies	Paid by EFT # 87109		03/13/2024	03/18/2024	03/18/2024		04/08/2024	39.84
8388 - Havlicek Geneva Ace Hardware LLC	106481	Misc parts & supplies	Paid by EFT # 87109		03/15/2024	03/26/2024	03/26/2024		04/08/2024	17.25
8388 - Havlicek Geneva Ace Hardware LLC	106584	fasteners	Paid by EFT # 87109		03/21/2024	03/27/2024	03/27/2024		04/08/2024	5.16
3060 - Grainger Inc	9050275107	2024-654	Paid by EFT # 87101		03/13/2024	03/18/2024	03/18/2024		04/08/2024	894.72



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Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
3060 - Grainger Inc	9050068528	2024-00000686 PROJECT/JOB: 15971443	Paid by EFT # 87101		03/12/2024	03/18/2024	03/18/2024		04/08/2024	361.82
3060 - Grainger Inc	9048096649	2024-610	Paid by EFT # 87101		03/11/2024	03/18/2024	03/18/2024		04/08/2024	925.04
3060 - Grainger Inc	9053278116	2024-703	Paid by EFT # 87101		03/14/2024	03/18/2024	03/18/2024		04/08/2024	1,572.46
3060 - Grainger Inc	9050068536	2024-685	Paid by EFT # 87101		03/12/2024	03/18/2024	03/18/2024		04/08/2024	823.18
3060 - Grainger Inc	9057818156	2024-00000735	Paid by EFT # 87101		03/19/2024	03/26/2024	03/26/2024		04/08/2024	4,751.67
3060 - Grainger Inc	9035487710	AJ AND JJ WF	Paid by EFT # 87101		02/28/2024	03/26/2024	03/26/2024		04/08/2024	182.29
3060 - Grainger Inc	9059594318	2024-00000735	Paid by EFT # 87101		03/20/2024	03/26/2024	03/26/2024		04/08/2024	9.50
3060 - Grainger Inc	9058539801	2024-0000735	Paid by EFT # 87101		03/20/2024	03/26/2024	03/26/2024		04/08/2024	853.92
3060 - Grainger Inc	9069649862	jjc LED FLAT PANEL MANUFACTURER # CPX 2X2 ALO7 SWW7 M4	Paid by EFT # 87406		03/29/2024	04/02/2024	04/02/2024		04/22/2024	300.00
3060 - Grainger Inc	9069649854	AC LED FLAT PANEL MANUFACTURER # CPX 2X4 ALO8 SWW7 M2	Paid by EFT # 87406		03/29/2024	04/02/2024	04/02/2024		04/22/2024	956.23
3060 - Grainger Inc	9068986380	LED FLAT PANEL credit	Paid by EFT # 87406		03/28/2024	04/02/2024	04/02/2024		04/22/2024	(300.00)
3060 - Grainger Inc	9068986398	return led flat panel	Paid by EFT # 87406		03/28/2024	04/04/2024	04/04/2024		04/22/2024	(956.23)
3060 - Grainger Inc	9062893608	2024-758	Paid by EFT # 87406		03/22/2024	04/05/2024	04/05/2024		04/22/2024	2,097.37
3060 - Grainger Inc	9062467403	2024-758	Paid by EFT # 87406		03/22/2024	04/05/2024	04/05/2024		04/22/2024	828.48
3060 - Grainger Inc	9062467395	2024-758	Paid by EFT # 87406		03/22/2024	04/05/2024	04/05/2024		04/22/2024	1,374.96
3060 - Grainger Inc	9071666417	2024-842	Paid by EFT # 87406		04/01/2024	04/08/2024	04/08/2024		04/22/2024	24.84
3060 - Grainger Inc	9071132741	2024-842	Paid by EFT # 87406		04/01/2024	04/08/2024	04/08/2024		04/22/2024	683.10
3060 - Grainger Inc	9068792010	Equipment for Building Maintenance	Paid by EFT # 87406		03/28/2024	04/09/2024	04/09/2024		04/22/2024	3,536.42



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
3060 - Grainger Inc	9071871959	2024-842	Paid by EFT # 87406		04/01/2024	04/09/2024	04/09/2024		04/22/2024	3,847.90
3060 - Grainger Inc	9068792002	Premium Mini Switch & Straight Valve	Paid by EFT # 87406		03/28/2024	04/09/2024	04/09/2024		04/22/2024	653.34
3060 - Grainger Inc	9068363903	Road Signs	Paid by EFT # 87406		03/28/2024	04/09/2024	04/09/2024		04/22/2024	139.86
3060 - Grainger Inc	9069946516	Pressure Switch	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	144.78
3060 - Grainger Inc	9070374286	Pressure Switch	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	289.56
3060 - Grainger Inc	9069649870	Pipe Insulation ID 5/8" Wall Thick 1-1/2	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	128.76
3060 - Grainger Inc	9069911130	Pipe Insulation ID 5/8" Wall Thick 1-1/2	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	64.38
3060 - Grainger Inc	9068363895	Pipe Insulation ID 5/8" Wall Thick	Paid by EFT # 87406		03/28/2024	04/09/2024	04/09/2024		04/22/2024	21.46
3060 - Grainger Inc	9069946508	Pipe Insulation ID 5/8" Wall Thick 1-1/2	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	85.84
3060 - Grainger Inc	9069760016	Mailing tube cylindrical pk 15	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	125.49
3060 - Grainger Inc	9069911155	Pipe Insulation ID 5/8" Wall Thick 1-1/2	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	85.84
3060 - Grainger Inc	9069911148	Pipe Insulation ID 5/8" Wall Thick 1-1/2	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	64.38
3060 - Grainger Inc	9069840461	Thermostatic Actuator 82F Max Temp	Paid by EFT # 87406		03/29/2024	04/09/2024	04/09/2024		04/22/2024	618.00
3060 - Grainger Inc	9074411688	2024-863	Paid by EFT # 87406		04/03/2024	04/09/2024	04/09/2024		04/22/2024	2,384.30
3060 - Grainger Inc	9076374835	2024-874	Paid by EFT # 87406		04/04/2024	04/10/2024	04/10/2024		04/22/2024	871.82
14306 - Hatfield and Company, Inc.	1058544	Filters	Paid by EFT # 87417		03/27/2024	04/02/2024	04/02/2024		04/22/2024	3,948.21
14306 - Hatfield and Company, Inc.	1058546	filters	Paid by EFT # 87417		03/27/2024	04/02/2024	04/02/2024		04/22/2024	331.62
8388 - Havlicek Geneva Ace Hardware LLC	106005	Parts & supplies	Paid by EFT # 87418		02/08/2024	04/05/2024	04/05/2024		04/22/2024	8.26
8388 - Havlicek Geneva Ace Hardware LLC	106726	epoxy	Paid by EFT # 87418		04/02/2024	04/12/2024	04/12/2024		04/22/2024	17.98
8388 - Havlicek Geneva Ace Hardware LLC	106757	air freshener GC bld A	Paid by EFT # 87418		04/04/2024	04/12/2024	04/12/2024		04/22/2024	14.39



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
2520 - G.W. Berkheimer Co., Inc.	7620285	81327 CTP25R 2IN BACK CONN 1/4 NPT BOILER GAUGE	Paid by EFT # 87390		03/27/2024	04/02/2024	04/02/2024		04/22/2024	31.04
10890 - Gatza Electric, Inc.	2433	room 325 power	Paid by EFT # 87395		03/27/2024	04/05/2024	04/05/2024		04/22/2024	310.00
10890 - Gatza Electric, Inc.	2434	2024-00000447 war room power	Paid by EFT # 87395		04/05/2024	04/12/2024	04/12/2024		04/22/2024	1,040.00
10890 - Gatza Electric, Inc.	2435	War Room Table power	Paid by EFT # 87395		04/05/2024	04/12/2024	04/12/2024		04/22/2024	572.00
14168 - Allied Door Inc.	0000220964	jail repair Middle LD3 door	Paid by EFT # 87261		03/31/2024	04/09/2024	04/09/2024		04/22/2024	377.66
14168 - Allied Door Inc.	0000220965	MPB salt dome door repair	Paid by EFT # 87261		03/31/2024	04/09/2024	04/09/2024		04/22/2024	370.03
5896 - Chem-Wise Ecological Pest Management, Inc.	1229207	154026 April 2024	Paid by Check # 383999		04/01/2024	04/02/2024	04/02/2024		04/22/2024	564.00
11549 - Erikki, LLC dba Two Men and a Truck IL	I9211	moving 4 men 1 truck supplies	Paid by EFT # 87373		03/29/2024	04/09/2024	04/09/2024		04/22/2024	927.50
11549 - Erikki, LLC dba Two Men and a Truck IL	I9351	6 Men / 2 Trucks 430.00 1,505.00 Supplies sold to customer for a	Paid by EFT # 87373		04/09/2024	04/11/2024	04/11/2024		04/22/2024	1,505.00
4526 - Fifth Third Bank	8085-HT-03/24	Henry Thompson P- card 03/05-04/04/2024	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	1,334.75
4526 - Fifth Third Bank	9161-BB-3/24	March 2024 Brent Braski mastercard	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	278.19
1191 - Alarm Detection Systems, Inc.	SI-610986	MPB Fire System repair svc 04/02-06/30/2024 prorated	Paid by EFT # 87258		04/02/2024	04/12/2024	04/12/2024		04/22/2024	375.28
1191 - Alarm Detection Systems, Inc.	SI-610985	98135 29824 JC FIRE SYSTE, 04/02- 06/30/2024 PREORATED	Paid by EFT # 87258		04/02/2024	04/12/2024	04/12/2024		04/22/2024	1,269.73
1191 - Alarm Detection Systems, Inc.	SI-610984	98135-59649 1240 FIRE SYSTEM SERVICE	Paid by EFT # 87258		04/02/2024	04/12/2024	04/12/2024		04/22/2024	396.05
1191 - Alarm Detection Systems, Inc.	SI-610983	98135-123389 Animal Control Fire System 04/02- 05/30/prorated2024	Paid by EFT # 87258		04/02/2024	04/12/2024	04/12/2024		04/22/2024	225.47
1191 - Alarm Detection Systems, Inc.	SI-611086	98135-25342 Bldg F Fire System 04/02- 06/30/2024 prorated	Paid by EFT # 87258		04/04/2024	04/12/2024	04/12/2024		04/22/2024	99.38



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
1191 - Alarm Detection Systems, Inc.	SI-611085	98135-604934 Fire System 04/02-06/30/2024	Paid by EFT # 87258		04/04/2024	04/12/2024	04/12/2024		04/22/2024	46.19
1191 - Alarm Detection Systems, Inc.	SI-611083	98135-143968 Adult Jail Fire system prorated 04/02-06/30/24	Paid by EFT # 87258		04/04/2024	04/12/2024	04/12/2024		04/22/2024	2,076.67
1191 - Alarm Detection Systems, Inc.	SI-611084	98135-206521 427 canmpbell 04/02-06/30/24 prorated fire svd	Paid by EFT # 87258		04/04/2024	04/12/2024	04/12/2024		04/22/2024	419.04
1191 - Alarm Detection Systems, Inc.	SI-611353	98135-59649 1240 Fire Supression Device Testing RMR 04/05-06/30	Paid by EFT # 87258		04/09/2024	04/12/2024	04/12/2024		04/22/2024	80.64
14168 - Allied Door Inc.	0000220176	MPB Door 6 wash bay stuck open	Paid by EFT # 87261		03/13/2024	03/18/2024	03/18/2024		04/22/2024	445.00
5933 - Urban Elevator Service LLC	15196320-100719	100719 april	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	126.78
5933 - Urban Elevator Service LLC	15196319-100755	100755 april 2024	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	1,267.76
5933 - Urban Elevator Service LLC	15196322-200777	200777 april 2024	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	760.66
5933 - Urban Elevator Service LLC	15196314-000427	000427 April 2024	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	126.78
5933 - Urban Elevator Service LLC	15196315-000719	000719 April 2024	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	148.27
5933 - Urban Elevator Service LLC	15196316-001240	001240 April 2024	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	131.84
5933 - Urban Elevator Service LLC	15196321-200719	200719 April 2024	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	126.78
5933 - Urban Elevator Service LLC	15196317-000665	000655 April 2024	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	253.55
5933 - Urban Elevator Service LLC	15196318-150100	150100 April	Paid by EFT # 87611		04/01/2024	04/02/2024	04/02/2024		04/22/2024	373.71
5513 - Valley Security Company	452	Jail 114 - ADJUST CLOSER AND CLEANED/LUBED LATCH LABOR - 1 HR	Paid by Check # 384097		03/25/2024	04/05/2024	04/05/2024		04/22/2024	176.84
5513 - Valley Security Company	453	Jail 12 THRESHOLDS PER QUOTE	Paid by Check # 384097		03/25/2024	04/05/2024	04/05/2024		04/22/2024	9,375.00



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
5513 - Valley Security Company	451	Jail 12 door repairs see notes	Paid by Check # 384097		03/25/2024	04/05/2024	04/05/2024		04/22/2024	1,414.72
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	962227	KBC HM 2-CT 1-IN BLK SQU FRN	Paid by Check # 384088		01/31/2024	04/02/2024	04/02/2024		04/22/2024	4.72
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	970264	KBC GORILLA CLEAR MOUNTING TA	Paid by Check # 384088		01/19/2024	04/02/2024	04/02/2024		04/22/2024	13.26
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	992414	parts stock	Paid by Check # 384088		03/21/2024	04/05/2024	04/05/2024		04/22/2024	317.65
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	970355	STOCK	Paid by Check # 384088		03/25/2024	04/05/2024	04/05/2024		04/22/2024	149.62
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	985001	Painters supply	Paid by Check # 384088		04/02/2024	04/08/2024	04/08/2024		04/22/2024	251.73
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	912725	12-IN LED 1100-LUMEN RND	Paid by Check # 384088		02/13/2024	04/08/2024	04/08/2024		04/22/2024	284.80
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	985257	NTN 6-PC WIRE BRUSH CUP S	Paid by Check # 384088		04/02/2024	04/08/2024	04/08/2024		04/22/2024	18.98
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	901585	JC parts	Paid by Check # 384088		01/09/2024	04/09/2024	04/09/2024		04/22/2024	147.00
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	986814	GC Parts & supplies	Paid by Check # 384088		04/03/2024	04/10/2024	04/10/2024		04/22/2024	123.30
1558 - Sherwin Williams	8095-0	KBC Painting	Paid by EFT # 87567		03/27/2024	04/02/2024	04/02/2024		04/22/2024	63.25
1558 - Sherwin Williams	9117-7	JC paint	Paid by EFT # 87567		03/28/2024	04/04/2024	04/04/2024		04/22/2024	55.15
1558 - Sherwin Williams	9070-8	KBC Painting	Paid by EFT # 87567		03/26/2024	04/05/2024	04/05/2024		04/22/2024	432.80
1558 - Sherwin Williams	8304-6	JC paint	Paid by EFT # 87567		04/03/2024	04/09/2024	04/09/2024		04/22/2024	62.90
1558 - Sherwin Williams	8305-3-24	JC 2ND FLOOR	Paid by EFT # 87567		04/03/2024	04/09/2024	04/09/2024		04/22/2024	26.58
1558 - Sherwin Williams	9123-5	bldg a 4th floor	Paid by EFT # 87567		03/28/2024	04/09/2024	04/09/2024		04/22/2024	62.90
1558 - Sherwin Williams	8471-3	Court room 223	Paid by EFT # 87567		04/09/2024	04/11/2024	04/11/2024		04/22/2024	175.08
14035 - Midwest Decorating, Inc.	4972	CAC stairwells	Paid by EFT # 87481		02/13/2024	04/09/2024	04/09/2024		04/22/2024	19,800.00
14035 - Midwest Decorating, Inc.	4973	PO#2024-00000412 Kane County Courthouse Painting-Corridor #200 a	Paid by EFT # 87481		02/13/2024	04/09/2024	04/09/2024		04/22/2024	11,100.00



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52110 - Repairs and Maint- Buildings										
14035 - Midwest Decorating, Inc.	4954	PO #2024-00000063 Office #140 & #209 Courtroom & Chambers #210 &	Paid by EFT # 87481		01/09/2024	04/09/2024	04/09/2024		04/22/2024	21,700.00
14035 - Midwest Decorating, Inc.	4963	PO# 2024-00000060 Building B Corridor and Kitchen	Paid by EFT # 87481		01/16/2024	04/09/2024	04/09/2024		04/22/2024	20,600.00
14035 - Midwest Decorating, Inc.	4923	Kane County Courthouse, Judges Offices Repaint CR- 133, CR-327, C	Paid by EFT # 87481		12/05/2023	04/09/2024	04/09/2024		04/22/2024	5,600.00
14035 - Midwest Decorating, Inc.	4956	PO #2024-00000061 A Building Auditorium- Prep and Match all wall	Paid by EFT # 87481		01/09/2024	04/09/2024	04/09/2024		04/22/2024	11,300.00
14035 - Midwest Decorating, Inc.	4955	PO #2024-00000062 Prep and patch plaster ceiling and walls, 2.sp	Paid by EFT # 87481		01/09/2024	04/10/2024	04/10/2024		04/22/2024	7,800.00
14035 - Midwest Decorating, Inc.	4957	2023-00001858 Paint Court Room #250 Paint Court Room #120 Painti	Paid by EFT # 87481		01/09/2024	04/10/2024	04/10/2024		04/22/2024	17,225.00
14124 - Midwest Power Industry Inc	1595	2/27/2024 - Service Call to check leak - mailroom demo	Paid by EFT # 87482		04/02/2024	04/09/2024	04/09/2024		04/22/2024	165.00
14169 - MRRW Construction, LLC	KC19	framing etc	Paid by EFT # 87490		03/18/2024	04/08/2024	04/08/2024		04/22/2024	21,457.00
2253 - Nicor Gas	94918544068- 524	4153357 427 campbell 02/20-03/21/2024	Paid by Check # 384071		03/21/2024	04/08/2024	04/08/2024		04/22/2024	115.88
13301 - Phigenics, LLC	INV10060278	water mgmt program Jail & JC	Paid by EFT # 87520		03/31/2024	04/09/2024	04/09/2024		04/22/2024	3,335.00
1195 - R.J. O'Neil, Inc.	00123456	1240 rod floor drains toilets backed up again	Paid by EFT # 87539		04/04/2024	04/09/2024	04/09/2024		04/22/2024	559.00
8601 - Johnson Controls Security Solutions (Tyco)	39825342	133226504 JC COURT SECURITY 03/01- 05/31/24 1/4 service	Paid by EFT # 87444		02/10/2024	04/02/2024	04/02/2024		04/22/2024	423.89
13725 - 1 Source Mechanical, Inc.	6846	Furnish & Install sheet metal cover over existing boiler room lo	Paid by EFT # 87249		03/19/2024	04/09/2024	04/09/2024		04/22/2024	2,028.90
Account 52110 - Repairs and Maint- Buildings Totals									Invoice Transactions 128	\$245,918.08



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52120 - Repairs and Maint- Grounds										
12859 - Ratliff Landscaping Inc	5801	April Monthly Installment for Landscaping	Paid by EFT # 87541		03/22/2024	04/08/2024	04/08/2024		04/22/2024	11,467.12
Account 52120 - Repairs and Maint- Grounds Totals										Invoice Transactions 1
										<u>\$11,467.12</u>
Account 52160 - Repairs and Maint- Equipment										
2779 - ILLCO, Inc.	1427543	Building B HVAC	Paid by Check # 383930		03/01/2024	03/18/2024	03/18/2024		04/08/2024	32.31
2779 - ILLCO, Inc.	1427542	Bldg B HVAC Motor	Paid by Check # 383930		03/01/2024	03/18/2024	03/18/2024		04/08/2024	214.41
8675 - Key Construction Group, Inc.	24-94	Jail Medical Center Cast Iron Replacement repair the piping at jail Rodding Services	Paid by EFT # 87126		03/14/2024	03/18/2024	03/18/2024		04/08/2024	1,530.00
8675 - Key Construction Group, Inc.	24-115	Jail Rodding Services	Paid by EFT # 87126		03/20/2024	03/26/2024	03/26/2024		04/08/2024	1,050.00
1505 - F.E. Moran Inc. Mechanical Services	5068928-1	JC Jail JJC control work Feb-March 2024	Paid by EFT # 87083		03/19/2024	03/26/2024	03/26/2024		04/08/2024	2,926.00
1505 - F.E. Moran Inc. Mechanical Services	5068929-1	JC control work 3/13	Paid by EFT # 87083		03/19/2024	03/26/2024	03/26/2024		04/08/2024	462.00
1505 - F.E. Moran Inc. Mechanical Services	5068926-1	JC Control work	Paid by EFT # 87083		02/28/2024	03/27/2024	03/27/2024		04/08/2024	1,232.00
1505 - F.E. Moran Inc. Mechanical Services	5068899-1	Jail MAU air handler	Paid by EFT # 87083		02/13/2024	03/27/2024	03/27/2024		04/08/2024	1,232.00
2520 - G.W. Berkheimer Co., Inc.	7615971	CTP25R 2IN BACK CONN 1/4 NPT BOILER GAUGE	Paid by EFT # 87092		03/20/2024	03/26/2024	03/26/2024		04/08/2024	62.08
3060 - Grainger Inc	9038194297	2024-411 garbage disposal	Paid by EFT # 87101		03/01/2024	03/12/2024	03/12/2024		04/08/2024	2,533.34
14306 - Hatfield and Company, Inc.	1058546	filters	Paid by EFT # 87417		03/27/2024	04/02/2024	04/02/2024		04/22/2024	1,709.28
2520 - G.W. Berkheimer Co., Inc.	7617288	pressure switch	Paid by EFT # 87390		03/22/2024	03/27/2024	03/27/2024		04/22/2024	290.73
2520 - G.W. Berkheimer Co., Inc.	7621092	81327 CTP25R 2IN BACK CONN 1/4 NPT BOILER GAUGE	Paid by EFT # 87390		03/28/2024	04/02/2024	04/02/2024		04/22/2024	31.04
13725 - 1 Source Mechanical, Inc.	6794	Sally Port 01/12-01/23/2024 HVAC	Paid by EFT # 87249		02/14/2024	02/27/2024	02/27/2024		04/22/2024	4,933.04
13725 - 1 Source Mechanical, Inc.	6793	Various Buildings Jan 2024	Paid by EFT # 87249		02/14/2024	02/27/2024	02/27/2024		04/22/2024	1,685.70
13725 - 1 Source Mechanical, Inc.	6795	HVAC Jan 2024 Jail & Gun range	Paid by EFT # 87249		02/14/2024	02/27/2024	02/27/2024		04/22/2024	1,805.63



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 52160 - Repairs and Maint- Equipment										
13725 - 1 Source Mechanical, Inc.	6832	Jail, MPB Service WO 9212,9235,9259	Paid by EFT # 87249		03/06/2024	03/14/2024	03/14/2024		04/22/2024	2,851.07
13725 - 1 Source Mechanical, Inc.	6833	Furnish & Install (1) OEM AAON control board for the DOAS2W uni	Paid by EFT # 87249		03/06/2024	04/09/2024	04/09/2024		04/22/2024	2,010.54
1505 - F.E. Moran Inc. Mechanical Services	5068927-1	JC Control work 3/14 & jail controllers	Paid by EFT # 87375		02/28/2024	04/02/2024	04/02/2024		04/22/2024	1,232.00
1505 - F.E. Moran Inc. Mechanical Services	002-501275000	YORK CHILLER WITH OPTIVIEW PANEL LEAK CHECK revised	Paid by EFT # 87375		03/28/2024	04/04/2024	04/04/2024		04/22/2024	12,131.00
4526 - Fifth Third Bank	8085-HT-03/24	Henry Thompson P-card 03/05-04/04/2024	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	2,768.63
4526 - Fifth Third Bank	9161-BB-3/24	March 2024 Brent Braski mastercard	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	40.77
14124 - Midwest Power Industry Inc	1596	3/27/2024 - Service Call Check for Leak and Corroded Battery Ter	Paid by EFT # 87482		04/02/2024	04/09/2024	04/09/2024		04/22/2024	514.95
14124 - Midwest Power Industry Inc	1597	2024-3 3/27/2024 - Service Call to check for leak - Unit #3 loca	Paid by EFT # 87482		04/02/2024	04/09/2024	04/09/2024		04/22/2024	165.00
2803 - Neuco Inc	7648846	RTU#5 MOD GAS KIT	Paid by EFT # 87497		03/26/2024	04/05/2024	04/05/2024		04/22/2024	834.89
5933 - Urban Elevator Service LLC	15197536-100755	Jail install phone in elevator#1	Paid by EFT # 87611		04/04/2024	04/09/2024	04/09/2024		04/22/2024	2,297.00
Account 52160 - Repairs and Maint- Equipment Totals Invoice Transactions 26										\$46,575.41
Account 52230 - Repairs and Maint- Vehicles										
11377 - Via Carlita, LLC dba Hawk Ford of St. Charles	542438	T9716 FSD 57002 2019 New Key & program	Paid by EFT # 87618		02/07/2024	04/09/2024	04/09/2024		04/22/2024	372.05
11377 - Via Carlita, LLC dba Hawk Ford of St. Charles	540009	CUSTOMER STATES 3 KEYS ND PROGRAM	Paid by EFT # 87618		12/19/2023	04/11/2024	04/11/2024		04/22/2024	341.58
Account 52230 - Repairs and Maint- Vehicles Totals Invoice Transactions 2										\$713.63
Account 52260 - Grease Trap- Septic Services										
1799 - Black Gold Septic Contractors, Inc	44053	Jail grease trap cleaning	Paid by EFT # 87293		04/03/2024	04/09/2024	04/09/2024		04/22/2024	485.00
1799 - Black Gold Septic Contractors, Inc	44052	JJC GREASE TRAP CLEANING	Paid by EFT # 87293		04/02/2024	04/09/2024	04/09/2024		04/22/2024	235.00
Account 52260 - Grease Trap- Septic Services Totals Invoice Transactions 2										\$720.00
Account 53060 - General Printing										
1849 - Batavia Instant Print Inc	20240138	CIC PRINTING	Paid by EFT # 87025		03/15/2024	03/21/2024	03/21/2024		04/08/2024	1,879.87



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 53060 - General Printing										
1849 - Batavia Instant Print Inc	20240142	printing	Paid by EFT # 87025		03/18/2024	03/26/2024	03/26/2024		04/08/2024	1,803.95
1849 - Batavia Instant Print Inc	20240148	SAO form printing	Paid by EFT # 87025		03/20/2024	03/26/2024	03/26/2024		04/08/2024	385.19
1849 - Batavia Instant Print Inc	20240158	5 par t cases	Paid by EFT # 87025		03/25/2024	03/27/2024	03/27/2024		04/08/2024	898.13
Account 53060 - General Printing Totals									Invoice Transactions 4	\$4,967.14
Account 60010 - Operating Supplies										
3509 - DS Services of America, Inc. dba Primo Water NA	23847737 031624	1000049823847737 march 2024	Paid by EFT # 87074		03/16/2024	03/26/2024	03/26/2024		04/08/2024	74.62
3060 - Grainger Inc	9047405148	2024-656 animal control	Paid by EFT # 87101		03/11/2024	03/18/2024	03/18/2024		04/08/2024	641.00
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	975597	JC supplies	Paid by Check # 383962		03/12/2024	03/18/2024	03/18/2024		04/08/2024	41.19
14037 - Synchrony Bank (Sam's Club Direct/Lowes)	990581	Painters supply	Paid by Check # 384088		03/20/2024	04/08/2024	04/08/2024		04/22/2024	304.87
4371 - Toshiba Business Solutions, Inc.	6250219	11325293-2562 01/01-03/31/2024	Paid by Check # 384094		04/01/2024	04/12/2024	04/12/2024		04/22/2024	204.53
8388 - Havlicek Geneva Ace Hardware LLC	106253	GC parts	Paid by EFT # 87418		02/28/2024	04/08/2024	04/08/2024		04/22/2024	33.65
8388 - Havlicek Geneva Ace Hardware LLC	106632	caulk	Paid by EFT # 87418		03/26/2024	04/09/2024	04/09/2024		04/22/2024	86.29
5243 - Duke & Lee's Johnsons Garage and Towing, Inc.	24-0320-471	Vehicle Repair	Paid by EFT # 87362		03/20/2024	04/08/2024	04/08/2024		04/22/2024	125.00
4526 - Fifth Third Bank	9161-BB-3/24	March 2024 Brent Braski mastercard	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	192.32
Account 60010 - Operating Supplies Totals									Invoice Transactions 9	\$1,703.47
Account 60090 - Utilities- Sewer										
1044 - City of Geneva	198003940001-424	325554113 GC 719 BATAVIA 02/01-03/03/2024	Paid by EFT # 87058		03/15/2024	03/18/2024	03/18/2024		04/08/2024	145.91
1044 - City of Geneva	305000221000-424	337598526 427 CAMPBELL 02/15-03/15/24	Paid by EFT # 87322		03/30/2024	04/05/2024	04/05/2024		04/22/2024	24.38
1044 - City of Geneva	305000460000-424	328545802 OCH 02/15-03/15/24	Paid by EFT # 87321		03/30/2024	04/05/2024	04/05/2024		04/22/2024	131.95
1044 - City of Geneva	305000160002-424	341341011 401 campbell 02/15-03/15/24	Paid by EFT # 87323		03/30/2024	04/05/2024	04/05/2024		04/22/2024	11.74
1044 - City of Geneva	305000240000-424	341341013 428 JAMES 02/15-03/15/2024	Paid by EFT # 87324		03/30/2024	04/05/2024	04/05/2024		04/22/2024	10.17



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 60090 - Utilities- Sewer										
1080 - City of St. Charles	00107011-00-424	00107011-00 01/29-02/26/2024 37w699	Paid by EFT # 87330		03/01/2024	04/02/2024	04/02/2024		04/22/2024	180.91
1080 - City of St. Charles	00106760-00-424	00106760-00 540 randall 01/31-02/28/24	Paid by EFT # 87331		03/01/2024	04/05/2024	04/05/2024		04/22/2024	153.09
1080 - City of St. Charles	00106833-00-424	100106833-00 JV 37w777 01/29-02/26/24	Paid by EFT # 87328		03/01/2024	04/05/2024	04/05/2024		04/22/2024	578.51
4526 - Fifth Third Bank	8085-HT-03/24	Henry Thompson P-card 03/05-04/04/2024	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	314.25
Account 60090 - Utilities- Sewer Totals										Invoice Transactions 9
										\$1,550.91
Account 60100 - Utilities- Water										
1045 - City of Aurora	13501918970-424	0076386878 1240 HIGHLAND 01/02-02/27/2024	Paid by Check # 383876		03/12/2024	03/26/2024	03/26/2024		04/08/2024	341.30
1045 - City of Aurora	13501972528-424	0060277918 1330 HIGHLAND 01/02-03/01/2024	Paid by Check # 383875		03/12/2024	03/26/2024	03/26/2024		04/08/2024	70.70
1044 - City of Geneva	198003940001-424	325554113 GC 719 BATAVIA 02/01-03/03/2024	Paid by EFT # 87058		03/15/2024	03/18/2024	03/18/2024		04/08/2024	237.10
1044 - City of Geneva	198003939000-424	93642390 719 batavia Bldg C water 02/01-03/03/2024	Paid by EFT # 87057		03/15/2024	03/18/2024	03/18/2024		04/08/2024	315.16
1044 - City of Geneva	198003941000-424	93527782 BLDG B water 02/01-03/03/24	Paid by EFT # 87056		03/15/2024	03/18/2024	03/18/2024		04/08/2024	232.93
1044 - City of Geneva	305000221000-424	337598526 427 CAMPBELL 02/15-03/15/24	Paid by EFT # 87322		03/30/2024	04/05/2024	04/05/2024		04/22/2024	68.05
1044 - City of Geneva	305000460000-424	328545802 OCH 02/15-03/15/24	Paid by EFT # 87321		03/30/2024	04/05/2024	04/05/2024		04/22/2024	213.55
1044 - City of Geneva	305000160002-424	341341011 401 campbell 02/15-03/15/24	Paid by EFT # 87323		03/30/2024	04/05/2024	04/05/2024		04/22/2024	18.49
1080 - City of St. Charles	00107011-00-424	00107011-00 01/29-02/26/2024 37w699	Paid by EFT # 87330		03/01/2024	04/02/2024	04/02/2024		04/22/2024	170.75
1080 - City of St. Charles	00106925-00-424	Jail 00106925-00 01/29-02/26/2024	Paid by EFT # 87327		03/01/2024	04/05/2024	04/05/2024		04/22/2024	14,558.85
1080 - City of St. Charles	00106760-00-424	00106760-00 540 randall 01/31-02/28/24	Paid by EFT # 87331		03/01/2024	04/05/2024	04/05/2024		04/22/2024	140.46



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 60100 - Utilities- Water										
1080 - City of St. Charles	00106833-00-424	100106833-00 JV 37w777 01/29-02/26/24	Paid by EFT # 87328		03/01/2024	04/05/2024	04/05/2024		04/22/2024	448.85
Account 60100 - Utilities- Water Totals										Invoice Transactions 12
										\$16,816.19
Account 60110 - Printing Supplies										
2400 - Veritiv Operating Company	021-62552898	62552898 copy paper	Paid by EFT # 87222		03/15/2024	03/21/2024	03/21/2024		04/08/2024	3,644.00
2400 - Veritiv Operating Company	021-62570218	SALES ORDER NO. 62570218	Paid by EFT # 87617		04/03/2024	04/09/2024	04/09/2024		04/22/2024	15.00
Account 60110 - Printing Supplies Totals										Invoice Transactions 2
										\$3,659.00
Account 60160 - Cleaning Supplies										
3578 - Warehouse Direct, Inc.	5657544-0	GC Urinal cakes	Paid by EFT # 87229		01/30/2024	03/18/2024	03/18/2024		04/08/2024	45.11
3578 - Warehouse Direct, Inc.	5673700-0	MOB air freshener	Paid by EFT # 87623		03/25/2024	04/05/2024	04/05/2024		04/22/2024	819.80
3578 - Warehouse Direct, Inc.	5696388-0	KBC supplies	Paid by EFT # 87623		04/02/2024	04/09/2024	04/09/2024		04/22/2024	3,843.00
4526 - Fifth Third Bank	8085-HT-03/24	Henry Thompson P-card 03/05-04/04/2024	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	181.00
4526 - Fifth Third Bank	9161-BB-3/24	March 2024 Brent Braski mastercard	Paid by EFT # 87381		04/04/2024	04/11/2024	04/11/2024		04/22/2024	2,153.56
3060 - Grainger Inc	9077797646	RIDE ON SWEEPER,PLASTIC,3 CU. FT. MANUFACTURER # MV-6100-000	Paid by EFT # 87406		04/05/2024	04/12/2024	04/12/2024		04/22/2024	16,535.10
8388 - Havlicek Geneva Ace Hardware LLC	106757	air freshener GC bld A	Paid by EFT # 87418		04/04/2024	04/12/2024	04/12/2024		04/22/2024	5.39
2779 - ILLCO, Inc.	1427871	viper coil cleaner	Paid by Check # 384041		03/11/2024	03/26/2024	03/26/2024		04/22/2024	624.60
Account 60160 - Cleaning Supplies Totals										Invoice Transactions 8
										\$24,207.56
Account 60210 - Uniform Supplies										
9178 - Red Wing Shoe Store	20240310110173	110173- staff work boots vouceher 3 staff	Paid by EFT # 87543		03/10/2024	04/12/2024	04/12/2024		04/22/2024	450.00
Account 60210 - Uniform Supplies Totals										Invoice Transactions 1
										\$450.00
Account 63000 - Utilities- Natural Gas										
1066 - Constellation NewEnergy-Gas Division, LLC	3996527	BG-164802 ALL BLDG MGMT BLDG Feb 2024	Paid by EFT # 87066		03/27/2024	04/01/2024	04/01/2024		04/08/2024	30,906.27
2253 - Nicor Gas	3243210006-424	2986574 1330 02/09-03/12/2024	Paid by Check # 383944		03/12/2024	03/26/2024	03/26/2024		04/08/2024	361.37



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 63000 - Utilities- Natural Gas										
2253 - Nicor Gas	3243210006-0124	2986574 1330 11/09-12/11/2023	Paid by Check # 383945		12/11/2023	03/26/2024	03/26/2024		04/08/2024	348.85
2253 - Nicor Gas	66664808533-424	2836123 102/09-03/12/2024 1240 highland	Paid by Check # 383943		03/12/2024	03/26/2024	03/26/2024		04/08/2024	556.93
2253 - Nicor Gas	88751210001-524	4402684 428 JAMES 02/20-03/21/2024	Paid by Check # 384072		03/21/2024	04/04/2024	04/04/2024		04/22/2024	191.42
2253 - Nicor Gas	88751210001-1123	4402684 428 JAMES 08/22-09/21/2023	Paid by Check # 384073		09/21/2023	04/09/2024	04/09/2024		04/22/2024	53.65
1066 - Constellation NewEnergy-Gas Division, LLC	4008452	BG-164802 ALL BLDG MGMT BLDG March 2024	Paid by EFT # 87343		04/11/2024	04/16/2024	04/16/2024		04/22/2024	28,055.83
Account 63000 - Utilities- Natural Gas Totals Invoice Transactions 7										\$60,474.32
Account 63010 - Utilities- Electric										
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	86370724021	3294023727 37W777 01/25-02/29/2024	Paid by EFT # 87227		03/15/2024	03/26/2024	03/26/2024		04/08/2024	78,407.65
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	468757324021	230076350 JJC 01/25-02/28/2024	Paid by EFT # 87226		03/04/2024	03/26/2024	03/26/2024		04/08/2024	9,530.41
10981 - Constellation NewEnergy Inc.	67891200501	0115943228 7298774-27 8087484015 1240 ste 6 02/07-03/13/2024	Paid by EFT # 87060		03/19/2024	03/26/2024	03/26/2024		04/08/2024	192.60
10981 - Constellation NewEnergy Inc.	67890664801	7298774-3 1330 highland 02/27-03/13/2024 8215653	Paid by EFT # 87060		03/19/2024	03/26/2024	03/26/2024		04/08/2024	443.43
10981 - Constellation NewEnergy Inc.	67891170701	7298774-26 1240 2nw 8087480026 02/07-03/13/2024	Paid by EFT # 87060		03/19/2024	03/26/2024	03/26/2024		04/08/2024	48.06
10981 - Constellation NewEnergy Inc.	67891050901	7298774-28 1240 ste 11 10223998 02/07-03/13/2024	Paid by EFT # 87060		03/19/2024	03/26/2024	03/26/2024		04/08/2024	184.46
10981 - Constellation NewEnergy Inc.	67890609901	7298774-29 STE 22 10223999 02/07-03/12/2024	Paid by EFT # 87060		03/19/2024	03/26/2024	03/26/2024		04/08/2024	67.70
1044 - City of Geneva	198003940001-424	325554113 GC 719 BATAVIA 02/01-03/03/2024	Paid by EFT # 87058		03/15/2024	03/18/2024	03/18/2024		04/08/2024	8,503.95
1044 - City of Geneva	305000221000-424	337598526 427 CAMPBELL 02/15-03/15/24	Paid by EFT # 87322		03/30/2024	04/05/2024	04/05/2024		04/22/2024	399.41
1044 - City of Geneva	305000460000-424	328545802 OCH 02/15-03/15/24	Paid by EFT # 87321		03/30/2024	04/05/2024	04/05/2024		04/22/2024	3,745.59



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Fund 001 - General Fund										
Department 080 - Building Management										
Sub-Department 080 - Building Mgmt- Government Center										
Account 63010 - Utilities- Electric										
1044 - City of Geneva	305000160002-424	341341011 401 campbell 02/15-03/15/24	Paid by EFT # 87323		03/30/2024	04/05/2024	04/05/2024		04/22/2024	68.69
1044 - City of Geneva	305000240000-424	341341013 428 JAMES 02/15-03/15/2024	Paid by EFT # 87324		03/30/2024	04/05/2024	04/05/2024		04/22/2024	140.42
1080 - City of St. Charles	00106889-00-424	00106889-00-424 540 randall 01/31-02/28/24	Paid by EFT # 87329		03/01/2024	04/04/2024	04/04/2024		04/22/2024	9,007.68
1080 - City of St. Charles	00106760-00-424	00106760-00 540 randall 01/31-02/28/24	Paid by EFT # 87331		03/01/2024	04/05/2024	04/05/2024		04/22/2024	60.83
1054 - ComEd	7673317000-524	230046589 MPB 03/01-03/29/2024	Paid by Check # 384020		03/29/2024	04/12/2024	04/12/2024		04/22/2024	3,780.45
10981 - Constellation NewEnergy Inc.	67890886201	7298774-52715 1240 02/07/2024 - 03/13/2024	Paid by EFT # 87337		03/28/2024	04/02/2024	04/02/2024		04/22/2024	2,426.33
9856 - Vistra Intermediate Company, LLC dba Dynegy Energy	468757324031	0115943228 MPB 03/01-03/28/2024	Paid by EFT # 87619		04/01/2024	04/12/2024	04/12/2024		04/22/2024	17,475.49
Account 63010 - Utilities- Electric Totals							Invoice Transactions 17			\$134,483.15
Account 70090 - Office Equipment										
3578 - Warehouse Direct, Inc.	5690395-0	Mailroom	Paid by EFT # 87229		03/21/2024	03/26/2024	03/26/2024		04/08/2024	210.84
Account 70090 - Office Equipment Totals							Invoice Transactions 1			\$210.84
Sub-Department 080 - Building Mgmt- Government Center Totals							Invoice Transactions 256			\$672,292.47
Department 080 - Building Management Totals							Invoice Transactions 256			\$672,292.47
Fund 001 - General Fund Totals							Invoice Transactions 279			\$733,088.71
Fund 101 - Geographic Information Systems										
Department 060 - Information Technologies										
Sub-Department 070 - Geographic Information Systems										
Account 52130 - Repairs and Maint- Computers										
1076 - The Sidwell Company	SIDMN0002094 GIS	INV#SIDMN0002094 - FARMS 05/01/2024 TO 04/30/2025	Paid by Check # 384090		02/21/2024	04/11/2024	04/11/2024		04/22/2024	5,255.43
Account 52130 - Repairs and Maint- Computers Totals							Invoice Transactions 1			\$5,255.43
Account 60000 - Office Supplies										
3509 - DS Services of America, Inc. dba Primo Water NA	23847718 031624	INVOICE 23847718 031624 - WATER & RENT 04/2024 - GIS DEPT.	Paid by EFT # 87074		03/16/2024	03/28/2024	03/28/2024		04/08/2024	11.57
Account 60000 - Office Supplies Totals							Invoice Transactions 1			\$11.57
Sub-Department 070 - Geographic Information Systems Totals							Invoice Transactions 2			\$5,267.00
Department 060 - Information Technologies Totals							Invoice Transactions 2			\$5,267.00
Fund 101 - Geographic Information Systems Totals							Invoice Transactions 2			\$5,267.00



Administration Accounts Payable by GL Distribution

Payment Date Range 04/01/24 - 04/30/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 390 - Web Technical Services										
Department 060 - Information Technologies										
Sub-Department 337 - Web Technical Services										
Account 50150 - Contractual/Consulting Services										
2324 - Cassie Design	203778	INV#203778 Website Design Work	Paid by EFT # 87310		04/06/2024	04/09/2024	04/09/2024		04/22/2024	2,250.00
4526 - Fifth Third Bank	0689-JZ-03/24	Zakosek MasterCard 03/05/2024-04/04/2024	Paid by EFT # 87381		04/04/2024	04/09/2024	04/09/2024		04/22/2024	201.35
Account 50150 - Contractual/Consulting Services Totals										Invoice Transactions 2
										\$2,451.35
Account 50340 - Software Licensing Cost										
13834 - OPG-3, Inc.	7488	INV#7488 Laserfiche Annual Renewal	Paid by EFT # 87152		01/03/2024	03/26/2024	03/26/2024		04/08/2024	68,220.00
14241 - Silktide, Inc.	1248	INV#1248 Silktide Monitor	Paid by EFT # 87184		11/08/2023	03/26/2024	03/26/2024		04/08/2024	4,650.00
4526 - Fifth Third Bank	7322-RF-03/24	Fahnestock MasterCard 03/05/2024-04/04/2024	Paid by EFT # 87381		04/04/2024	04/09/2024	04/09/2024		04/22/2024	218.88
Account 50340 - Software Licensing Cost Totals										Invoice Transactions 3
										\$73,088.88
Sub-Department 337 - Web Technical Services Totals										Invoice Transactions 5
										\$75,540.23
Department 060 - Information Technologies Totals										Invoice Transactions 5
										\$75,540.23
Fund 390 - Web Technical Services Totals										Invoice Transactions 5
										\$75,540.23
Fund 520 - Mill Creek Special Service Area										
Department 690 - Development										
Sub-Department 730 - Mill Creek Special Service Area										
Account 50150 - Contractual/Consulting Services										
11639 - Securadyne Systems Intermediate LLC dba Adesta LLC	INV3-960002887	Adesta Invoice for March 2024	Paid by EFT # 87563		03/27/2024	04/01/2024	04/01/2024		04/22/2024	2,660.98
11639 - Securadyne Systems Intermediate LLC dba Adesta LLC	INV3-960002295	Adesta Invoice for October 2023	Paid by EFT # 87563		10/30/2023	04/01/2024	04/01/2024		04/22/2024	760.68
11639 - Securadyne Systems Intermediate LLC dba Adesta LLC	INV3-960001458	Adesta Invoice for February 2023	Paid by EFT # 87563		02/27/2023	04/01/2024	04/01/2024		04/22/2024	351.78
Account 50150 - Contractual/Consulting Services Totals										Invoice Transactions 3
										\$3,773.44
Account 52020 - Repairs and Maintenance- Roads										
7390 - County Wide Landscaping Inc	6115	Mill Creek Monthly Snow Contract Feb 15 - Mar 15	Paid by EFT # 87070		03/21/2024	04/02/2024	04/02/2024		04/08/2024	16,000.00
Account 52020 - Repairs and Maintenance- Roads Totals										Invoice Transactions 1
										\$16,000.00
Account 52120 - Repairs and Maint- Grounds										
8523 - Cornerstone Partners Horticultural Services Co.	CP32950	Mar: Trash Can Liners & Police Grounds	Paid by EFT # 87068		03/22/2024	03/22/2024	03/22/2024		04/08/2024	689.77
8523 - Cornerstone Partners Horticultural Services Co.	CP32882	Rodent Repellent Application #4 of 5	Paid by EFT # 87345		02/23/2024	04/08/2024	04/08/2024		04/22/2024	198.34
Account 52120 - Repairs and Maint- Grounds Totals										Invoice Transactions 2
										\$888.11



Administration Accounts Payable by GL Distribution

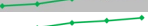
Payment Date Range 04/01/24 - 04/30/24

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 520 - Mill Creek Special Service Area										
Department 690 - Development										
Sub-Department 730 - Mill Creek Special Service Area										
Account 52180 - Building Space Rental										
9183 - Tri City Land Management Co., LLC	4490-411 424	Mill Creek April Office Rental	Paid by EFT # 87213		04/01/2024	04/01/2024	03/22/2024		04/08/2024	1,132.25
Account 52180 - Building Space Rental Totals									Invoice Transactions 1	\$1,132.25
Account 60000 - Office Supplies										
3509 - DS Services of America, Inc. dba Primo Water NA	23913632 031624	Mill Creek Water Cooler Rental	Paid by EFT # 87074		03/16/2024	03/18/2024	03/18/2024		04/08/2024	11.99
11058 - JP Morgan Chase Bank N.A.	4508-WM-3/24	William Meyer March Statement	Paid by EFT # 87446		03/29/2024	04/09/2024	03/29/2024		04/22/2024	54.99
Account 60000 - Office Supplies Totals									Invoice Transactions 2	\$66.98
Account 60010 - Operating Supplies										
4526 - Fifth Third Bank	1498-RS-03/24	Shive MasterCard 03/05/2024-04/04/2024	Paid by EFT # 87381		04/04/2024	04/09/2024	04/09/2024		04/22/2024	109.94
Account 60010 - Operating Supplies Totals									Invoice Transactions 1	\$109.94
Account 63020 - Utilities- Intersect Lighting										
1054 - ComEd	0312236000 224	Mill Creek Utility Bill February 2024	Paid by Check # 383880		03/12/2024	03/15/2024	03/15/2024		04/08/2024	140.83
1054 - ComEd	6262053000 224	Mill Creek Utility Bill February 2024	Paid by Check # 383880		03/18/2024	03/26/2024	03/26/2024		04/08/2024	30.40
2253 - Nicor Gas	39058116755 324	Mill Creek Utility Bill March 2024	Paid by Check # 383942		03/19/2024	03/26/2024	03/26/2024		04/08/2024	71.28
1054 - ComEd	3383319000 324	Mill Creek Utility Bill March 2024	Paid by Check # 384007		04/01/2024	04/10/2024	04/10/2024		04/22/2024	308.59
Account 63020 - Utilities- Intersect Lighting Totals									Invoice Transactions 4	\$551.10
Sub-Department 730 - Mill Creek Special Service Area Totals									Invoice Transactions 14	\$22,521.82
Department 690 - Development Totals									Invoice Transactions 14	\$22,521.82
Fund 520 - Mill Creek Special Service Area Totals									Invoice Transactions 14	\$22,521.82
Grand Totals									Invoice Transactions 300	\$836,417.76

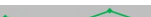
Committee Revenue Budget Report - by Account Detail

Through April 30, 2024 (41.66% YTD)

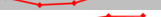
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
060 Information Technologies	\$ 2,500,431	\$ 2,845,395	\$ 3,349,568	\$ 2,640,902	\$ 2,630,051	\$ 3,474,573	73.7%	\$ 1,574,442	\$ 3,169,597	49.7%	
001 General Fund	\$ 982,017	\$ 1,018,313	\$ 1,114,650	\$ 1,151,772	\$ 1,208,784	\$ 1,251,913	96.6%	\$ 857,102	\$ 1,049,975	81.6%	
Revenue	\$ 982,017	\$ 1,018,313	\$ 1,114,650	\$ 1,151,772	\$ 1,208,784	\$ 1,251,913	96.6%	\$ 857,102	\$ 1,049,975	81.6%	
Other	\$ 175,675	\$ 124,770	\$ 143,335	\$ 98,380	\$ 157,673	\$ 264,361	59.6%	\$ 51,373	\$ 134,093	38.3%	
38900 - Miscellaneous Other	\$ 175,675	\$ 124,770	\$ 143,335	\$ 98,380	\$ 157,673	\$ 264,361	59.6%	\$ 51,373	\$ 134,093	38.3%	
Transfers In	\$ 730,434	\$ 767,608	\$ 767,608	\$ 790,924	\$ 778,306	\$ 912,304	85.3%	\$ 780,815	\$ 840,634	92.9%	
39000 - Transfer From Other Funds	\$ 730,434	\$ 767,608	\$ 767,608	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
39001 - Transfer from General Fund 001	\$ -	\$ -	\$ -	\$ -	\$ 17,478	\$ 17,478	100.0%	\$ -	\$ -	0.0%	
39010 - Transfer from Fund 010	\$ -	\$ -	\$ -	\$ 3,575	\$ 4,078	\$ 4,078	100.0%	\$ 3,981	\$ 3,981	100.0%	
39101 - Transfer from Fund 101	\$ -	\$ -	\$ -	\$ 31,282	\$ 33,616	\$ 33,616	100.0%	\$ 34,585	\$ 34,585	100.0%	
39120 - Transfer from Fund 120	\$ -	\$ -	\$ -	\$ 2,689	\$ 1,622	\$ 2,622	61.9%	\$ 381	\$ 2,228	17.1%	
39127 - Transfer from Fund 127	\$ -	\$ -	\$ -	\$ 25,000	\$ 35,196	\$ 35,196	100.0%	\$ 13,370	\$ 13,370	100.0%	
39150 - Transfer from Fund 150	\$ -	\$ -	\$ -	\$ -	\$ 4,370	\$ 4,370	100.0%	\$ 2,971	\$ 2,971	100.0%	
39160 - Transfer from Fund 160	\$ -	\$ -	\$ -	\$ 1,955	\$ 1,515	\$ 1,515	100.0%	\$ 594	\$ 594	100.0%	
39197 - Transfer from Fund 197	\$ -	\$ -	\$ -	\$ -	\$ 2,913	\$ 2,913	100.0%	\$ -	\$ -	0.0%	
39200 - Transfer from Fund 200	\$ -	\$ -	\$ -	\$ 25,137	\$ -	\$ 23,304	0.0%	\$ 23,770	\$ 23,770	100.0%	
39201 - Transfer from Fund 201	\$ -	\$ -	\$ -	\$ 36,309	\$ -	\$ 37,869	0.0%	\$ 11,885	\$ 11,885	100.0%	
39202 - Transfer from Fund 202	\$ -	\$ -	\$ -	\$ 11,172	\$ -	\$ 11,652	0.0%	\$ 5,942	\$ 5,942	100.0%	
39203 - Transfer from Fund 203	\$ -	\$ -	\$ -	\$ 13,965	\$ -	\$ 14,565	0.0%	\$ 8,914	\$ 8,914	100.0%	
39204 - Transfer from Fund 204	\$ -	\$ -	\$ -	\$ 8,379	\$ -	\$ 8,739	0.0%	\$ 5,942	\$ 5,942	100.0%	
39250 - Transfer from Fund 250	\$ -	\$ -	\$ -	\$ 5,585	\$ 5,826	\$ 5,826	100.0%	\$ 2,971	\$ 2,971	100.0%	
39269 - Transfer from Fund 269	\$ -	\$ -	\$ -	\$ 108,445	\$ 110,973	\$ 110,973	100.0%	\$ 105,650	\$ 105,650	100.0%	
39290 - Transfer from Fund 290	\$ -	\$ -	\$ -	\$ 30,719	\$ -	\$ 37,869	0.0%	\$ -	\$ 38,626	0.0%	
39300 - Transfer from County Highway Fund 300	\$ -	\$ -	\$ -	\$ 172,588	\$ 184,111	\$ 184,111	100.0%	\$ 183,293	\$ 183,293	100.0%	
39302 - Transfer from Fund 302	\$ -	\$ -	\$ -	\$ 92,169	\$ 104,868	\$ 104,868	100.0%	\$ 109,934	\$ 109,934	100.0%	
39350 - Transfer from Fund 350	\$ -	\$ -	\$ -	\$ 175,936	\$ 180,606	\$ 180,606	100.0%	\$ 191,345	\$ 191,345	100.0%	
39351 - Transfer from Fund 351	\$ -	\$ -	\$ -	\$ 13,963	\$ 17,478	\$ 17,478	100.0%	\$ 18,124	\$ 18,124	100.0%	
39355 - Transfer from Fund 355	\$ -	\$ -	\$ -	\$ -	\$ 5,826	\$ 5,826	100.0%	\$ 5,942	\$ 5,942	100.0%	
39380 - Transfer from Fund 380	\$ -	\$ -	\$ -	\$ -	\$ 12,368	\$ 12,368	100.0%	\$ 11,885	\$ 11,885	100.0%	
39400 - Transfer from Fund 400	\$ -	\$ -	\$ -	\$ -	\$ 4,370	\$ 4,370	100.0%	\$ 2,228	\$ 2,228	100.0%	
39401 - Transfer from Fund 401	\$ -	\$ -	\$ -	\$ 6,721	\$ 4,456	\$ 2,330	191.2%	\$ 1,689	\$ 7,279	23.2%	
39402 - Transfer from Fund 402	\$ -	\$ -	\$ -	\$ 2,390	\$ 2,501	\$ 2,622	95.4%	\$ 545	\$ 2,823	19.3%	
39404 - Transfer from Fund 404	\$ -	\$ -	\$ -	\$ 2,688	\$ 2,951	\$ 2,622	112.5%	\$ 1,144	\$ 4,902	23.3%	
39406 - Transfer from Fund 406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146	0.0%	\$ -	\$ -	0.0%	
39409 - Transfer from Fund 409	\$ -	\$ -	\$ -	\$ 1,344	\$ 1,524	\$ 1,311	116.3%	\$ 436	\$ 1,634	26.7%	
39410 - Transfer from Fund 410	\$ -	\$ -	\$ -	\$ 3,137	\$ 1,466	\$ 3,059	47.9%	\$ 545	\$ 4,011	13.6%	
39412 - Transfer from Fund 412	\$ -	\$ -	\$ -	\$ -	\$ 3,303	\$ -	106.7%	\$ 2,887	\$ 2,971	97.2%	
39413 - Transfer from Fund 413	\$ -	\$ -	\$ -	\$ -	\$ 821	\$ -	0.0%	\$ 899	\$ 1,188	75.7%	
39414 - Transfer from Fund 414	\$ -	\$ -	\$ -	\$ -	\$ 2,091	\$ -	0.0%	\$ 2,370	\$ 5,051	46.9%	
39415 - Transfer from Fund 415	\$ -	\$ -	\$ -	\$ 8,962	\$ 2,716	\$ 8,739	48.1%	\$ -	\$ -	0.0%	
39420 - Transfer from Fund 420	\$ -	\$ -	\$ -	\$ 279	\$ 262	\$ 262	100.0%	\$ 267	\$ 267	100.0%	
39430 - Transfer from Fund 430	\$ -	\$ -	\$ -	\$ 1,396	\$ 3,641	\$ 3,641	100.0%	\$ 2,228	\$ 2,228	100.0%	
39520 - Transfer from Fund 520	\$ -	\$ -	\$ -	\$ 3,351	\$ 23,496	\$ 23,496	100.0%	\$ 23,090	\$ 23,090	100.0%	
39650 - Transfer from Fund 650	\$ -	\$ -	\$ -	\$ 1,788	\$ 1,864	\$ 1,864	100.0%	\$ 1,010	\$ 1,010	100.0%	
Charges for Services	\$ 75,908	\$ 125,935	\$ 203,707	\$ 262,467	\$ 272,805	\$ 75,248	362.5%	\$ 24,914	\$ 75,248	33.1%	
34020 - Computer Services Fees	\$ 75,908	\$ 125,935	\$ 203,707	\$ 262,467	\$ 272,805	\$ 75,248	362.5%	\$ 24,914	\$ 75,248	33.1%	
101 Geographic Information Systems	\$ 1,218,988	\$ 1,522,325	\$ 1,849,269	\$ 1,190,471	\$ 1,044,742	\$ 1,921,160	54.4%	\$ 419,840	\$ 1,802,004	23.3%	
Revenue	\$ 1,218,988	\$ 1,522,325	\$ 1,849,269	\$ 1,190,471	\$ 1,044,742	\$ 1,921,160	54.4%	\$ 419,840	\$ 1,802,004	23.3%	
Interest Revenue	\$ 49,007	\$ 21,648	\$ (345)	\$ (17,399)	\$ 67,157	\$ 15,000	447.7%	\$ -	\$ 49,421	0.0%	
38000 - Investment Income	\$ 49,007	\$ 21,648	\$ (345)	\$ (17,399)	\$ 67,157	\$ 15,000	447.7%	\$ -	\$ 49,421	0.0%	
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,660	0.0%	\$ -	\$ 568,283	0.0%	

Committee Revenue Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
39900 - Fund Balance Utilization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,660	0.0%	\$ -	\$ 568,283	0.0%	
Reimbursements	\$ 6,996	\$ -	\$ 467	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
37900 - Miscellaneous Reimbursement	\$ 6,996	\$ -	\$ 467	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
39000 - Transfer From Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Charges for Services	\$ 1,162,985	\$ 1,500,677	\$ 1,849,147	\$ 1,207,870	\$ 977,585	\$ 1,463,500	66.8%	\$ 419,840	\$ 1,184,300	35.5%	
34010 - GIS Counter Sale Fees	\$ 310	\$ -	\$ -	\$ 970	\$ 360	\$ 500	72.0%	\$ 60	\$ 500	12.0%	
34180 - GIS Fees	\$ 1,162,675	\$ 1,500,677	\$ 1,849,147	\$ 1,206,900	\$ 977,225	\$ 1,463,000	66.8%	\$ 419,780	\$ 1,183,800	35.5%	
385 IL Counties Information Mgmt	\$ 1,927	\$ 1	\$ (0)	\$ 4,341	\$ 113	\$ 4,000	2.8%	\$ -	\$ 1,058	0.0%	
Revenue	\$ 1,927	\$ 1	\$ (0)	\$ 4,341	\$ 113	\$ 4,000	2.8%	\$ -	\$ 1,058	0.0%	
Interest Revenue	\$ 47	\$ 1	\$ (0)	\$ (59)	\$ 113	\$ -	0.0%	\$ -	\$ 58	0.0%	
38000 - Investment Income	\$ 47	\$ 1	\$ (0)	\$ (59)	\$ 113	\$ -	0.0%	\$ -	\$ 58	0.0%	
Charges for Services	\$ 1,880	\$ -	\$ -	\$ 4,400	\$ -	\$ 4,000	0.0%	\$ -	\$ 1,000	0.0%	
35400 - ICIM Association Fees	\$ 1,880	\$ -	\$ -	\$ 4,400	\$ -	\$ 4,000	0.0%	\$ -	\$ 1,000	0.0%	
390 Web Technical Services	\$ 297,500	\$ 304,755	\$ 385,649	\$ 294,318	\$ 376,412	\$ 297,500	95.9%	\$ 297,500	\$ 316,560	94.0%	
Revenue	\$ 297,500	\$ 304,755	\$ 385,649	\$ 294,318	\$ 376,412	\$ 297,500	95.9%	\$ 297,500	\$ 316,560	94.0%	
Interest Revenue	\$ -	\$ 7,255	\$ 1,066	\$ (3,182)	\$ 18,912	\$ -	0.0%	\$ -	\$ 19,060	0.0%	
38000 - Investment Income	\$ -	\$ 7,255	\$ 1,066	\$ (3,182)	\$ 18,912	\$ -	0.0%	\$ -	\$ 19,060	0.0%	
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
39900 - Fund Balance Utilization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Transfers In	\$ 297,500	\$ 297,500	\$ 384,583	\$ 297,500	\$ 357,500	\$ 297,500	100.0%	\$ 297,500	\$ 297,500	100.0%	
39000 - Transfer From Other Funds	\$ 297,500	\$ 297,500	\$ 384,583	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
39120 - Transfer from Fund 120	\$ -	\$ -	\$ -	\$ 297,500	\$ 297,500	\$ 297,500	100.0%	\$ 297,500	\$ 297,500	100.0%	
39355 - Transfer from Fund 355	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	100.0%	\$ -	\$ -	0.0%	
Grand Total	\$ 2,500,431	\$ 2,845,395	\$ 3,349,568	\$ 2,640,902	\$ 2,630,051	\$ 3,474,573	73.7%	\$ 1,574,442	\$ 3,169,597	49.7%	

Committee Expense Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD, 38.46% Payroll Expense through Pay Period Ending 4/13/2024)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
060 Information Technologies	\$ 5,308,181	\$ 5,181,131	\$ 5,866,294	\$ 5,847,864	\$ 5,920,978	\$ 7,123,804	79.6%	\$ 2,392,283	\$ 6,730,362	35.5%	
001 General Fund	\$ 3,444,364	\$ 3,449,128	\$ 3,564,272	\$ 3,944,438	\$ 4,095,163	\$ 4,898,634	80.1%	\$ 1,442,733	\$ 4,610,740	31.3%	
Expenses	\$ 3,444,364	\$ 3,449,128	\$ 3,564,272	\$ 3,944,438	\$ 4,095,163	\$ 4,898,634	80.1%	\$ 1,442,733	\$ 4,610,740	31.3%	
Personnel Services- Salaries & Wages	\$ 2,547,271	\$ 2,639,437	\$ 2,698,146	\$ 2,899,576	\$ 3,012,582	\$ 3,194,477	92.6%	\$ 1,231,166	\$ 3,574,701	34.4%	
40000 - Salaries and Wages	\$ 2,509,646	\$ 2,777,868	\$ 2,799,147	\$ 2,945,311	\$ 2,978,990	\$ 3,270,904	93.2%	\$ 1,217,431	\$ 3,541,941	34.4%	
40002 - Non-Union Wage Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98,423	0.0%	\$ -	\$ -	0.0%	
40005 - New Position Budget Moved to Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (225,000)	0.0%	\$ -	\$ -	0.0%	
40009 - Salaries and Wages Subsidy	\$ -	\$ (181,935)	\$ (131,547)	\$ (83,001)	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
40200 - Overtime Salaries	\$ 37,625	\$ 43,504	\$ 30,546	\$ 37,266	\$ 33,592	\$ 50,150	67.0%	\$ 13,735	\$ 32,760	41.9%	
Personnel Services- Employee Benefits	\$ 430,904	\$ 429,542	\$ 470,051	\$ 510,979	\$ 586,448	\$ 668,118	79.2%	\$ -	\$ -	0.0%	
45000 - Healthcare Contribution	\$ 418,315	\$ 447,385	\$ 477,542	\$ 509,801	\$ 572,413	\$ 652,081	79.2%	\$ -	\$ -	0.0%	
45009 - Healthcare Subsidy	\$ -	\$ (29,959)	\$ (20,483)	\$ (12,587)	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
45010 - Dental Contribution	\$ 12,589	\$ 13,105	\$ 13,593	\$ 14,089	\$ 14,034	\$ 16,037	80.5%	\$ -	\$ -	0.0%	
45019 - Dental Subsidy	\$ -	\$ (990)	\$ (601)	\$ (324)	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Contractual Services	\$ 382,440	\$ 293,895	\$ 314,455	\$ 441,969	\$ 397,485	\$ 915,089	39.7%	\$ 175,131	\$ 913,289	19.2%	
50150 - Contractual/Consulting Services	\$ 150,911	\$ 142,705	\$ 169,639	\$ 191,552	\$ 193,306	\$ 441,284	36.7%	\$ 145,203	\$ 441,284	32.9%	
50235 - Public Health Services - Coronavirus	\$ -	\$ -	\$ -	\$ 40,590	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
50340 - Software Licensing Cost	\$ 2,782	\$ 1,883	\$ 230	\$ -	\$ 76	\$ -	0.0%	\$ -	\$ -	0.0%	
52130 - Repairs and Maint- Computers	\$ 69,307	\$ 34,043	\$ 60,475	\$ 58,170	\$ 62,980	\$ 245,601	25.6%	\$ 914	\$ 245,601	0.4%	
52140 - Repairs and Maint- Copiers	\$ 5,252	\$ -	\$ -	\$ -	\$ -	\$ 7,500	0.0%	\$ -	\$ 7,500	0.0%	
52150 - Repairs and Maint- Comm Equip	\$ 73,883	\$ 51,205	\$ 36,765	\$ 119,591	\$ 65,836	\$ 110,004	59.8%	\$ 25,346	\$ 110,004	23.0%	
52230 - Repairs and Maint- Vehicles	\$ 3,285	\$ 2,731	\$ 2,430	\$ 1,553	\$ 2,340	\$ 4,000	58.5%	\$ 29	\$ 4,000	0.7%	
52240 - Repairs and Maint- Office Equip	\$ -	\$ -	\$ 683	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
53040 - General Advertising	\$ 29	\$ -	\$ 67	\$ -	\$ 74	\$ 1,500	4.9%	\$ -	\$ 1,500	0.0%	
53100 - Conferences and Meetings	\$ 36,487	\$ 7,645	\$ 29,270	\$ 19,155	\$ 36,194	\$ 57,200	63.3%	\$ 2,455	\$ 59,400	4.1%	
53110 - Employee Training	\$ 37,459	\$ 52,629	\$ 14,034	\$ 9,589	\$ 35,586	\$ 41,000	86.8%	\$ 1,075	\$ 41,000	2.6%	
53120 - Employee Mileage Expense	\$ 1,135	\$ 934	\$ 862	\$ 1,485	\$ 1,093	\$ 3,000	36.4%	\$ 110	\$ 3,000	3.7%	
53130 - General Association Dues	\$ 1,910	\$ 120	\$ -	\$ 285	\$ -	\$ 4,000	0.0%	\$ -	\$ -	0.0%	
55005 - Miscellaneous Contractual Chargeback	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Commodities	\$ 83,748	\$ 86,255	\$ 81,619	\$ 91,913	\$ 98,649	\$ 120,950	81.6%	\$ 36,437	\$ 122,750	29.7%	
60000 - Office Supplies	\$ 10,704	\$ 12,984	\$ 19,232	\$ 25,282	\$ 17,035	\$ 20,000	85.2%	\$ 8,682	\$ 27,300	31.8%	
60020 - Computer Related Supplies	\$ 41,461	\$ 29,655	\$ 38,851	\$ 36,771	\$ 46,481	\$ 55,450	83.8%	\$ 9,226	\$ 55,450	16.6%	
60050 - Books and Subscriptions	\$ 2,003	\$ 1,510	\$ 1,387	\$ 330	\$ 259	\$ 2,000	13.0%	\$ -	\$ -	0.0%	
60060 - Computer Software- Non Capital	\$ -	\$ 1,212	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
60110 - Printing Supplies	\$ 24,996	\$ 36,360	\$ 17,498	\$ 22,497	\$ 26,071	\$ 36,000	72.4%	\$ 17,269	\$ 36,000	48.0%	
60265 - Public Health Commodities - Coronavirus	\$ -	\$ -	\$ 94	\$ 2,535	\$ 4,960	\$ -	0.0%	\$ -	\$ -	0.0%	
60570 - Office Furniture - Non-Capital	\$ 3,024	\$ 3,450	\$ 2,600	\$ 1,806	\$ 1,569	\$ 2,500	62.7%	\$ -	\$ -	0.0%	
63040 - Fuel- Vehicles	\$ 1,560	\$ 1,084	\$ 1,805	\$ 2,692	\$ 2,274	\$ 5,000	45.5%	\$ 1,258	\$ 4,000	31.5%	
64000 - Telephone	\$ -	\$ -	\$ 152	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
70060 - Communications Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
70070 - Automotive Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
101 Geographic Information Systems	\$ 1,695,942	\$ 1,550,965	\$ 1,605,818	\$ 1,528,759	\$ 1,561,570	\$ 1,921,160	81.3%	\$ 674,856	\$ 1,802,004	37.5%	
Expenses	\$ 1,695,942	\$ 1,550,965	\$ 1,605,818	\$ 1,528,759	\$ 1,561,570	\$ 1,921,160	81.3%	\$ 674,856	\$ 1,802,004	37.5%	
Personnel Services- Salaries & Wages	\$ 726,404	\$ 722,995	\$ 749,673	\$ 749,172	\$ 698,418	\$ 800,756	87.2%	\$ 275,449	\$ 757,089	36.4%	
40000 - Salaries and Wages	\$ 722,669	\$ 735,728	\$ 749,325	\$ 748,569	\$ 698,161	\$ 774,930	90.1%	\$ 275,150	\$ 732,609	37.6%	
40002 - Non-Union Wage Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,318	0.0%	\$ -	\$ 1	0.0%	
40003 - Cost of Living Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 21,979	0.0%	
40009 - Salaries and Wages Subsidy	\$ -	\$ (13,368)	\$ (26)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
40100 - Part-Time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
40200 - Overtime Salaries	\$ 3,734	\$ 635	\$ 374	\$ 604	\$ 257	\$ 2,508	10.2%	\$ 298	\$ 2,500	11.9%	
Personnel Services- Employee Benefits	\$ 234,981	\$ 239,971	\$ 258,468	\$ 247,435	\$ 221,391	\$ 262,802	84.2%	\$ 78,192	\$ 219,626	35.6%	

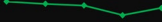
Committee Expense Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD, 38.46% Payroll Expense through Pay Period Ending 4/13/2024)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
45000 - Healthcare Contribution	\$ 126,152	\$ 128,499	\$ 133,962	\$ 138,204	\$ 130,547	\$ 155,662	83.9%	\$ 44,122	\$ 123,526	35.7%	
45009 - Healthcare Subsidy	\$ -	\$ (1,589)	\$ (2)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
45010 - Dental Contribution	\$ 4,432	\$ 4,250	\$ 4,646	\$ 4,393	\$ 3,899	\$ 4,643	84.0%	\$ 1,372	\$ 3,813	36.0%	
45019 - Dental Subsidy	\$ -	\$ (110)	\$ (0)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
45100 - FICA/SS Contribution	\$ 53,333	\$ 54,177	\$ 55,833	\$ 55,776	\$ 51,790	\$ 61,258	84.5%	\$ 20,385	\$ 57,726	35.3%	
45109 - FICA/SS Subsidy	\$ -	\$ (921)	\$ (2)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
45200 - IMRF Contribution	\$ 51,064	\$ 56,739	\$ 64,033	\$ 49,063	\$ 35,155	\$ 41,239	85.2%	\$ 12,313	\$ 34,561	35.6%	
45209 - IMRF Subsidy	\$ -	\$ (1,075)	\$ (2)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Contractual Services	\$ 660,114	\$ 466,116	\$ 531,351	\$ 459,369	\$ 583,465	\$ 685,514	85.1%	\$ 285,978	\$ 678,473	42.2%	
50150 - Contractual/Consulting Services	\$ 382,178	\$ 186,471	\$ 234,851	\$ 144,969	\$ 255,829	\$ 312,097	82.0%	\$ 210	\$ 311,797	0.1%	
52130 - Repairs and Maint- Computers	\$ 230,650	\$ 238,475	\$ 250,007	\$ 264,816	\$ 279,018	\$ 301,766	92.5%	\$ 283,861	\$ 297,546	95.4%	
53000 - Liability Insurance	\$ 13,492	\$ 15,373	\$ 14,248	\$ 17,935	\$ 23,309	\$ 23,309	100.0%	\$ -	\$ 22,785	0.0%	
53010 - Workers Compensation	\$ 18,038	\$ 18,756	\$ 22,346	\$ 21,645	\$ 17,722	\$ 17,722	100.0%	\$ -	\$ 15,678	0.0%	
53020 - Unemployment Claims	\$ 794	\$ 443	\$ 450	\$ 542	\$ 320	\$ 320	100.0%	\$ -	\$ 367	0.0%	
53100 - Conferences and Meetings	\$ 10,807	\$ 2,310	\$ 1,332	\$ 897	\$ 480	\$ 7,000	6.9%	\$ 297	\$ 7,000	4.2%	
53110 - Employee Training	\$ 2,346	\$ 1,793	\$ 6,003	\$ 5,905	\$ 4,116	\$ 20,000	20.6%	\$ -	\$ 20,000	0.0%	
53120 - Employee Mileage Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	0.0%	\$ -	\$ 300	0.0%	
53130 - General Association Dues	\$ 1,810	\$ 2,495	\$ 2,115	\$ 2,660	\$ 2,670	\$ 3,000	89.0%	\$ 1,610	\$ 3,000	53.7%	
Commodities	\$ 15,150	\$ 13,851	\$ 15,394	\$ 19,955	\$ 11,781	\$ 39,200	30.1%	\$ 653	\$ 28,231	2.3%	
60000 - Office Supplies	\$ 2,172	\$ 2,424	\$ 2,559	\$ 1,368	\$ 1,009	\$ 7,000	14.4%	\$ 53	\$ 2,600	2.0%	
60010 - Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
60020 - Computer Related Supplies	\$ 2,277	\$ 3,048	\$ 3,806	\$ 6,454	\$ 2,823	\$ 11,000	25.7%	\$ -	\$ 6,031	0.0%	
60050 - Books and Subscriptions	\$ 1,199	\$ -	\$ 1,178	\$ 1,042	\$ 2,334	\$ 4,000	58.4%	\$ 600	\$ 4,000	15.0%	
60060 - Computer Software- Non Capital	\$ 2,537	\$ 3,419	\$ 2,712	\$ 2,771	\$ -	\$ 5,000	0.0%	\$ -	\$ 3,500	0.0%	
60070 - Computer Hardware- Non Capital	\$ 2,114	\$ 298	\$ 298	\$ 3,005	\$ 85	\$ 6,000	1.4%	\$ -	\$ 4,100	0.0%	
60265 - Public Health Commodities - Coronavirus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
64000 - Telephone	\$ 3,183	\$ 3,168	\$ 3,395	\$ 4,593	\$ 3,627	\$ 4,700	77.2%	\$ -	\$ 6,000	0.0%	
64010 - Cellular Phone	\$ 1,669	\$ 1,495	\$ 1,446	\$ 722	\$ 1,903	\$ 1,500	126.9%	\$ -	\$ 2,000	0.0%	
Transfers Out	\$ 42,304	\$ 42,304	\$ 42,304	\$ 31,282	\$ 33,616	\$ 33,616	100.0%	\$ 34,585	\$ 34,585	100.0%	
99000 - Transfer To Other Funds	\$ 42,304	\$ 42,304	\$ 42,304	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
99001 - Transfer to Fund 001	\$ -	\$ -	\$ -	\$ 31,282	\$ 33,616	\$ 33,616	100.0%	\$ 34,585	\$ 34,585	100.0%	
Capital	\$ 16,988	\$ 65,729	\$ 8,627	\$ 21,545	\$ 12,899	\$ 99,272	13.0%	\$ -	\$ 84,000	0.0%	
70000 - Computers	\$ 1,767	\$ 65,729	\$ 2,137	\$ 15,304	\$ -	\$ 70,272	0.0%	\$ -	\$ 64,000	0.0%	
70020 - Computer Software- Capital	\$ -	\$ -	\$ 6,490	\$ 5,192	\$ -	\$ 17,000	0.0%	\$ -	\$ 12,000	0.0%	
70050 - Printers	\$ -	\$ -	\$ -	\$ 1,049	\$ 12,899	\$ 12,000	107.5%	\$ -	\$ 8,000	0.0%	
70080 - Office Furniture	\$ 15,222	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
354 Mass Vaccination Fund	\$ -	\$ -	\$ 210,271	\$ 5,951	\$ -	\$ 2,510	0.0%	\$ -	\$ -	0.0%	
Expenses	\$ -	\$ -	\$ 210,271	\$ 5,951	\$ -	\$ 2,510	0.0%	\$ -	\$ -	0.0%	
Contractual Services	\$ -	\$ -	\$ 55,422	\$ 2,256	\$ -	\$ 1,770	0.0%	\$ -	\$ -	0.0%	
50150 - Contractual/Consulting Services	\$ -	\$ -	\$ 34,286	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
50340 - Software Licensing Cost	\$ -	\$ -	\$ 21,136	\$ 2,256	\$ -	\$ 1,770	0.0%	\$ -	\$ -	0.0%	
Commodities	\$ -	\$ -	\$ 131,983	\$ 3,695	\$ -	\$ 740	0.0%	\$ -	\$ -	0.0%	
60010 - Operating Supplies	\$ -	\$ -	\$ 122,350	\$ -	\$ -	\$ 200	0.0%	\$ -	\$ -	0.0%	
60110 - Printing Supplies	\$ -	\$ -	\$ 7,267	\$ 2,560	\$ -	\$ 300	0.0%	\$ -	\$ -	0.0%	
64010 - Cellular Phone	\$ -	\$ -	\$ 1,156	\$ -	\$ -	\$ 80	0.0%	\$ -	\$ -	0.0%	
64020 - Internet	\$ -	\$ -	\$ 1,210	\$ 1,135	\$ -	\$ 160	0.0%	\$ -	\$ -	0.0%	
Capital	\$ -	\$ -	\$ 22,866	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
70000 - Computers	\$ -	\$ -	\$ 22,866	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
385 IL Counties Information Mgmt	\$ 2,890	\$ 127	\$ -	\$ 2,801	\$ 723	\$ 4,000	18.1%	\$ 24	\$ 1,058	2.3%	
Expenses	\$ 2,890	\$ 127	\$ -	\$ 2,801	\$ 723	\$ 4,000	18.1%	\$ 24	\$ 1,058	2.3%	
Contractual Services	\$ 2,890	\$ 127	\$ -	\$ 2,801	\$ 723	\$ 4,000	18.1%	\$ 24	\$ 1,058	2.3%	

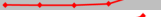
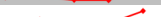
Committee Expense Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD, 38.46% Payroll Expense through Pay Period Ending 4/13/2024)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
53100 - Conferences and Meetings	\$ 2,890	\$ 127	\$ -	\$ 2,801	\$ 723	\$ 4,000	18.1%	\$ 24	\$ 1,058	2.3%	
390 Web Technical Services	\$ 164,986	\$ 180,911	\$ 485,934	\$ 365,916	\$ 263,522	\$ 297,500	67.1%	\$ 274,670	\$ 316,560	86.8%	
Expenses	\$ 164,986	\$ 180,911	\$ 485,934	\$ 365,916	\$ 263,522	\$ 297,500	67.1%	\$ 274,670	\$ 316,560	86.8%	
Contractual Services	\$ 134,981	\$ 180,911	\$ 455,934	\$ 365,916	\$ 263,522	\$ 297,500	67.1%	\$ 274,670	\$ 316,560	86.8%	
50150 - Contractual/Consulting Services	\$ 39,142	\$ 50,663	\$ 273,951	\$ 181,096	\$ 23,115	\$ 150,000	15.4%	\$ 79,990	\$ 139,060	57.5%	
50235 - Public Health Services - Coronavirus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
50340 - Software Licensing Cost	\$ 95,840	\$ 130,248	\$ 181,138	\$ 184,820	\$ 235,845	\$ 139,500	100.6%	\$ 195,200	\$ 169,500	115.2%	
52130 - Repairs and Maint- Computers	\$ -	\$ -	\$ 844	\$ -	\$ 4,563	\$ 8,000	57.0%	\$ (520)	\$ 8,000	-6.5%	
Commodities	\$ 30,005	\$ -	\$ 30,000	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
60050 - Books and Subscriptions	\$ 30,005	\$ -	\$ 30,000	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Grand Total	\$ 5,308,181	\$ 5,181,131	\$ 5,866,294	\$ 5,847,864	\$ 5,920,978	\$ 7,123,804	79.6%	\$ 2,392,283	\$ 6,730,362	35.5%	

Committee Revenue Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
080 Building Management	\$ 52,847	\$ 44,983	\$ 39,335	\$ 6,084	\$ 30,557	\$ 50,659	60.3%	\$ 7,632	\$ 50,659	15.1%	
001 General Fund	\$ 52,847	\$ 44,983	\$ 39,335	\$ 6,084	\$ 30,557	\$ 50,659	60.3%	\$ 7,632	\$ 50,659	15.1%	
Revenue	\$ 52,847	\$ 44,983	\$ 39,335	\$ 6,084	\$ 30,557	\$ 50,659	60.3%	\$ 7,632	\$ 50,659	15.1%	
Other	\$ 52,847	\$ 44,983	\$ 39,335	\$ 6,084	\$ 30,557	\$ 50,659	60.3%	\$ 7,632	\$ 50,659	15.1%	
38500 - Rental Income	\$ 52,847	\$ 44,983	\$ 39,335	\$ 6,084	\$ 30,557	\$ 50,659	60.3%	\$ 7,632	\$ 50,659	15.1%	
Grand Total	\$ 52,847	\$ 44,983	\$ 39,335	\$ 6,084	\$ 30,557	\$ 50,659	60.3%	\$ 7,632	\$ 50,659	15.1%	

Committee Expense Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD, 38.46% Payroll Expense through Pay Period Ending 4/13/2024)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
080 Building Management	\$ 4,720,854	\$ 4,672,802	\$ 5,229,565	\$ 5,582,604	\$ 9,736,431	\$ 8,351,510	107.5%	\$ 2,984,577	\$ 7,735,992	38.6%	
001 General Fund	\$ 4,720,854	\$ 4,672,802	\$ 5,003,744	\$ 5,552,935	\$ 9,732,591	\$ 8,331,335	107.7%	\$ 2,984,577	\$ 7,735,992	38.6%	
Expenses	\$ 4,720,854	\$ 4,672,802	\$ 5,003,744	\$ 5,552,935	\$ 9,732,591	\$ 8,331,335	107.7%	\$ 2,984,577	\$ 7,735,992	38.6%	
Personnel Services- Salaries & Wages	\$ 1,198,703	\$ 1,188,014	\$ 1,179,315	\$ 1,259,674	\$ 1,872,852	\$ 1,553,306	92.6%	\$ 898,602	\$ 2,857,055	31.5%	
40000 - Salaries and Wages	\$ 1,184,597	\$ 1,182,884	\$ 1,156,776	\$ 1,237,804	\$ 1,814,385	\$ 1,875,352	93.0%	\$ 857,279	\$ 2,790,532	30.7%	
40002 - Non-Union Wage Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,430	0.0%	\$ -	\$ -	0.0%	
40005 - New Position Budget Moved to Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (445,000)	0.0%	\$ -	\$ -	0.0%	
40009 - Salaries and Wages Subsidy	\$ -	\$ (13,565)	\$ (1,050)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
40200 - Overtime Salaries	\$ 14,107	\$ 18,695	\$ 23,588	\$ 21,870	\$ 58,467	\$ 66,524	87.9%	\$ 41,323	\$ 66,523	62.1%	
Personnel Services- Employee Benefits	\$ 249,365	\$ 256,074	\$ 214,371	\$ 212,401	\$ 365,217	\$ 306,054	67.4%	\$ -	\$ -	0.0%	
45000 - Healthcare Contribution	\$ 240,663	\$ 251,925	\$ 207,573	\$ 205,742	\$ 355,728	\$ 298,716	67.1%	\$ -	\$ -	0.0%	
45009 - Healthcare Subsidy	\$ -	\$ (4,402)	\$ (437)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
45010 - Dental Contribution	\$ 8,702	\$ 8,685	\$ 7,250	\$ 6,660	\$ 9,489	\$ 7,338	80.1%	\$ -	\$ -	0.0%	
45019 - Dental Subsidy	\$ -	\$ (133)	\$ (15)	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
45100 - FICA/SS Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
45200 - IMRF Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Contractual Services	\$ 1,440,725	\$ 1,608,321	\$ 1,901,607	\$ 2,458,862	\$ 5,375,042	\$ 2,848,097	188.7%	\$ 1,400,417	\$ 2,753,557	50.9%	
50150 - Contractual/Consulting Services	\$ -	\$ -	\$ 1,690	\$ -	\$ 8,720	\$ -	0.0%	\$ 5,720	\$ -	0.0%	
50235 - Public Health Services - Coronavirus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
52000 - Disposal and Water Softener Srvs	\$ 39,062	\$ 28,524	\$ 32,120	\$ 49,460	\$ 62,419	\$ 68,286	91.4%	\$ 31,448	\$ 68,300	46.0%	
52010 - Janitorial Services	\$ 426,091	\$ 527,208	\$ 562,026	\$ 620,390	\$ 957,054	\$ 961,100	99.6%	\$ 257,633	\$ 54,200	475.3%	
52020 - Repairs and Maintenance- Roads	\$ 141,131	\$ 85,241	\$ 127,623	\$ 130,218	\$ 302,504	\$ 490,080	61.7%	\$ 136,105	\$ 490,100	27.8%	
52110 - Repairs and Maint- Buildings	\$ 415,021	\$ 499,114	\$ 461,839	\$ 802,148	\$ 2,044,780	\$ 637,516	320.7%	\$ 586,059	\$ 1,210,658	48.4%	
52120 - Repairs and Maint- Grounds	\$ 72,794	\$ 64,098	\$ 134,647	\$ 183,371	\$ 224,009	\$ 136,708	163.9%	\$ 17,947	\$ 136,750	13.1%	
52160 - Repairs and Maint- Equipment	\$ 136,717	\$ 192,813	\$ 351,158	\$ 461,410	\$ 1,448,110	\$ 281,866	513.8%	\$ 281,456	\$ 480,000	58.6%	
52190 - Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ 4,284	\$ 572	749.0%	\$ -	\$ 10,000	0.0%	
52210 - Building Lease	\$ 130,000	\$ 130,053	\$ 130,000	\$ 129,769	\$ 146,332	\$ 130,000	112.6%	\$ 54,743	\$ 130,000	42.1%	
52220 - Equipment Lease	\$ 1,520	\$ 187	\$ 17,325	\$ 18,258	\$ 41,239	\$ 27,456	150.2%	\$ 1,727	\$ 27,500	6.3%	
52230 - Repairs and Maint- Vehicles	\$ 13,403	\$ 18,474	\$ 26,594	\$ 23,328	\$ 68,473	\$ 29,744	230.2%	\$ 14,134	\$ 55,000	25.7%	
52260 - Grease Trap- Septic Services	\$ 7,495	\$ 8,645	\$ 8,285	\$ 8,600	\$ 7,507	\$ 9,952	75.4%	\$ 2,880	\$ 9,952	28.9%	
53060 - General Printing	\$ 57,441	\$ 53,965	\$ 45,727	\$ 31,753	\$ 59,612	\$ 68,640	86.8%	\$ 10,522	\$ 68,640	15.3%	
53110 - Employee Training	\$ 50	\$ -	\$ 2,574	\$ 155	\$ -	\$ 5,720	0.0%	\$ 45	\$ 12,000	0.4%	
53120 - Employee Mileage Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 457	0.0%	\$ -	\$ 457	0.0%	
Commodities	\$ 1,832,060	\$ 1,620,393	\$ 1,708,452	\$ 1,621,997	\$ 2,119,480	\$ 3,623,878	58.5%	\$ 685,347	\$ 2,125,380	32.2%	
60010 - Operating Supplies	\$ 7,378	\$ 8,468	\$ 7,026	\$ 3,834	\$ 12,818	\$ 13,041	98.3%	\$ 5,919	\$ 13,041	45.4%	
60020 - Computer Related Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 572	0.0%	\$ -	\$ 572	0.0%	
60030 - Self-Mailer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
60040 - Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
60090 - Utilities- Sewer	\$ 139,946	\$ 136,863	\$ 138,959	\$ 129,598	\$ 157,035	\$ 372,178	42.2%	\$ 23,130	\$ 150,000	15.4%	
60100 - Utilities- Water	\$ 112,163	\$ 110,421	\$ 122,847	\$ 125,061	\$ 134,703	\$ 363,439	37.1%	\$ 36,914	\$ 363,439	10.2%	
60110 - Printing Supplies	\$ 64,484	\$ 42,236	\$ 47,006	\$ 66,451	\$ 64,270	\$ 80,080	80.3%	\$ 23,847	\$ 80,080	29.8%	
60160 - Cleaning Supplies	\$ 47,269	\$ 61,004	\$ 56,889	\$ 64,325	\$ 158,431	\$ 86,891	182.3%	\$ 55,708	\$ 86,891	64.1%	
60210 - Uniform Supplies	\$ 3,418	\$ 3,455	\$ 4,140	\$ 2,893	\$ 12,575	\$ 8,331	150.9%	\$ 3,558	\$ 8,331	42.7%	
60250 - Medical Supplies and Drugs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146	0.0%	\$ -	\$ 146	0.0%	
60265 - Public Health Commodities - Coronavirus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
63000 - Utilities- Natural Gas	\$ 213,856	\$ 167,898	\$ 142,703	\$ 205,239	\$ 253,514	\$ 505,238	50.2%	\$ 108,716	\$ 300,000	36.2%	
63010 - Utilities- Electric	\$ 1,230,715	\$ 1,076,655	\$ 1,171,352	\$ 999,033	\$ 1,304,813	\$ 2,171,082	60.1%	\$ 424,046	\$ 1,100,000	38.5%	
63040 - Fuel- Vehicles	\$ 12,831	\$ 13,392	\$ 17,530	\$ 25,563	\$ 21,322	\$ 22,880	93.2%	\$ 3,509	\$ 22,880	15.3%	
64000 - Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 211	\$ -	0.0%	
70090 - Office Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 211	\$ -	0.0%	
354 Mass Vaccination Fund	\$ -	\$ -	\$ 225,821	\$ 29,669	\$ 3,840	\$ 20,175	19.0%	\$ -	\$ -	0.0%	

Committee Expense Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD, 38.46% Payroll Expense through Pay Period Ending 4/13/2024)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
Expenses	\$ -	\$ -	\$ 225,821	\$ 29,669	\$ 3,840	\$ 20,175	19.0%	\$ -	\$ -	0.0%	
Contractual Services	\$ -	\$ -	\$ 201,722	\$ 29,669	\$ 3,840	\$ 11,842	32.4%	\$ -	\$ -	0.0%	
50150 - Contractual/Consulting Services	\$ -	\$ -	\$ 201,722	\$ 29,669	\$ 3,840	\$ 11,842	32.4%	\$ -	\$ -	0.0%	
Commodities	\$ -	\$ -	\$ 24,099	\$ -	\$ -	\$ 8,333	0.0%	\$ -	\$ -	0.0%	
60010 - Operating Supplies	\$ -	\$ -	\$ 24,099	\$ -	\$ -	\$ 8,333	0.0%	\$ -	\$ -	0.0%	
Contingency and Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
89000 - Addition to Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Grand Total	\$ 4,720,854	\$ 4,672,802	\$ 5,229,565	\$ 5,582,604	\$ 9,736,431	\$ 8,351,510	107.5%	\$ 2,984,577	\$ 7,735,992	38.6%	

Committee Revenue Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
690 Development	\$ 703,117	\$ 692,503	\$ 695,338	\$ 858,192	\$ 931,063	\$ 1,009,409	92.2%	\$ -	\$ 990,152	0.0%	
520 Mill Creek Special Service Area	\$ 703,117	\$ 692,503	\$ 695,338	\$ 858,192	\$ 931,063	\$ 1,009,409	92.2%	\$ -	\$ 990,152	0.0%	
Revenue	\$ 703,117	\$ 692,503	\$ 695,338	\$ 858,192	\$ 931,063	\$ 1,009,409	92.2%	\$ -	\$ 990,152	0.0%	
Interest Revenue	\$ 26,296	\$ 14,349	\$ (871)	\$ (20,964)	\$ 51,190	\$ 5,103	1003.1%	\$ -	\$ 48,344	0.0%	
38000 - Investment Income	\$ 26,296	\$ 14,349	\$ (871)	\$ (20,964)	\$ 51,190	\$ 5,103	1003.1%	\$ -	\$ 48,344	0.0%	
Other	\$ -	\$ -	\$ 1,123	\$ -	\$ -	\$ 124,806	0.0%	\$ -	\$ 2,128	0.0%	
38900 - Miscellaneous Other	\$ -	\$ -	\$ 1,123	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
39900 - Fund Balance Utilization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,806	0.0%	\$ -	\$ 2,128	0.0%	
Transfers In	\$ -	\$ -	\$ 15,300	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
39000 - Transfer From Other Funds	\$ -	\$ -	\$ 15,300	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Property Taxes	\$ 676,821	\$ 678,154	\$ 679,786	\$ 879,156	\$ 879,873	\$ 879,500	100.0%	\$ -	\$ 939,680	0.0%	
30000 - Property Taxes	\$ 676,821	\$ 678,154	\$ 679,786	\$ 879,156	\$ 879,873	\$ 879,500	100.0%	\$ -	\$ 939,680	0.0%	
30005 - Property Tax Revenue Recapture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Grand Total	\$ 703,117	\$ 692,503	\$ 695,338	\$ 858,192	\$ 931,063	\$ 1,009,409	92.2%	\$ -	\$ 990,152	0.0%	

Committee Expense Budget Report - by Account Detail
Through April 30, 2024 (41.66% YTD, 38.46% Payroll Expense through Pay Period Ending 4/13/2024)
***2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT**

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
690 Development	\$ 740,625	\$ 600,594	\$ 475,968	\$ 761,480	\$ 793,545	\$ 1,009,409	78.6%	\$ 215,926	\$ 990,152	21.8%	
520 Mill Creek Special Service Area	\$ 740,625	\$ 600,594	\$ 475,968	\$ 761,480	\$ 793,545	\$ 1,009,409	78.6%	\$ 215,926	\$ 990,152	21.8%	
Expenses	\$ 740,625	\$ 600,594	\$ 475,968	\$ 761,480	\$ 793,545	\$ 1,009,409	78.6%	\$ 215,926	\$ 990,152	21.8%	
Personnel Services- Salaries & Wages	\$ 52,162	\$ 45,013	\$ 42,729	\$ 68,650	\$ 69,244	\$ 69,758	99.3%	\$ 26,067	\$ 70,338	37.1%	
40000 - Salaries and Wages	\$ 52,162	\$ 44,797	\$ 42,729	\$ 68,650	\$ 69,244	\$ 69,758	99.3%	\$ 26,067	\$ 68,289	38.2%	
40003 - Cost of Living Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ 2,049	0.0%	
40200 - Overtime Salaries	\$ -	\$ 216	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Personnel Services- Employee Benefits	\$ 9,156	\$ 8,225	\$ 15,738	\$ 27,854	\$ 27,112	\$ 28,041	96.7%	\$ 10,533	\$ 8,603	122.4%	
45000 - Healthcare Contribution	\$ 707	\$ 729	\$ 8,616	\$ 17,848	\$ 18,167	\$ 19,085	95.2%	\$ 7,366	\$ -	0.0%	
45010 - Dental Contribution	\$ 661	\$ 495	\$ 27	\$ 14	\$ -	\$ 27	0.0%	\$ -	\$ -	0.0%	
45100 - FICA/SS Contribution	\$ 3,959	\$ 3,421	\$ 3,300	\$ 5,292	\$ 5,321	\$ 5,336	99.7%	\$ 1,975	\$ 5,381	36.7%	
45200 - IMRF Contribution	\$ 3,829	\$ 3,580	\$ 3,795	\$ 4,699	\$ 3,624	\$ 3,593	100.9%	\$ 1,192	\$ 3,222	37.0%	
Contractual Services	\$ 659,097	\$ 531,464	\$ 399,917	\$ 648,894	\$ 653,929	\$ 858,814	76.1%	\$ 150,784	\$ 858,821	17.6%	
50150 - Contractual/Consulting Services	\$ 41,234	\$ 19,633	\$ 13,040	\$ 1,678	\$ 70,886	\$ 40,200	176.3%	\$ 12,089	\$ 40,200	30.1%	
50160 - Legal Services	\$ 3,158	\$ 1,035	\$ 2,363	\$ 495	\$ 1,890	\$ 6,000	31.5%	\$ -	\$ 6,000	0.0%	
50480 - Security Services	\$ 11,400	\$ 5,760	\$ 1,200	\$ -	\$ -	\$ 9,000	0.0%	\$ -	\$ 9,000	0.0%	
52020 - Repairs and Maintenance- Roads	\$ 54,241	\$ 62,640	\$ 67,863	\$ 65,112	\$ 92,267	\$ 110,000	83.9%	\$ 64,000	\$ 110,000	58.2%	
52120 - Repairs and Maint- Grounds	\$ 314,976	\$ 285,177	\$ 274,772	\$ 489,548	\$ 426,956	\$ 579,000	73.7%	\$ 66,763	\$ 529,000	12.6%	
52180 - Building Space Rental	\$ 12,547	\$ 11,960	\$ 13,416	\$ 12,185	\$ 12,644	\$ 17,000	74.4%	\$ 4,390	\$ 17,000	25.8%	
52230 - Repairs and Maint- Vehicles	\$ -	\$ -	\$ 682	\$ 748	\$ 8,071	\$ 2,500	322.9%	\$ -	\$ 2,500	0.0%	
52250 - Intersect Lighting Services	\$ 19,380	\$ 6,012	\$ 10,643	\$ 75,506	\$ 37,418	\$ 25,000	149.7%	\$ 3,542	\$ 25,000	14.2%	
53000 - Liability Insurance	\$ 957	\$ 1,116	\$ 1,032	\$ 1,619	\$ 2,037	\$ 2,037	100.0%	\$ -	\$ 2,124	0.0%	
53010 - Workers Compensation	\$ 1,279	\$ 1,361	\$ 1,618	\$ 1,954	\$ 1,549	\$ 1,549	100.0%	\$ -	\$ 1,462	0.0%	
53020 - Unemployment Claims	\$ 57	\$ 33	\$ 33	\$ 49	\$ 28	\$ 28	100.0%	\$ -	\$ 35	0.0%	
53060 - General Printing	\$ 117	\$ 41	\$ 69	\$ -	\$ 183	\$ 1,000	18.3%	\$ -	\$ 1,000	0.0%	
53070 - Legal Printing	\$ 60	\$ 354	\$ 207	\$ -	\$ -	\$ 500	0.0%	\$ -	\$ 500	0.0%	
53100 - Conferences and Meetings	\$ -	\$ -	\$ 31	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
53110 - Employee Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
53120 - Employee Mileage Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
55000 - Miscellaneous Contractual Exp	\$ 199,692	\$ 136,343	\$ 12,950	\$ -	\$ -	\$ 65,000	0.0%	\$ -	\$ 115,000	0.0%	
Commodities	\$ 17,810	\$ 13,491	\$ 15,184	\$ 10,331	\$ 17,364	\$ 26,900	64.6%	\$ 3,052	\$ 26,900	11.3%	
60000 - Office Supplies	\$ 394	\$ 34	\$ 960	\$ 1,599	\$ 3,965	\$ 2,500	158.6%	\$ 188	\$ 2,500	7.5%	
60010 - Operating Supplies	\$ 4,847	\$ 4,334	\$ 4,589	\$ 341	\$ 3,585	\$ 3,000	119.5%	\$ 482	\$ 3,000	16.1%	
60040 - Postage	\$ 1,596	\$ -	\$ 821	\$ -	\$ -	\$ 1,500	0.0%	\$ -	\$ 1,500	0.0%	
63020 - Utilities- Intersect Lighting	\$ 10,973	\$ 9,122	\$ 8,343	\$ 7,347	\$ 9,217	\$ 17,100	53.9%	\$ 2,382	\$ 17,100	13.9%	
63040 - Fuel- Vehicles	\$ -	\$ -	\$ 188	\$ 45	\$ 99	\$ 2,000	5.0%	\$ -	\$ 2,000	0.0%	
64010 - Cellular Phone	\$ -	\$ -	\$ 283	\$ 998	\$ 498	\$ 800	62.3%	\$ -	\$ 800	0.0%	
Transfers Out	\$ 2,400	\$ 2,400	\$ 2,400	\$ 5,751	\$ 25,896	\$ 25,896	100.0%	\$ 25,490	\$ 25,490	100.0%	
99000 - Transfer To Other Funds	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
99001 - Transfer to Fund 001	\$ -	\$ -	\$ -	\$ 5,751	\$ 25,896	\$ 25,896	100.0%	\$ 25,490	\$ 25,490	100.0%	
Contingency and Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
89000 - Addition to Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Grand Total	\$ 740,625	\$ 600,594	\$ 475,968	\$ 761,480	\$ 793,545	\$ 1,009,409	78.6%	\$ 215,926	\$ 990,152	21.8%	

Committee Revenue Budget Report - by Account Detail - Capital Projects
Through April 30, 2024 (41.66% YTD)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
800 Other- Countywide Expenses	\$ 3,392,392	\$ 3,428,025	\$ 7,798,571	\$ 6,646,012	\$ 13,040,394	\$ 9,591,595	67.6%	\$ 424,588	\$ 13,805,072	3.0%	
500 Capital Projects	\$ 3,392,392	\$ 3,428,025	\$ 7,798,571	\$ 6,646,012	\$ 13,040,394	\$ 9,591,595	67.6%	\$ 424,588	\$ 13,805,072	3.0%	
Revenue	\$ 3,392,392	\$ 3,428,025	\$ 7,798,571	\$ 6,646,012	\$ 13,040,394	\$ 9,591,595	67.6%	\$ 424,588	\$ 13,805,072	3.0%	
Other	\$ -	\$ -	\$ 5,500	\$ -	\$ -	\$ 7,612,055	0.0%	\$ -	\$ 12,429,110	0.0%	
38570 - Refunds	\$ -	\$ -	\$ 5,500	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
39900 - Fund Balance Utilization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,612,055	0.0%	\$ -	\$ 12,429,110	0.0%	
Grants	\$ -	\$ -	\$ 600,000	\$ -	\$ 750,000	\$ 600,000	55.6%	\$ -	\$ 600,000	0.0%	
33900 - Miscellaneous Grants	\$ -	\$ -	\$ 600,000	\$ -	\$ 750,000	\$ 600,000	55.6%	\$ -	\$ 600,000	0.0%	
Interest Revenue	\$ 188,553	\$ 126,677	\$ (21,316)	\$ (180,188)	\$ 691,716	\$ 32,570	2,123.8%	\$ -	\$ 675,962	0.0%	
38000 - Investment Income	\$ 188,553	\$ 126,677	\$ (21,316)	\$ (180,188)	\$ 691,716	\$ 32,570	2,123.8%	\$ -	\$ 675,962	0.0%	
Other Taxes	\$ 203,839	\$ 134,604	\$ 183,564	\$ 252,120	\$ 260,359	\$ 100,000	260.4%	\$ 102,588	\$ 100,000	102.6%	
30180 - Video Gaming Tax	\$ 203,839	\$ 134,604	\$ 183,564	\$ 252,120	\$ 260,359	\$ 100,000	260.4%	\$ 102,588	\$ 100,000	102.6%	
Transfers In	\$ 3,000,000	\$ 3,166,744	\$ 7,030,823	\$ 6,574,080	\$ 11,338,319	\$ 1,246,970	128.9%	\$ 322,000	\$ -	100.0%	
39000 - Transfer From Other Funds	\$ 3,000,000	\$ 3,166,744	\$ 2,395,019	\$ 461,580	\$ 2,789,159	\$ 1,000,000	278.9%	\$ -	\$ -	0.0%	
39001 - Transfer from General Fund 001	\$ -	\$ -	\$ 4,635,804	\$ 6,112,500	\$ 1,000,000	\$ 246,970	404.9%	\$ -	\$ -	0.0%	
39120 - Transfer from Fund 120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 250,000	\$ -	100.0%	
39355 - Transfer from Fund 355	\$ -	\$ -	\$ -	\$ -	\$ 157,741	\$ -	100.0%	\$ 72,000	\$ -	100.0%	
39357 - Transfer from Fund 357	\$ -	\$ -	\$ -	\$ -	\$ 7,391,419	\$ -	100.0%	\$ -	\$ -	0.0%	
Grand Total	\$ 3,392,392	\$ 3,428,025	\$ 7,798,571	\$ 6,646,012	\$ 13,040,394	\$ 9,591,595	67.6%	\$ 424,588	\$ 13,805,072	3.0%	

Committee Expense Budget Report - by Account Detail - Capital Projects
Through April 30, 2024 (41.66% YTD, 38.46% Payroll Expense through Pay Period Ending 4/13/2024)
*2019, 2020, 2021, 2022 Actual Full Fiscal Year, **2023 DRAFT

Department / Fund / Account Classification	2019 Actual Amount*	2020 Actual Amount*	2021 Actual Amount*	2022 Actual Amount*	2023 Actual Amount**	2023 Adopted Budget	2023 YTD% Actual/Budget	2024 Actual Amount	2024 Adopted Budget	2024 YTD% Actual/Budget	2019 - 2024 Trend
800 Other- Countywide Expenses	\$ 2,859,876	\$ 1,501,218	\$ 3,268,612	\$ 4,674,061	\$ 8,597,238	\$ 9,591,595	44.6%	\$ 8,220,909	\$ 13,805,072	57.7%	
500 Capital Projects	\$ 2,859,876	\$ 1,501,218	\$ 3,268,612	\$ 4,674,061	\$ 8,597,238	\$ 9,591,595	44.6%	\$ 8,220,909	\$ 13,805,072	57.7%	
Expenses	\$ 2,859,876	\$ 1,501,218	\$ 3,268,612	\$ 4,674,061	\$ 8,597,238	\$ 9,591,595	44.6%	\$ 8,220,909	\$ 13,805,072	57.7%	
Contractual Services	\$ 228,301	\$ 119,235	\$ 311,589	\$ 488,987	\$ 505,880	\$ 800,000	61.7%	\$ 29,602	\$ 600,000	3.5%	
50000 - Project Administration Services	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
50150 - Contractual/Consulting Services	\$ 228,301	\$ 119,235	\$ 307,589	\$ 488,987	\$ 505,880	\$ 800,000	63.2%	\$ 29,602	\$ 600,000	3.5%	
50235 - Public Health Services - Coronavirus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Commodities	\$ -	\$ -	\$ -	\$ 157,530	\$ 30,996	\$ -	0.0%	\$ -	\$ -	0.0%	
60265 - Public Health Commodities - Coronavirus	\$ -	\$ -	\$ -	\$ 157,530	\$ 30,996	\$ -	0.0%	\$ -	\$ -	0.0%	
Contingency and Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
89000 - Addition to Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Capital	\$ 2,631,575	\$ 1,381,984	\$ 2,957,023	\$ 3,952,545	\$ 8,060,362	\$ 8,791,595	44.0%	\$ 8,191,308	\$ 13,205,072	61.5%	
70000 - Computers	\$ 772,327	\$ 202,622	\$ 475,550	\$ 1,633,756	\$ 2,015,202	\$ 1,983,565	90.9%	\$ 128,320	\$ 2,089,500	5.8%	
70020 - Computer Software- Capital	\$ 71,498	\$ 34,978	\$ 32,218	\$ 119,444	\$ 32,441	\$ 111,000	28.1%	\$ -	\$ 111,000	0.0%	
70050 - Printers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
70060 - Communications Equipment	\$ 1,245	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
70070 - Automotive Equipment	\$ 172,108	\$ 148,429	\$ 24,833	\$ 96,095	\$ 396,976	\$ 120,000	168.4%	\$ 202,141	\$ 253,000	79.9%	
70080 - Office Furniture	\$ -	\$ -	\$ 11,880	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
70100 - Copiers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
70120 - Special Purpose Equipment	\$ -	\$ -	\$ 29,950	\$ 406,212	\$ 2,808,833	\$ -	38.0%	\$ 7,248,960	\$ -	0.0%	
72000 - Building Construction	\$ -	\$ -	\$ 774,762	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
72010 - Building Improvements	\$ 1,614,397	\$ 995,955	\$ 1,607,831	\$ 1,697,038	\$ 2,806,910	\$ 6,577,030	33.6%	\$ 611,887	\$ 10,751,572	5.7%	
Transfers Out	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
99601 - Transfer to Fund 601	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
Grand Total	\$ 2,859,876	\$ 1,501,218	\$ 3,268,612	\$ 4,674,061	\$ 8,597,238	\$ 9,591,595	44.6%	\$ 8,220,909	\$ 13,805,072	57.7%	

**Kane County Purchasing Card Information
Administration Committee
April 2024 Statement**

BUILDING MANAGEMENT			
Transaction Date	Merchant Name	Additional Information	Transaction Amount
4/3/2024	WAREHOUSE DIRECT	DES PLAINES	\$23.80
4/4/2024	AMZN MKTP US YP4PB2YJ3	AMZN.COM/BILL	\$154.50
4/29/2024	AMZN MKTP US	AMZN.COM/BILL	(\$68.75)
Total:			\$109.55
INFORMATION TECHNOLOGIES DEPARTMENT			
Transaction Date	Merchant Name	Additional Information	Transaction Amount
4/5/2024	TWILIO SENDGRID	SAN FRANCISCO	\$19.95
4/12/2024	MEDIACOM BRO	855-633-4226	\$128.99
4/15/2024	TWILIO GH72Z86H42BCKMG	SAN FRANCISCO	\$90.38
4/16/2024	ATT BILL PAYMENT	800-288-2020	\$136.99
Total:			\$376.31
Total all:			\$485.86

STATE OF ILLINOIS)
COUNTY OF KANE) SS.

RESOLUTION NO. TMP-24-2360

**ADOPTING THE KANE COUNTY FACILITIES MASTER PLAN (NOT
ATTACHED)**

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

AUTHORIZING A CONTRACT WITH FAMILY FLOORING AMERICA FOR KANE COUNTY FLOORING SERVICE (BID#24-021-TK)

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Henry Thompson, 630-762-2174

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$300,000.00
If not budgeted, explain funding source:	

Summary:

Authorizing a contract with Family Flooring America for Flooring Service on an as needed basis for facilities maintained by Building Management throughout the County of Kane for an approved three (3) year term in an amount not to exceed Three Hundred Thousand Dollars (\$300,000) per fiscal year.

County of Kane
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

719 S. Batavia Avenue, Bldg. A.
Geneva, Illinois 60134

Telephone: (630) 232-5929
Fax: (630) 208-5107



April 19, 2024

PROCUREMENT SYNOPSIS

Requesting Department:	Kane County Building Management
Procurement Name:	BID 24-021-TK – Flooring Service
Recommended Vendor:	Family Flooring America

NOTIFICATION AND RESPONSE

Public Notices: • County of Kane's Web site • The Daily Herald

Advertising Date:	March 8, 2024	Notices sent/Plan holder: 29/29
Bid Due Date:	April 3, 2024	Proposal Received: 4

PURPOSE

This bid seeks qualified and experienced flooring vendors for the supply and installation of flooring high-quality flooring products and materials across various county facilities for the Kane County Building Management Department on an as-needed basis. This is a prevailing wage rates project.

This is a three (3) year contract with two (2) one-year renewal periods if mutually agreed upon by both parties. The following bids were received:

Vendor	Family Flooring	Mazarini, Inc.	NPN Flooring	Tile in Style LLC
Flooring Preparation/Installation	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate
M-F (Normal Bus., Hrs. 6 a.m. - 4:30 p.m.)	\$71.38	\$107.43	\$141.87	\$165.00
M-F (After Bus., Hrs. 4:30 p.m. – 1:00 a.m.)	\$89.18	\$122.79	\$141.87	\$165.00
Weekend and Overtime Hrs	\$101.25	\$161.15	\$143.87	\$247.5
Double Time	\$142.70	\$214.87	\$283.74	\$330.00
Material Mark-Up %	15%	10%	35%	20%

Kane County will be the sole judge as to what is an "approved equal" and the Building Management Department shall approve the flooring products and the purchase of all materials before installation.

Kane County Building Management evaluated all bids per specifications and contract requirements and determined that Family Flooring America of St. Charles, IL is the lowest most responsive, responsible vendor, and will provide these services at the highest quality and value.

The Building Management Department with the support of the Purchasing Department recommends awarding this contract to Family Flooring America of St. Charles, IL pending approval by the Committee and full Kane County Board.

Submitted By:

Timothy Keovongsak, CPPB

Assistant Director of Purchasing

cc: Building Management

FamilyFlooringAmerica®

Where Friends Send Friends!

April 8, 2024

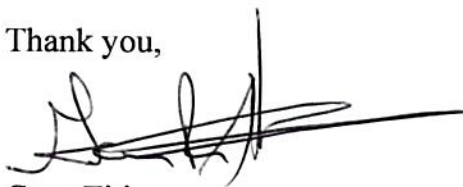
To whom it may concern,

Please accept this letter as verification that we will meet the Prevailing Wage requirements in our interactions with our subcontractors with relation to our Bid to Kane County for flooring installation.

As a reminder, listed below is a copy of the information that was submitted in our Bid Package, and that we will meet.

Flooring Preparation and Install Hourly Rates	Hourly Rates (first 3 years of contract)
Monday - Friday Normal business hours (6:00 a.m. to 4:30 p.m.)	\$ 71.35
Monday - Friday 4:30 p.m. – 1:00 a.m.	\$ 89.18
Weekends & Overtime	\$ 101.25
Double Time	\$ 142.70

Thank you,



Gary Titiner
President
Family Flooring America

KANE COUNTY
OFFER TO CONTRACT FORM
For
24-021-TK
Flooring Services

Bid Due Date & Time: 3:30 p.m., CST on Wednesday, March 27, 2024.

To: County of Kane (Purchasing Department)
Kane County Government Center, Building (A) Room 211, 212, or 214
719 S. Batavia Ave.
Geneva, IL 60134

The following offer is hereby made to the County of Kane, Illinois, hereafter called the Owner.

Submitted By: Family Flooring America

- I. The undersigned Vendor proposes and agrees, after having examined the specifications, quantities and other contract documents, to irrevocably offer to furnish the products, materials, equipment and services in compliance with all terms, conditions, specifications and amendments contained in this solicitation documents. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the contract.
 - A. *The Vendor shall also include with his bid any necessary literature, samples, etc., as required within the Invitation to Bid, Instructions to Bidders, and specifications.*
 1. *The vendor has examined the Responsible Bidder Ordinance (RBO – Section 28), Contractor Disclosure (Section 29), and Familial Relationship (attached Public Act 101-0544) of the Instruction to Bidders, and has included or provided a certified document list all cumulative campaign contributions made within the past twelve months, to any current or county-wide elected officer, and ownership interest in entity greater than five percent and compliance with Public Act 101-0544.*
 - B. For purposes of this offer, the terms Offerer, Bidder, Contractor, and Vendor are used interchangeably.
- II. In submitting this Offer, the Vendor acknowledges:
 - A. All bid documents have been examined: Instructions to Bidder, Statement of Work, and the following addenda: No. 1, No. 2, No. _____, No. _____, No. _____, No. _____, No. _____, No. _____, (Contractor to acknowledge addenda here).
 - B. The site(s) and locality have been examined where the Service is to be performed, the legal requirements (federal, state, and local laws, ordinances, rules, and regulations) and the conditions affecting the cost, progress or performance of the Work and has made such independent investigations, as Contractor deems necessary.
 - C. To be prepared to execute a contract with the Owner within ten (10) calendar days after acceptance of the bid by the Owner.

III. BASE BID

The Undersigned agrees to furnish all labor, materials, and equipment necessary for the completion of flooring service and installation. Prevailing wage rates apply to this project.

Flooring Preparation and Install Hourly Rates	Hourly Rates (first 3 years of contract)
Monday - Friday Normal business hours (6:00 a.m. to 4:30 p.m.)	\$ 71.35
Monday - Friday 4:30 p.m. – 1:00 a.m.	\$ 89.18
Weekends & Overtime	\$ 101.25
Double Time	\$ 142.70

Material Mark-up from cost (contract duration): 15 %

The vendor shall indicate if hourly rates can be held firm for year 4. ☒ YES ☐ NO (circle one)

The vendor shall indicate if hourly rates can be held firm for year 5. YES ☒ NO (circle one)

If no, please indicate the maximum cost increase for years 4 and 5: 0 %, 7 %

Additional flooring materials, services, and work may be negotiated and approved by Kane County Building Management.

PLEASE LIST THE TYPE OF FLOORING YOU INSTALL, THE MANUFACTURERS YOU WORK WITH, AND ANY ADDITIONAL COMMENTS:

BROADLOOM CARPET, CARPET TILES, LVP, LVT, VCT, ROLL SHEET GOODS, CERAMIC,
EPOXY COATINGS, WOOD (SOLID AND ENGINEERED) VINYL AND RUBBER COVE BASE,
LAMINATE, RUBBER FLOORING (TILES / STAIR TREADS, COMMERCIAL SPECIALTY PRODUCTS,
AND WINDOW BLINDS MANUFACTURER PER LISTED SPECIFICATIONS

By signing this Bid, the Offeror hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended. The awarding of any contract resulting from this Bid will be based upon the funding available to Kane County, which may award all or part of this project. The terms of the Bid and the response shall be incorporated by this reference as though fully set forth into the Contract notwithstanding any language in the contract to the contrary. In the event of any conflict between the terms of the Contract and the terms of the Bid and the response, the terms of the Bid and the response shall govern. Every element or item of the Bid and the response shall be deemed a material and severable item or element of the contract. This contract shall be for three (3) year terms which will begin on the date of contract execution by the Kane County Board and will have two (2) one-year renewal periods if mutually agreed upon by both parties. **AN AUTHORIZED REPRESENTATIVE OF THE COMPANY OR ENTITY RESPONDING TO THE BID AND THE RESPONSE SHALL SIGN THIS SECTION.**

Signature Carlos Martinez Typed Signature Carlos M. Martinez
 Company Family Flooring America
 Address/City/State 2015 Dean St. - Unit 1, Saint Charles, IL 60174
 Phone # 630-918-6457 Fax # 630-897-1190
 Federal I.D./Social Security # 27-2076192 Date 3-27-24

ACCEPTANCE

The Offer is hereby accepted for FLOORING SERVICES

The Vendor is bound to provide the services and materials listed by the attached contract and based upon the Invitation to Bid, including all terms, conditions, specifications, amendments, and the vendor's offer is accepted by the County of Kane.

This contract shall henceforth be referred to as Contract Number **24-021-TK**. The Vendor has been cautioned not to commence any billable work or to provide any supplies or services until said vendor receives a purchase order and or notice to proceed.

Corinne Pierog MA, MBA
 Chairman, County Board
 Kane County, Illinois

Date

BID SUBMITTALS CHECKLIST

The undersigned Vendor acknowledged and verified that all required documents, statements, and all certificates meeting the County's requirements are included in their bid response. The vendor shall check the following required submittal items checklist to assure the completeness and in order for assembling of their bid response.

✓: SIGNED BID OFFER TO CONTRACT FORM with all supporting documents (pages 22-41), including the vendor bid form, as applicable.

✓: VENDOR DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of contract)

✓: VENDOR FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT (See attached sample, a mandatory submittal if award of contract)

✓: RESPONSIBLE BIDDER ORDINANCE FORM.
(Not Applicable to Bid 24-021-TK)

✓: PROOF OF CURRENT CERTIFICATE OF INSURANCE (Submit current coverages with bid response). The actual certificate of insurance that meets the County's requirements including naming the County of Kane, as a certificate holder and additional name insured with required policy endorsements shall be submitted before issuing of award and contract execution. (See attached sample, a required submittal if award of contract)

✓: REFERENCES & CONTACT INFORMATION

✓: ONE (1) ORIGINAL BID, MUST BE SUBMITTED ELECTRONICALLY THROUGH BIDNET DIRECT.

Vendor/Agency: Family Flooring America

Address/City/State: 2015 Dean St. - Unit 1, Saint Charles, IL 60174

Phone # 630-918-6457 Fax # 630-897-1190

VENDOR CERTIFICATION

This information is collected for reporting purposes only and will not have any influence on vendor selection. It is required by the State of Illinois. Please check any of the following boxes that apply to the ownership of your firm.

- | | |
|--|--|
| ☐ Minority-owned Business (MBE) | ☐ Veteran-owned Business Enterprise (VBE) |
| ☐ Woman-owned Business (WBE) | ☐ Service-Disabled Veteran-owned Business Enterprise (SDVBE) |
| ☐ Business Enterprise Program (BEP) | ☐ Veteran-owned Small Business (VOSB) |
| ☐ Small Disadvantaged Business (SDB) | ☐ Persons with Disabilities-owned Business Enterprises (PDBE) |
| ☒ Kane County Local Business | ☐ N/A – These categories do not apply to my business |

Please Note: It is required that you check at least one box.

REFERENCES
FLOORING SERVICES
 For
KANE COUNTY BOARD, Geneva, Illinois

List below businesses or other organizations for which you have provided comparable services within the last three years:

Offeror's Name: Family Flooring America

1. Organization: VILLAGE OF MONTGOMERY
 Address: 10 CIVIC CENTER DR.
 City, State, Zip Code: MONTGOMERY, IL 60538
 Telephone Number: 630-746-9798
 Contact Person: TYLER THOMAS
 Description of Project: VARIOUS PROJECTS Date of Project VARIES
 E-mail Address: tthomas@montgomeryil.org

2. Organization: The Goddard School
 Address: 200 N. Tyler Rd.
 City, State, Zip Code: Saint Charles, IL 60175
 Telephone Number: 630-513-0100
 Contact Person: Anisa Ali
 Description of Project: VARIOUS PROJECTS Date of Project VARIES
 E-Mail Address: saintcharlesil@goddardschools.com

3. Organization: R R Donnelly
 Address: 3626 Sterns Rd.
 City, State, Zip Code: St. Charles, IL 60175
 Telephone Number: 630-443-3626
 Contact Person: Ken Dawson
 Description of Project: VARIOUS PROJECTS Date of Project VARIES
 E-Mail Address: KENNETH.E.DAWSON@RRD.COM

4. Organization: THE ARCADEA THEATRE
 Address: 105 E. MAIN ST.
 City, State, Zip Code: St. Charles, IL 60175
 Telephone Number: 773-908-5535
 Contact Person: RON ONESTI
 Description of Project: VARIOUS PROJECTS Date of Project VARIES
 E-Mail Address: info@oshows.com

RESPONSIBLE BIDDER REQUIREMENTS FORM

To be completed by Contractor/Subcontractor

Project Description: FLOORING SERVICES Contract Number: 24-021-TK
 Business Name: Family Flooring America
 Business Address: 2015 Dean St. - Unit 1, Saint Charles, IL 60174
 Contact Person: Carlos Martinez
 Phone: 630-918-6457 E-mail: CARLOSM@WEFLOOR.COM

Contractor and all subcontractors shall complete this Responsible Bidder Requirements Form ("Form") and submit supporting documentation as required pursuant to Kane County Ordinance No. 23-340. Contractor must submit this Form and all related evidence with its bid. Contractor shall be responsible for providing this Form to all subcontractors who will perform work on the project. All subcontractors' Forms and supporting documentation must be submitted no later than the date and time of the contract award. Failure to comply with all submission requirements set forth in Kane County Ordinance No. 23-340 is grounds for the County of Kane to determine that a submission is incomplete, which may result in a determination that Contractor is not a responsible bidder.

For the remainder of this Form, "Contractor" refers to the general contractor and all subcontractors. Each item must be answered. If the question is not applicable, answer "NA." If the answer is none, answer "none."

The certifications set forth in this Form and all documents attached hereto shall become a part of any contract awarded to the Contractor. Furthermore, Contractor shall comply with these certifications during the term and/or performance of the contract.

The undersigned GARY TITINER, as President and
 (Name) (Title)
 on behalf of Family Flooring America having been duly sworn under
 (Contractor)
 oath certifies that:

Business Organization

The form of business organization of the Contractor is (check one):

☐ Sole Proprietor or Partnership ☐ LLC
☒ Corporation ☐ Independent Contractor (Individual)

If contractor/subcontractor is a corporation, indicate the state and the date of incorporation:

ILLINOIS

Authorized to do business in the State of Illinois:

Yes [☐] No [☐]

Describe supporting documentation attached: Secretary of state screenshot

Registered with Illinois Department of Revenue: Yes ☒ No [☐]

Describe supporting documentation attached (if "No," explain):

certificate of Registration

Registered with Illinois Department of Employment Security: Yes ☒ No [☐]

Describe supporting documentation attached (if "No," explain):

part of Rate Determination Form

Tax liens or tax delinquencies

Any federal, state or local tax liens or tax delinquencies against the Contractor or any officers of the Contractor in the last five (5) years: Yes [☐] No ☒

"No" means "not applicable." If "yes," describe lien/delinquencies and resolution: _____

Workers' Compensation

Contractor's employees who will perform work on the project are:

Covered under a current workers' compensation policy: Yes ☒ No [☐]

Properly classified under such policy: Yes ☒ No [☐]

Describe supporting documentation attached: _____

Prevailing Wage Compliance

Contractor has complied with all provisions of the Illinois Prevailing Wage Act and federal Davis-Bacon and related Acts, and all rules and regulations therein, for the past five (5) years:

Yes ☒ No [☐]

Contractor has reviewed the applicable prevailing wage law, including the Illinois Prevailing Wage Act, and federal Davis-Bacon Act:

Yes ☒ No ☐

Contractor will pay the applicable prevailing wage rates:

Yes ☒ No ☐

Contractor will strictly comply with applicable prevailing wage laws:

Yes ☒ No ☐

Contractor has not been found by the Illinois Department of Labor to be in violation of the Illinois Prevailing Wage Act twice within the past three-year period.
("Yes" indicates compliance with the Act):

Yes ☒ No ☐

If the above answer is "No," list the date(s) of the Department's finding of a violation:

Substance Abuse

Contractor complies with the Substance Abuse Prevention on Public Works Projects Act by:

Attaching a written substance abuse program in effect for its employees that meets or exceeds the requirements of the Act; or:

Yes ☒ No ☐

Attaching applicable provision from a collective bargaining agreement in effect for its employees that deals with the subject matter of the Act.

Yes ☐ No ☒

Employee Classification

Contractor's employees that will perform work on the project are properly classified as an employee or independent contractor under all applicable state and federal laws and local ordinances:

N/A ☐ Yes ☒ No ☐

Professional or Trade Licenses

Contractor will possess all applicable professional and trade licenses required for performing the Contract work:

Yes ☐ No ☒

Describe supporting documentation of such licenses:

NONE NEEDED FOR OUR INDUSTRY

If any of the above license(s) have been revoked or suspended, state the date and reason for suspension/revocation:

Registered Apprenticeship Programs (DOES NOT APPLY TO THIS BID)

Contractor participates in apprenticeship training programs approved by and registered with the United States Department of Labor applicable to each trade it will perform on the project:

Yes ☐ No ☒

Each program meets the requirement that a program has graduated at least five (5) apprentices in each of the past five (5) years :

Yes ☐ No ☒

Please attach documentation that evidences (i) Contractor's participation in applicable registered programs and (ii) that each program meets the graduation requirement.

Safety & Health Activities

Contractor confirms that is has OSHA cards on file showing 10-hour or greater safety programs completed for all employees performing construction on project and who face hazards on the job:

Yes ☐ No ☒ IN PROGRESS

Subcontractors

Contractor has disclosed the name and address of each subcontractor for whom the contractor has accepted a bid and/or intends to hire on any part of the project (Form A):

Yes ☒ No ☐

Contractor provided a Form to all of the above-referenced subcontractors:

Yes ☒ No ☐

Documentation Attached (Contractor must initial next to each item):

- CM **Table A:** Name and address of subcontractors from whom Contractor has accepted a bid or intends to hire to perform work on any part of the project.
NOTE: All subcontractors shall complete and submit an Affidavit of Compliance no later than the date the subcontractor commences work on the project.
- CM **Table B:** Additional Information Required
- CM **Certificate of Good Standing**
(or other evidence of compliance with laws pre-requisite to doing business in the state)
- CM **Illinois Department of Revenue registration**
- CM **Illinois Department of Employment Security registration**
- N/A **Evidence of participation in applicable registered apprenticeship programs**
- N/A **Evidence that each apprenticeship program meets RBO graduation requirement**
- CM **Substance Abuse Prevention program (or applicable provision from CBA in effect)**
- CM **Written Safety Policy Statement signed by company representative**
- CM **OSHA cards evidencing 10-hour or greater safety program, if requested (IN PROGRESS)**
- CM **Workers' Compensation Coverage**
- N/A **Professional or Trade Licenses**

Table A

Subcontractors who will Perform Work on the Project

Name	Address	Work to be Performed
C&C INSTALLATIONS	84 W. PLEASANTVIEW DR	Flooring
	OSWEGO, IL	
CHICAGO GARAGE FLOORS	960 OAK CREEK DR., LOMBARD	EPOXY COATINGS

Table B **Additional Information Required**

If required in the bid specifications, Contractor shall complete items I and/or II below:

I. Statement of past three (3) years' experience on public construction projects.

Public Body/ Project Name/Year	Reference Name/ Phone #	Original Price/ Final price	Subcontractors
Kane County VARIOUS PROJECTS VARIOUS DATES	BRENT BRASKI 331-758-4575	VARIES	
VILLAGE OF MONTGOMERY VARIOUS PROJECTS VARIOUS DATES	TYLER THOMAS 630-746-9798	VARIES	
UNITED METHODIST VARIOUS PROJECTS VARIOUS DATES	KATHY MCNEIL 630-661-5185	APPROX. \$135,000.00	
CONGREGATION ETZ CHAIM FLOORING REPLACEMENT	630-627-3912	APPROX. \$89,000.00	
Type text here			

- II. List any determinations by a court or governmental agency for violations of federal, state or local laws, including but not limited to violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the Occupational Safety and Health Act (OSHA), the National Labor Relations Act (NLRA), or federal Davis-Bacon and related Acts.

Date	Law	Determination	Penalty
N/A			

CONTRACTOR VERIFICATION

I certify that I am authorized to execute this Contractor Verification on behalf of the Contractor set forth on page one (1), that I have personal knowledge of all the information set forth herein, and that all statements, representations, information and documents provided in or with this Form and attachments hereto are true and accurate and are submitted in compliance with the requirements of Kane County Ordinance No. 23-340. Failure to comply with all submission requirements set forth in Kane County Ordinance No. 23-340 is grounds for the County of Kane to determine that a submission is incomplete, which may result in a determination that Contractor is not a responsible bidder.

The Contractor shall report any change in any of the facts stated in this Form within fourteen (14) days of the effective date of such change by completing and submitting a new Form. Failure to comply with this requirement is grounds for the Contractor to be deemed a non-responsible bidder.


Signature of Authorized Officer

GARY TITINER

Name of Authorized Officer (Print or Type)

PRESIDENT

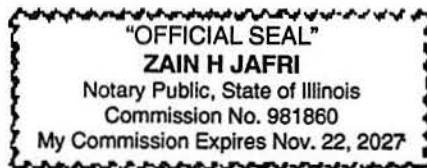
Title

630-701-1500

Telephone Number

Subscribed and sworn to
before me this 2nd day of
April, 2024.

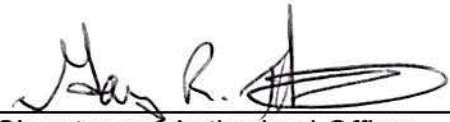

Notary Public Signature & Seal



SUBCONTRACTOR VERIFICATION

I certify that I am authorized to execute this Subcontractor Verification on behalf of the Subcontractor set forth on page one (1), that I have personal knowledge of all the information set forth herein and that all statements, representations, information and documents provided in or with this Form and attachments hereto are true and accurate and are submitted in compliance with the requirements of Kane County Ordinance No. 23-340.

The Subcontractor shall report any change in any of the facts stated in this Form within fourteen (14) days of the effective date of such change by completing and submitting a new Affidavit. Failure to comply with this requirement is grounds for the project owner to withhold payment due for work performed.



Signature of Authorized Officer

GARY TITINER

Name of Authorized Officer (Print or Type)

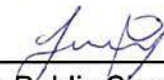
PRESIDENT

Title

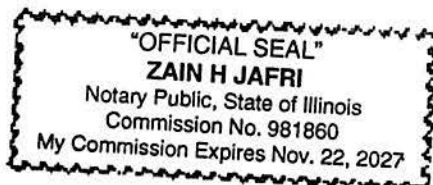
630-701-1500

Telephone Number

Subscribed and sworn to
before me this 2nd day of
April, 2024.



Notary Public Signature & Seal



FamilyFlooringAmerica®

Where Friends send Friends!

CONTRACTOR DISCLOSURE

As of 3-29-2024, GT Flooring, Inc. d/b/a Family Flooring America, to the best of our knowledge, the Owners, Officers or Executives have not made any political contributions to any Kane County Elected Official countywide in the last 12-month period.

Below is a list of shareholders or owners, with at least 5% holdings in Family Flooring America.

<u>Name</u>	<u>% ownership</u>
Gary R. Titiner 2377 Legacy Drive Aurora, IL 60502	100%

We do hereby swear that we have withheld no disclosures as to economic interests in any business we conducted, or will conduct, with Kane County.

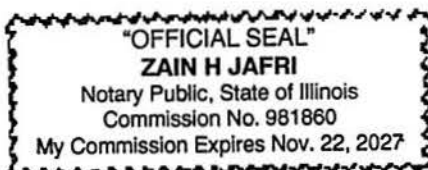


Gary R. Titiner
President

4/2/24
Date

Subscribed and Sworn this 2nd day of April, 2024

Notary Public



FamilyFlooringAmerica®

where Friends send Friends!

FAMILIAL RELATIONSHIP DISCLOSURE

As of 3-28-2024, GT Flooring, Inc. d/b/a Family Flooring America, to the best of our knowledge the Owners, Officers or Executives do not have a familial relationship with any County Elected Official or County Department Director within the last 12-month period. "Familial Relationship" is defined in Public Act 101-0544.

The County may deny, suspend, or terminate the eligibility of a person, firm, corporation, association, agency, institution, or other legal entity to participate as a vendor for goods or services to the County, if the vendor, for contracts greater than \$30,000, fails to disclose to the County a familial relationship between a County Elected Official or County Department Director.

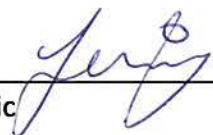


Gary R. Titiner
President

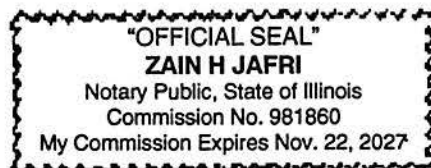
4 / 2 / 24

Date

Subscribed and Sworn this 2nd day of April, 2024



Notary Public



NO-BID/RFP/RFQ RESPONSE

RFP 24-021-TK Flooring Services

In the event that your organization chooses not to submit a response to this solicitation the Kane County Purchasing Department is interested in the reasons why vendors/consultants have chosen not to submit a bid or proposal response in order to better serve the taxpayers of Kane County. Please indicate your reason(s) by checking all applicable items below and return this form to the address shown below.

- ☐ Could not meet the specifications.
- ☐ Items or materials requested not manufactured by us or not available to our company.
- ☐ Insurance requirements too restricting.
- ☐ Bond requirements too restricting.
- ☐ Scope of services not clearly understood or applicable (too vague, too rigid, etc.).
- ☐ Project not suited to our organization.
- ☐ Quantities too small.
- ☐ Insufficient time allowed for preparation of bid/proposal response.
- ☐ Other (please specify):

Vendor Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Please send your response to: purchasing@KaneCountyIL.gov

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Konon Insurance Agency, Inc. 2570 Beverly Drive Suite 100 Aurora, IL 60502	CONTACT NAME: Justin Frey	
	PHONE (A/C, No, Ext): 630 897-4239	FAX (A/C, No):
INSURED GT Flooring Inc dba Family Flooring America 2015 W. Dean St., Suite 1 Saint Charles, IL 60174	E-MAIL ADDRESS: justin@konon.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Sentinel Insurance Company	NAIC # 11000
	INSURER B : Hartford Accident and Indemnity Company	30104
	INSURER C : The Hartford Insurance Co of Illinois	38288
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

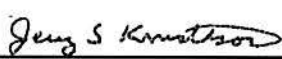
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC	X	X	83SBANW0848	07/26/2023	07/26/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			83UECVV6130	07/26/2023	07/26/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$10000			83SBANW0848	07/26/2023	07/26/2024	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☒ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	83WECBZ5376	07/26/2023	07/26/2024	☒ WC STATUTORY LIMITS ☐ OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Various Projects

County of Kane is shown as an additional insured solely with respect to general liability coverage as evidenced herein on a primary non-contributory basis as required by written contract or agreement with respect to work performed by named insured. A waiver of subrogation is included under the general liability, (See Attached Descriptions)

CERTIFICATE HOLDER County of Kane 719 Batavia Ave., Bldg A Geneva, IL 60134	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DESCRIPTIONS (Continued from Page 1)

automobile liability and workers compensation coverage as evidenced herein as required by written contract or agreement. Umbrella is follow form.

BUSINESS LIABILITY COVERAGE FORM

This Paragraph f. applies separately to you and any additional insured.

3. Financial Responsibility Laws

- a. When this policy is certified as proof of financial responsibility for the future under the provisions of any motor vehicle financial responsibility law, the insurance provided by the policy for "bodily injury" liability and "property damage" liability will comply with the provisions of the law to the extent of the coverage and limits of insurance required by that law.
- b. With respect to "mobile equipment" to which this insurance applies, we will provide any liability, uninsured motorists, underinsured motorists, no-fault or other coverage required by any motor vehicle law. We will provide the required limits for those coverages.

4. Legal Action Against Us

No person or organization has a right under this Coverage Form:

- a. To join us as a party or otherwise bring us into a "suit" asking for damages from an insured; or
- b. To sue us on this Coverage Form unless all of its terms have been fully complied with.

A person or organization may sue us to recover on an agreed settlement or on a final judgment against an insured; but we will not be liable for damages that are not payable under the terms of this insurance or that are in excess of the applicable limit of insurance. An agreed settlement means a settlement and release of liability signed by us, the insured and the claimant or the claimant's legal representative.

5. Separation Of Insureds

Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this policy to the first Named Insured, this insurance applies:

- a. As if each Named Insured were the only Named Insured; and
- b. Separately to each insured against whom a claim is made or "suit" is brought.

6. Representations

a. When You Accept This Policy

By accepting this policy, you agree:

- (1) The statements in the Declarations are accurate and complete;
- (2) Those statements are based upon representations you made to us; and

- (3) We have issued this policy in reliance upon your representations.

b. Unintentional Failure To Disclose Hazards

If unintentionally you should fail to disclose all hazards relating to the conduct of your business at the inception date of this Coverage Part, we shall not deny any coverage under this Coverage Part because of such failure.

7. Other Insurance

If other valid and collectible insurance is available for a loss we cover under this Coverage Part, our obligations are limited as follows:

a. Primary Insurance

This insurance is primary except when b. below applies. If other insurance is also primary, we will share with all that other insurance by the method described in c. below.

b. Excess Insurance

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(1) Your Work

That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(2) Premises Rented To You

That is fire, lightning or explosion insurance for premises rented to you or temporarily occupied by you with permission of the owner;

(3) Tenant Liability

That is insurance purchased by you to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

(4) Aircraft, Auto Or Watercraft

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of Section A. - Coverages.

(5) Property Damage To Borrowed Equipment Or Use Of Elevators

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion k. of Section A. - Coverages.

(6) When You Are Added As An Additional Insured To Other Insurance

That is other insurance available to you covering liability for damages arising out of the premises or operations, or products and completed operations, for which you have been added as an additional insured by that insurance; or

(7) When You Add Others As An Additional Insured To This Insurance

That is other insurance available to an additional insured.

However, the following provisions apply to other insurance available to any person or organization who is an additional insured under this Coverage Part:

(a) Primary Insurance When Required By Contract

This insurance is primary if you have agreed in a written contract, written agreement or permit that this insurance be primary. If other insurance is also primary, we will share with all that other insurance by the method described in c. below.

(b) Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement or permit that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

Paragraphs (a) and (b) do not apply to other insurance to which the additional insured has been added as an additional insured.

When this insurance is excess, we will have no duty under this Coverage Part to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers.

When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

- (1)** The total amount that all such other insurance would pay for the loss in the absence of this insurance; and
- (2)** The total of all deductible and self-insured amounts under all that other insurance.

We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

c. Method Of Sharing

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this approach, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

8. Transfer Of Rights Of Recovery Against Others To Us

a. Transfer Of Rights Of Recovery

If the insured has rights to recover all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This condition does not apply to Medical Expenses Coverage.

b. Waiver Of Rights Of Recovery (Waiver Of Subrogation)

If the insured has waived any rights of recovery against any person or organization for all or part of any payment, including Supplementary Payments, we have made under this Coverage Part, we also waive that right, provided the insured waived their rights of recovery against such person or organization in a contract, agreement or permit that was executed prior to the injury or damage.

F. OPTIONAL ADDITIONAL INSURED COVERAGES

If listed or shown as applicable in the Declarations, one or more of the following Optional Additional Insured Coverages also apply. When any of these Optional Additional Insured Coverages apply, Paragraph 6. (Additional Insureds When Required by Written Contract, Written Agreement or Permit) of Section C., Who Is An Insured, does not apply to the person or organization shown in the Declarations. These coverages are subject to the terms and conditions applicable to Business Liability Coverage in this policy, except as provided below:

1. Additional Insured - Designated Person Or Organization

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- a. In the performance of your ongoing operations; or
- b. In connection with your premises owned by or rented to you.

2. Additional Insured - Managers Or Lessors Of Premises

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Designated Person Or Organization; but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Declarations.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

3. Additional Insured - Grantor Of Franchise

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Grantor Of Franchise, but only with respect to their liability as grantor of franchise to you.

4. Additional Insured - Lessor Of Leased Equipment

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Lessor of Leased Equipment, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s).

- b. With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after you cease to lease that equipment.

5. Additional Insured - Owners Or Other Interests From Whom Land Has Been Leased

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured - Owners Or Other Interests From Whom Land Has Been Leased, but only with respect to liability arising out of the ownership, maintenance or use of that part of the land leased to you and shown in the Declarations.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- (1) Any "occurrence" that takes place after you cease to lease that land; or
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of such person or organization.

6. Additional Insured - State Or Political Subdivision - Permits

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the state or political subdivision shown in the Declarations as an Additional

Insured – State Or Political Subdivision - Permits, but only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
- (2) "Bodily injury" or "property damage" included in the "product-completed operations" hazard.

7. Additional Insured – Vendors

- a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) (referred to below as vendor) shown in the Declarations as an Additional Insured - Vendor, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business and only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

- b. The insurance afforded to the vendor is subject to the following additional exclusions:

- (1) This insurance does not apply to:

- (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (b) Any express warranty unauthorized by you;
- (c) Any physical or chemical change in the product made intentionally by the vendor;
- (d) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

- (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;

- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or

- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:

- (i) The exceptions contained in Subparagraphs (d) or (f); or

- (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

- (2) This insurance does not apply to any insured person or organization from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

8. Additional Insured – Controlling Interest

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured – Controlling Interest, but only with respect to their liability arising out of:

- a. Their financial control of you; or
- b. Premises they own, maintain or control while you lease or occupy these premises.

BUSINESS LIABILITY COVERAGE FORM

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

9. Additional Insured – Owners, Lessees Or Contractors – Scheduled Person Or Organization

a. WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or organization(s) shown in the Declarations as an Additional Insured – Owner, Lessees Or Contractors, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- (1) In the performance of your ongoing operations for the additional insured(s); or
- (2) In connection with "your work" performed for that additional insured and included within the "products-completed operations hazard", but only if this Coverage Part provides coverage for "bodily injury" or "property damage" included within the "products-completed operations hazard".

b. With respect to the insurance afforded to these additional insureds, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- (1) The preparing, approving, or failure to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
- (2) Supervisory, inspection, architectural or engineering activities.

10. Additional Insured – Co-Owner Of Insured Premises

WHO IS AN INSURED under Section C. is amended to include as an additional insured the person(s) or Organization(s) shown in the Declarations as an Additional Insured – Co-Owner Of Insured Premises, but only with respect to their liability as co-owner of the premises shown in the Declarations.

The limits of insurance that apply to additional insureds are described in Section D. – Limits Of Insurance.

How this insurance applies when other insurance is available to an additional insured is described in the Other Insurance Condition in Section E. – Liability And Medical Expenses General Conditions.

G. LIABILITY AND MEDICAL EXPENSES DEFINITIONS

1. "Advertisement" means the widespread public dissemination of information or images that has the purpose of inducing the sale of goods, products or services through:

- a. (1) Radio;
- (2) Television;
- (3) Billboard;
- (4) Magazine;
- (5) Newspaper;

b. The Internet, but only that part of a web site that is about goods, products or services for the purposes of inducing the sale of goods, products or services; or

c. Any other publication that is given widespread public distribution.

However, "advertisement" does not include:

- a. The design, printed material, information or images contained in, on or upon the packaging or labeling of any goods or products; or
- b. An interactive conversation between or among persons through a computer network.

2. "Advertising idea" means any idea for an "advertisement".

3. "Asbestos hazard" means an exposure or threat of exposure to the actual or alleged properties of asbestos and includes the mere presence of asbestos in any form.

4. "Auto" means a land motor vehicle, trailer or semi-trailer designed for travel on public roads, including any attached machinery or equipment. But "auto" does not include "mobile equipment".

5. "Bodily injury" means physical:

- a. Injury;
- b. Sickness; or
- c. Disease

sustained by a person and, if arising out of the above, mental anguish or death at any time.

6. "Coverage territory" means:

- a. The United States of America (including its territories and possessions), Puerto Rico and Canada;
 - b. International waters or airspace, but only if the injury or damage occurs in the course of travel or transportation between any places included in a. above;
 - c. All other parts of the world if the injury or damage arises out of:
 - (1) Goods or products made or sold by you in the territory described in a. above;
 - (2) The activities of a person whose home is in the territory described in a. above, but is away for a short time on your business; or
 - (3) "Personal and advertising injury" offenses that take place through the Internet or similar electronic means of communication
- provided the insured's responsibility to pay damages is determined in the United States of America (including its territories and possessions), Puerto Rico or Canada, in a "suit" on the merits according to the substantive law in such territory, or in a settlement we agree to.
- 7. "Electronic data" means information, facts or programs:
 - a. Stored as or on;
 - b. Created or used on; or
 - c. Transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMS, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.
 - 8. "Employee" includes a "leased worker". "Employee" does not include a "temporary worker".
 - 9. "Executive officer" means a person holding any of the officer positions created by your charter, constitution, by-laws or any other similar governing document.
 - 10. "Hostile fire" means one which becomes uncontrollable or breaks out from where it was intended to be.
 - 11. "Impaired property" means tangible property, other than "your product" or "your work", that cannot be used or is less useful because:
 - a. It incorporates "your product" or "your work" that is known or thought to be defective, deficient, inadequate or dangerous; or

- b. You have failed to fulfill the terms of a contract or agreement;

if such property can be restored to use by:

- a. The repair, replacement, adjustment or removal of "your product" or "your work"; or
- b. Your fulfilling the terms of the contract or agreement.

12. "Insured contract" means:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning or explosion to premises while rented to you or temporarily occupied by you with permission of the owner is subject to the Damage To Premises Rented To You limit described in Section D. – Liability and Medical Expenses Limits of Insurance.
- b. A sidetrack agreement;
- c. Any easement or license agreement, including an easement or license agreement in connection with construction or demolition operations on or within 50 feet of a railroad;
- d. Any obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
- e. An elevator maintenance agreement; or
- f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization, provided the "bodily injury" or "property damage" is caused, in whole or in part, by you or by those acting on your behalf. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. includes that part of any contract or agreement that indemnifies a railroad for "bodily injury" or "property damage" arising out of construction or demolition operations within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road-beds, tunnel, underpass or crossing.

However, Paragraph f. does not include that part of any contract or agreement:

BUSINESS LIABILITY COVERAGE FORM

- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
 - (a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders, designs or drawings and specifications; or
 - (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or
 - (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in (1) above and supervisory, inspection, architectural or engineering activities.
13. "Leased worker" means a person leased to you by a labor leasing firm under an agreement between you and the labor leasing firm, to perform duties related to the conduct of your business. "Leased worker" does not include a "temporary worker".
14. "Loading or unloading" means the handling of property:
- a. After it is moved from the place where it is accepted for movement into or onto an aircraft, watercraft or "auto";
 - b. While it is in or on an aircraft, watercraft or "auto"; or
 - c. While it is being moved from an aircraft, watercraft or "auto" to the place where it is finally delivered;
- but "loading or unloading" does not include the movement of property by means of a mechanical device, other than a hand truck, that is not attached to the aircraft, watercraft or "auto".
15. "Mobile equipment" means any of the following types of land vehicles, including any attached machinery or equipment:
- a. Bulldozers, farm machinery, forklifts and other vehicles designed for use principally off public roads;
 - b. Vehicles maintained for use solely on or next to premises you own or rent;
 - c. Vehicles that travel on crawler treads;
 - d. Vehicles, whether self-propelled or not, on which are permanently mounted:
- (1) Power cranes, shovels, loaders, diggers or drills; or
 - (2) Road construction or resurfacing equipment such as graders, scrapers or rollers;
- e. Vehicles not described in a., b., c., or d. above that are not self-propelled and are maintained primarily to provide mobility to permanently attached equipment of the following types:
- (1) Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment; or
 - (2) Cherry pickers and similar devices used to raise or lower workers;
- f. Vehicles not described in a., b., c., or d. above maintained primarily for purposes other than the transportation of persons or cargo.
- However, self-propelled vehicles with the following types of permanently attached equipment are not "mobile equipment" but will be considered "autos":
- (1) Equipment, of at least 1,000 pounds gross vehicle weight, designed primarily for:
 - (a) Snow removal;
 - (b) Road maintenance, but not construction or resurfacing; or
 - (c) Street cleaning;
 - (2) Cherry pickers and similar devices mounted on automobile or truck chassis and used to raise or lower workers; and
 - (3) Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment.
16. "Occurrence" means an accident, including continuous or repeated exposure to substantially the same general harmful conditions.
17. "Personal and advertising injury" means injury, including consequential "bodily injury", arising out of one or more of the following offenses:
- a. False arrest, detention or imprisonment;
 - b. Malicious prosecution;

- c. The wrongful eviction from, wrongful entry into, or invasion of the right of private occupancy of a room, dwelling or premises that the person occupies, committed by or on behalf of its owner, landlord or lessor;
 - d. Oral, written or electronic publication of material that slanders or libels a person or organization or disparages a person's or organization's goods, products or services;
 - e. Oral, written or electronic publication of material that violates a person's right of privacy;
 - f. Copying, in your "advertisement", a person's or organization's "advertising idea" or style of "advertisement";
 - g. Infringement of copyright, slogan, or title of any literary or artistic work, in your "advertisement"; or
 - h. Discrimination or humiliation that results in injury to the feelings or reputation of a natural person.
- 18. "Pollutants" means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste. Waste includes materials to be recycled, reconditioned or reclaimed.**
- 19. "Products-completed operations hazard";**
- a. Includes all "bodily injury" and "property damage" occurring away from premises you own or rent and arising out of "your product" or "your work" except:
 - (1) Products that are still in your physical possession; or
 - (2) Work that has not yet been completed or abandoned. However, "your work" will be deemed to be completed at the earliest of the following times:
 - (a) When all of the work called for in your contract has been completed.
 - (b) When all of the work to be done at the job site has been completed if your contract calls for work at more than one job site.
 - (c) When that part of the work done at a job site has been put to its intended use by any person or organization other than another contractor or subcontractor working on the same project.

Work that may need service, maintenance, correction, repair or replacement, but which is otherwise complete, will be treated as completed.

The "bodily injury" or "property damage" must occur away from premises you own or rent, unless your business includes the selling, handling or distribution of "your product" for consumption on premises you own or rent.

- b. Does not include "bodily injury" or "property damage" arising out of:
 - (1) The transportation of property, unless the injury or damage arises out of a condition in or on a vehicle not owned or operated by you, and that condition was created by the "loading or unloading" of that vehicle by any insured; or
 - (2) The existence of tools, uninstalled equipment or abandoned or unused materials.
- 20. "Property damage" means:**
- a. Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it; or
 - b. Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of "occurrence" that caused it.
- As used in this definition, "electronic data" is not tangible property.
- 21. "Suit" means a civil proceeding in which damages because of "bodily injury", "property damage" or "personal and advertising injury" to which this insurance applies are alleged. "Suit" includes:**
- a. An arbitration proceeding in which such damages are claimed and to which the insured must submit or does submit with our consent; or
 - b. Any other alternative dispute resolution proceeding in which such damages are claimed and to which the insured submits with our consent.
- 22. "Temporary worker" means a person who is furnished to you to substitute for a permanent "employee" on leave or to meet seasonal or short-term workload conditions.**
- 23. "Volunteer worker" means a person who:**
- a. Is not your "employee";

BUSINESS LIABILITY COVERAGE FORM

- b. Donates his or her work;
- c. Acts at the direction of and within the scope of duties determined by you; and
- d. Is not paid a fee, salary or other compensation by you or anyone else for their work performed for you.

24. "Your product":

a. Means:

- (1) Any goods or products, other than real property, manufactured, sold, handled, distributed or disposed of by:

(a) You;

(b) Others trading under your name; or

(c) A person or organization whose business or assets you have acquired; and

- (2) Containers (other than vehicles), materials, parts or equipment furnished in connection with such goods or products.

b. Includes:

- (1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance or use of "your product"; and

- (2) The providing of or failure to provide warnings or instructions.

- c. Does not include vending machines or other property rented to or located for the use of others but not sold.

25. "Your work":

a. Means:

- (1) Work or operations performed by you or on your behalf; and

- (2) Materials, parts or equipment furnished in connection with such work or operations.

b. Includes:

- (1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance or use of "your work"; and

- (2) The providing of or failure to provide warnings or instructions.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF OUR RIGHT TO RECOVER
FROM OTHERS ENDORSEMENT**

Policy Number: 83 WEC BZ5376

Endorsement Number:

Effective Date: 07/26/23

Effective hour is the same as stated on the Information Page of the policy.

Named Insured and Address: GT FLOORING INC

2015 DEAN ST STE 1

SAINT CHARLES IL 60174

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

SCHEDULE

Any person or organization for whom you are required by contract or agreement to obtain this waiver from us. Endorsement is not applicable in KY, NH, NJ or for any MO construction risk

Countersigned by _____

Authorized Representative

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

To the extent that the provisions of this endorsement provide broader benefits to the "insured" than other provisions of the Coverage Form, the provisions of this endorsement apply.

1. BROAD FORM INSURED

A. Subsidiaries and Newly Acquired or Formed Organizations

The Named Insured shown in the Declarations is amended to include:

- (1) Any legal business entity other than a partnership or joint venture, formed as a subsidiary in which you have an ownership interest of more than 50% on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.
- (2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:
 - (a) That is a partnership or joint venture,
 - (b) That is an "insured" under any other policy,
 - (c) That has exhausted its Limit of Insurance under any other policy, or
 - (d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

B. Employees as Insureds

Paragraph A.1. - WHO IS AN INSURED - of SECTION II - LIABILITY COVERAGE is amended to add:

- d. Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

C. Lessors as Insureds

Paragraph A.1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add:

- e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:
 - (1) The agreement requires you to provide direct primary insurance for the lessor and
 - (2) The "auto" is leased without a driver.

Such a leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

D. Additional Insured if Required by Contract

- (1) Paragraph A.1. - WHO IS AN INSURED - of Section II - Liability Coverage is amended to add:
 - f. When you have agreed, in a written contract or written agreement, that a person or organization be added as an additional insured on your business auto policy, such person or organization is an "insured", but only to the extent such person or organization is liable for "bodily injury" or "property damage" caused by the conduct of an "insured" under paragraphs a. or b. of Who Is An Insured with regard to the ownership, maintenance or use of a covered "auto."

If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

3. AMENDED FELLOW EMPLOYEE EXCLUSION

EXCLUSION 5. - FELLOW EMPLOYEE - of SECTION II - LIABILITY COVERAGE does not apply if you have workers' compensation insurance in-force covering all of your "employees".

Coverage is excess over any other collectible insurance.

4. HIRED AUTO PHYSICAL DAMAGE COVERAGE

If hired "autos" are covered "autos" for Liability Coverage and if Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire or borrow, subject to the following limit.

The most we will pay for "loss" to any hired "auto" is:

- (1) \$100,000;
- (2) The actual cash value of the damaged or stolen property at the time of the "loss"; or
- (3) The cost of repairing or replacing the damaged or stolen property,

whichever is smallest, minus a deductible. The deductible will be equal to the largest deductible applicable to any owned "auto" for that coverage. No deductible applies to "loss" caused by fire or lightning. Hired Auto Physical Damage coverage is excess over any other collectible insurance. Subject to the above limit, deductible and excess provisions, we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own.

We will also cover loss of use of the hired "auto" if it results from an "accident", you are legally liable and the lessor incurs an actual financial loss, subject to a maximum of \$1000 per "accident".

This extension of coverage does not apply to any "auto" you hire or borrow from any of your "employees", partners (if you are a partnership), members (if you are a limited liability company), or members of their households.

5. PHYSICAL DAMAGE - ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to provide a limit of \$50 per day and a maximum limit of \$1,000.

6. LOAN/LEASE GAP COVERAGE

Under SECTION III - PHYSICAL DAMAGE COVERAGE, in the event of a total "loss" to a covered "auto", we will pay your additional legal obligation for any difference between the actual cash value of the "auto" at the time of the "loss" and the "outstanding balance" of the loan/lease.

"Outstanding balance" means the amount you owe on the loan/lease at the time of "loss" less any amounts representing taxes; overdue payments; penalties, interest or charges resulting from overdue payments; additional mileage charges; excess wear and tear charges; lease termination fees; security deposits not returned by the lessor; costs for extended warranties, credit life insurance, health, accident or disability insurance purchased with the loan or lease; and carry-over balances from previous loans or leases.

7. AIRBAG COVERAGE

Under Paragraph B. EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

The exclusion relating to mechanical breakdown does not apply to the accidental discharge of an airbag.

8. ELECTRONIC EQUIPMENT - BROADENED COVERAGE

a. The exceptions to Paragraphs B.4 - EXCLUSIONS - of SECTION III - PHYSICAL DAMAGE COVERAGE are replaced by the following:

Exclusions 4.c. and 4.d. do not apply to equipment designed to be operated solely by use of the power from the "auto's" electrical system that, at the time of "loss", is:

- (1) Permanently installed in or upon the covered "auto";
- (2) Removable from a housing unit which is permanently installed in or upon the covered "auto";
- (3) An integral part of the same unit housing any electronic equipment described in Paragraphs (1) and (2) above; or

- (4) Necessary for the normal operation of the covered "auto" or the monitoring of the covered "auto's" operating system.

b. Section III – Version CA 00 01 03 10 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C.2 and Version CA 00 01 10 01 of the Business Auto Coverage Form, Physical Damage Coverage, Limit of Insurance, Paragraph C are each amended to add the following:

\$1,500 is the most we will pay for "loss" in any one "accident" to all electronic equipment (other than equipment designed solely for the reproduction of sound, and accessories used with such equipment) that reproduces, receives or transmits audio, visual or data signals which, at the time of "loss", is:

- (1) Permanently installed in or upon the covered "auto" in a housing, opening or other location that is not normally used by the "auto" manufacturer for the installation of such equipment;
- (2) Removable from a permanently installed housing unit as described in Paragraph 2.a. above or is an integral part of that equipment; or
- (3) An integral part of such equipment.

c. For each covered "auto", should loss be limited to electronic equipment only, our obligation to pay for, repair, return or replace damaged or stolen electronic equipment will be reduced by the applicable deductible shown in the Declarations, or \$250, whichever deductible is less.

9. EXTRA EXPENSE - BROADENED COVERAGE

Under Paragraph A. - COVERAGE - of SECTION III - PHYSICAL DAMAGE COVERAGE, we will pay for the expense of returning a stolen covered "auto" to you.

10. GLASS REPAIR - WAIVER OF DEDUCTIBLE

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

11. TWO OR MORE DEDUCTIBLES

Under Paragraph D. - DEDUCTIBLE - of SECTION III - PHYSICAL DAMAGE COVERAGE, the following is added:

If another Hartford Financial Services Group, Inc. company policy or coverage form that is not an automobile policy or coverage form applies to the same "accident", the following applies:

- (1) If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be waived;
- (2) If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

12. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

The requirement in LOSS CONDITIONS 2.a. - DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS - of SECTION IV - BUSINESS AUTO CONDITIONS that you must notify us of an "accident" applies only when the "accident" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership;
- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

13. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure.

14. HIRED AUTO - COVERAGE TERRITORY

Paragraph e. of GENERAL CONDITIONS 7. - POLICY PERIOD, COVERAGE TERRITORY - of SECTION IV - BUSINESS AUTO CONDITIONS is replaced by the following:

- e. For short-term hired "autos", the coverage territory with respect to Liability Coverage is anywhere in the world provided that if the "insured's" responsibility to pay damages for "bodily injury" or "property damage" is determined in a "suit," the "suit" is brought in the United States of America, the territories and possessions of the United States of America, Puerto Rico or Canada or in a settlement we agree to.

15. WAIVER OF SUBROGATION

TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US - of SECTION IV - BUSINESS AUTO CONDITIONS is amended by adding the following:

We waive any right of recovery we may have against any person or organization with whom you have a written contract that requires such waiver because of payments we make for damages under this Coverage Form.

16. RESULTANT MENTAL ANGUISH COVERAGE

The definition of "bodily injury" in SECTION V-DEFINITIONS is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death resulting from any of these.

17. EXTENDED CANCELLATION CONDITION

Paragraph 2. of the COMMON POLICY CONDITIONS - CANCELLATION - applies except as follows:

If we cancel for any reason other than nonpayment of premium, we will mail or deliver to the first Named Insured written notice of cancellation at least 60 days before the effective date of cancellation.

18. HYBRID, ELECTRIC, OR NATURAL GAS VEHICLE PAYMENT COVERAGE

In the event of a total loss to a "non-hybrid" auto for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended as follows:

a. If the auto is replaced with a "hybrid" auto or an auto powered solely by electricity or natural gas, we will pay an additional 10%, to a maximum of \$2,500, of the "non-hybrid" auto's actual cash value or replacement cost, whichever is less,

b. The auto must be replaced and a copy of a bill of sale or new lease agreement received by us within 60 calendar days of the date of "loss,"

c. Regardless of the number of autos deemed a total loss, the most we will pay under this Hybrid, Electric, or Natural Gas Vehicle Payment Coverage provision for any one "loss" is \$10,000.

For the purposes of the coverage provision,

a. A "non-hybrid" auto is defined as an auto that uses only an internal combustion engine to move the auto but does not include autos powered solely by electricity or natural gas.

b. A "hybrid" auto is defined as an auto with an internal combustion engine and one or more electric motors; and that uses the internal combustion engine and one or more electric motors to move the auto, or the internal combustion engine to charge one or more electric motors, which move the auto.

19. VEHICLE WRAP COVERAGE

In the event of a total loss to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended to add the following:

In addition to the actual cash value of the "auto", we will pay up to \$1,000 for vinyl vehicle wraps which are displayed on the covered "auto" at the time of total loss. Regardless of the number of autos deemed a total loss, the most we will pay under this Vehicle Wrap Coverage provision for any one "loss" is \$5,000. For purposes of this coverage provision, signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.



Dear Adam Martinez,

Thank you for shopping at 360training. We received your order 19513397. We are processing the payment for your order. If you have any questions or concerns about your order, you can contact us by e-mail at support@360training.com, by using the online [chat feature](#) or by contacting our customer support at (877)-881-2235 . If your order contains a shippable product, you will receive an e-mail with the shipping and tracking information, once your order is shipped. Thanks again for shopping at 360training.

Order Details

Order Number: 19513397

Order date: March 25, 2024

Product	Qty	Each	Total
OSHA 10 Hour Construction Training with Free Study Guide SKU: osha10Cplusstudy	1	\$59.99	\$59.99

A Confirmation Email Was Successfully Sent To:

Gifted

adamdavid318@gmail.com

Need to resend this email? Go to your order history in your dashboard.

Order Subtotal:	\$59.99
Total discounts on products::	(\$6.00)
Total discounts on order:	\$0.00
Tax:	\$0.00
Shipping:	\$0.00
Shipping Tax:	\$0.00
Order Total:	\$53.99

Billing Information

Billing Address:

Carlos M Martinez

54 meyer rd

Plano IL

United States 60545

adamdavid318@gmail.com

Billing Method:

Master Card

Amount:\$53.99

Please retain this email for your records.

Thank you!

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FamilyFlooringAmerica®

Where Friends Send Friends!

SAFETY POLICY

It is the policy of Family Flooring America to provide a healthy and safe working environment for all employees. We pledge to assure the continued well-being of each employee.

Safety is everyone's responsibility; therefore, all employees and subcontractors must share responsibility to maintain ownership of their different areas of safety. Smart policies and continued (and appreciated) cooperation help make our company a safe place to work.

For this reason, we have rules of safe conduct in the areas of:

- Personal Safety
- Equipment Safety
- Equipment Safety
- Reporting
- Exposure Control
- Powered vehicle safety

These policies are available for review.

Gary Titiner
President

COUNTY of KANE
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

Karin Kietzman, CPPB
Director of Purchasing

719 S. Batavia Ave., Bldg. A 2nd Floor
Geneva, Illinois 60134
Telephone: (630) 208-3803
Fax: (630) 208-5107



March 22, 2024

ADDENDUM 1

Invitation to Bid: #24-021-TK

Title: FLOORING SERVICES

The attention of all plan holders is called to the following changes, clarifications and/or additions/deletions to the original bid solicitation and shall be part of the Contract Documents:

Extension of Bid Submission Date

The bid due date is extended and the new due date is set for: **Wednesday, April 3, 2024, at 3:30 p.m.**

Corrections & Additional Information

The project title and description of the Statement of Work was inadvertently inserted into the bid document. Vendors shall reference to page #17, and acknowledge the following change. Strike out **JUDICIAL CENTER EXTERIOR LIGHTING PROJECT**. The correct title should read as **FLOORING SERVICES**. Page #17 will be replaced with the correct project title for contract execution.

Clarifications

- Q. Would this be hourly rate per contractor?
A. ***Yes, and must comply with the County's Responsible Bidder Ordinance.***
- Q. Would you be able to describe the Scope of work that would be under contract?
A. ***Removal, prep, and installation of flooring and baseboard.***
- Q. Would you need hardwood/engineered resurfacing or only installation of prefinished hardwood/engineered?
A. ***Typically, we don't need hardwood resurfacing or installation, but there is a chance this would be needed in the future.***
- Q. How would we go about pricing for shipping?
A. ***The County will not pay for shipping.***
- Q. Can we add subcontractors once we know the scope of work?
A. ***Yes, a qualified and experienced subcontractor meeting the County's bidder requirements must be approved by Kane County Building Management. Hourly rates for any future sub-contractors must be included in the bid.***

- Q. In addition, is this project open to union and non-union members?
- A. ***This is a prevailing wage project and is open to qualified and experienced contractors. Hourly rates for any future sub-contractors must be included in the bid.***
- Q. Are there plans for the locations? On Bidnet Direct I do not see any drawings.
- A. **There are no plans or drawings. This is a standing contract and jobs arise often as needed.**
- Q. Based on the bid documents, there are no specified products listed to use as guidelines for bidding purposes.
- A. **The list of qualified flooring products for bidding purposes are listed below but are not limited to the following:**

Path Carpet Tile (Material Only)

Mill: Shaw or Equivalent
Style Name: Path Carpet tiles or Equivalent
Size: 24" x 24"
Fiber: 100% Solution dyed nylon with EcoWorx backing
Warranty: Limited Lifetime Commercial

LVP (Material Only)

Mill: Engineered Floors or Equivalent
Style Name: Life Styles Plank or Equivalent
Size: 6" x 48"
Wear Layer: 12 Mil
Warranty: 7 Years Commercial

Cover Base 4" (Material Only)

Manufacturer: Roope or Equivalent
Materials: Thermoplastic Vinyl Cove Base
Size: 4" x .080" Standard Toe

Cover Base 6" (Material Only)

Manufacturer: Roope or Equivalent
Materials: Thermoplastic Vinyl Cove Base
Size: 6" x .080" Standard Toe

The vendors shall reference the attached Exhibit – A. BID NUMBER: 24-021-TK., for flooring specifications and pricing options. The vendors must attach it to their bid response (Offer to Contract Form).

Please acknowledge receipt of this Addendum 1. We appreciate your interest in the Kane County procurement process.

Sincerely,

Tim Keovongsak

Tim Keovongsak, CPPB

Assistant Director of Purchasing

COUNTY of KANE
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

Karin Kietzman, CPPB
Director of Purchasing

719 S. Batavia Ave., Bldg. A 2nd Floor
Geneva, Illinois 60134
Telephone: (630) 208-3803
Fax: (630) 208-5107



March 26, 2024

ADDENDUM 2

Invitation to Bid: #24-021-TK

Title: FLOORING SERVICES

The attention of all plan holders is called to the following changes, clarifications and/or additions/deletions to the original bid solicitation and shall be part of the Contract Documents:

Corrections

The Kane County Responsible Bidder Ordinance is a standard bid boilerplate language and not applicable to Bid 24-021-TK. The answer to the below question on Addendum 1 regarding the (RBO) requirement shall be strikethrough and deleted.

Q. Would this be hourly rate per contractor?

A. ***Yes, and allowance for material cost "Mark Up", ~~and must comply with the County's Responsible Bidder Ordinance.~~***

The correct spelling of the Manufacture for the cover base should be:

Cover Base 4" (Material Only)

Manufacturer: ~~Rope~~ **Roppe** or Equivalent

Materials: Thermoplastic Vinyl Cove Base

Size: 4" x .080" Standard Toe

Cover Base 6" (Material Only)

Manufacturer: ~~Rope~~ **Roppe** or Equivalent

Materials: Thermoplastic Vinyl Cove Base

Size: 6" x .080" Standard Toe

Please acknowledge receipt of this Addendum 2. We appreciate your interest in the Kane County procurement process.

Sincerely,

Tim Keovongsak

Tim Keovongsak, CPPB

Assistant Director of Purchasing

Exhibit A

BID NUMBER: 24-021-TK – Flooring Services Flooring Specifications

Path Carpet Tile (Material Only)

Mill: Shaw or Equivalent

Style Name: Path Carpet tiles or Equivalent

Size: 24" x 24"

Fiber: 100% Solution dyed nylon with EcoWorx backing

Warranty: Limited Lifetime Commercial

Pricing for title only. \$ _____ per sq. ft. includes freight and delivery.

LVP (Material Only)

Mill: Engineered Floors or Equivalent

Style Name: Life Styles Plank or Equivalent

Size: 6" x 48"

Wear Layer: 12 Mil

Warranty: 7 Years Commercial

Pricing for LVP only. \$ _____ per sq. ft. includes freight and delivery.

Cover Base 4" (Material Only)

Manufacturer: Roope or Equivalent

Materials: Thermoplastic Vinyl Cove Base

Size: 4" x .080" Standard Toe

Pricing for Cove Base only. \$ _____ per sq. ft. includes freight and delivery.

Cover Base 6" (Material Only)

Manufacturer: Roope or Equivalent

Materials: Thermoplastic Vinyl Cove Base

Size: 6" x .080" Standard Toe

Pricing for Cove Base only. \$ _____ per sq. ft. includes freight and delivery.

Kane County reserves the right, in its sole discretion, to add additional services, flooring products, and incidental materials and supply on an as-needed basis and per job site requirements if it is in the best interest of the County.

PLEASE SEE
Following Pages
1-3 For this
INformation and
Other Requested
INformation

FAMILY FLOORING AMERICA

KANE COUNTY BID PACKAGE 24-021-TK -FLOORING SERVICES

****PATH CARPET TILE (material only)**

MILL: SHAW OR EQUIVALENT

STYLE NAME: PATH CARPET TILES OR EQUIVALENT

SIZE: 24" X 24"

FIBER: 100% SOLUTION DYED NYLON W/ ECO WORX BACKING

TUFTED WEIGHT: 28 OZ

WARRANTY: LIMITED LIFETIME COMMERCIAL

Pricing for carpet tile only. \$ 5.35 per sq. ft. (includes freight and delivery.)

Carpet Tile Installation

Includes:

- 1. Adhesives**
- 2. Floor Patch**
- 3. Transitions**
- 4. Content Manipulation**

Pricing for carpet tile Installation only. \$ 2.10 per sq. ft.

Take-Up Existing Carpet/Carpet Tile, Haul-Away & Disposal.

Pricing for above carpet take-up package only. \$.60 per sq. ft.

5-Part Epoxy Coatings

Pricing for Epoxy Coatings only. \$ 7.50 per sq. ft.

****Cove Base - 4" (Material Only)**

Manufacturer: Roppe or Equivalent

Materials: Thermoplastic Vinyl Cove base

Size: 4" x .080" Standard Toe

Price for Cove Base only. \$1.35 per ln. ft.

****Cove Base - 6" (Material Only)**

Manufacturer: Roppe or Equivalent

Materials: Thermoplastic Vinyl Cove Base

Size: 6" x .080" Standard Toe

Price for Cove Base only \$1.60 per ln. ft.

Base Installation (includes adhesive)

Price to install Cove Base only. \$1.40 per ln. ft.

Unfinished Hardwood (Material Only)

2¼" Red Oak) Includes Fasteners & Felt

Price for hardwood material only. \$4.55 per sq. ft. (includes freight & delivery).

Hardwood Installation

Includes:

- 1. Adhesives**
- 2. Floor Patch**
- 3. Transitions**
- 4. Content Manipulation**
- 5. Finish**

Price to install Hardwood Only. \$5.70 per sq. ft.

Take-Up Existing Hardwood, Haul-away & Disposal.

Price to take-up existing wood flooring only. \$2.40 per sq. ft.

****LVP (Material Only)**

MILL; ENGINEERED FLOORS OR EQUIVALENT

STYLE NAME: LIFE STYLES PLANK OR EQUIVALENT

SIZE: 6" X 48"

WEAR LAYER: 12 MIL

WARRANTY: 7 YEAR COMMERCIAL

Pricing for LVP only. \$3.69 per sq. ft. (includes freight & delivery)

LVP Installation

Includes:

- 1. Adhesives**
- 2. Floor Patch**
- 3. Transitions**
- 4. Content Manipulation**

Pricing for LVP Installation only. \$ 3.05 per sq. ft.

Take-up Existing LVP, Haul-Away & Disposal.

Price to take up existing LVP flooring only. \$1.00 per sq. ft.

Ceramic Tile Allowance (To Be Determined)

Allowance for ceramic tile materials \$ 10.00 per sq. ft. (includes freight.)

Backer Board & Installation

Price to supply & install backer board. \$2.85 per sq. ft.

Ceramic Installation

Includes:

- 1. Mortar**
- 2. Floor Patch**
- 3. Transitions**
- 4. Content Manipulation**

Pricing for Ceramic Installation only. \$11.89 per sq. ft.

Take-up Existing Ceramic, Haul-Away & Disposal.

Price to take up existing Ceramic \$2.46 per sq. ft.

GT Flooring Inc. d/b/a Family Flooring America

EMPLOYEE DRUG & ALCOHOL POLICY AND TESTING PROGRAM

I. INTRODUCTION:

The Company is committed to providing a safe and healthy work environment. Using illegal drugs, and/or abusing and misusing alcohol, adversely affects those objectives by increasing absenteeism, lowering productivity and jeopardizing the health and safety of those involved and others. *The following policy and testing program requires compliance by all employees as a condition of employment and continued employment with the Company.*

The Company reserves the right to interpret, revise or discontinue any provision of this policy. Appendixes A, B, C and D, are attached and have been incorporated into this policy and program.

II. STATEMENT OF POLICY:

Drug use and alcohol misuse may pose a serious threat to employee health and safety. It is the policy of the Company to prevent substance use or abuse from having an adverse effect on our employees. The work environment is safer and more productive without the presence of illicit or inappropriate drugs or alcohol in the body or on company property. Furthermore, all employees have a right to work in a drug-free environment and to work with individuals free from the effects of drugs or alcohol. Employees who use or abuse prohibited substances are a danger to themselves, their co-workers, the public and the Company's property.

All employees may be subject to testing where circumstances establish that reasonable cause/suspicion of prohibited substance use exists, following on-the-job accidents or injuries and, if required by law or customer contract, on a random basis. Employees returning to duty following any positive test must test negative before returning and must submit to follow-up tests for as long as two years.

Any employee who tests positive will be subject to disciplinary action up to and including termination. Any employee who refuses to comply with a proper request to submit to testing or who fails to cooperate in the test process will be terminated. These procedures are designed not only to detect violations of this policy but also to ensure fairness to each employee. Every effort will be made to maintain the dignity of employees. Disciplinary action, up to and including immediate termination from employment will, however, be taken as necessary.

The Company prohibits the manufacture, distribution, dispensation, possession, concealment, use, sale or transfer of alcohol or illegal drugs, and the possession and/or purchase of drug related paraphernalia while working on Company premises, company time or while operating Company equipment (including vehicles). The Company prohibits employees from using alcohol, illegal drugs or controlled substances while at work, performing Company business or job-related duties, while on Company property or while operating Company equipment (including vehicles).

All employees have an obligation to comply with this policy. Any employee who is aware of a policy violation should report it to his/her immediate supervisor or any manager. Every effort will be made to preserve the confidentiality of the source of a report. All reports will be taken seriously. Persons submitting false reports are subject to discipline up to and including immediate termination.

An employee taking over-the-counter or prescribed medication must be aware of any effect the medication may have on the performance of their duties. The employee must inform his/her physician of his/her job duties in order to make certain that the drug does not affect or interfere with the employee's safe and effective performance of his/her job duties. An employee must promptly report to his or her immediate supervisor the use of any medication which has or may have any adverse effect on his or her work performance. An employee who fails to do so is subject to disciplinary action, up to and including immediate discharge. Such information will be kept confidential and such employees will be reasonably accommodated to the extent required by law.

The Company may conduct searches on and of any of its property, including inspection of vehicles, lockers, desks, employee tool and lunch boxes, briefcases, packages, etc. Private vehicles parked on Company property are included in this policy. Refusing to submit to a search or inspection when requested by management will be cause for immediate discharge. Any illegal substance found on Company property may be turned over to appropriate law enforcement authorities for investigation and possible criminal enforcement action.

All drug/alcohol test results will be kept in a secure file. These files are strictly confidential in accordance with the law. Under no circumstances should the facts surrounding a case be discussed by anyone from the Company with a person not directly or immediately involved with the case.

To support this policy, the Company has adopted the following Uniform Drug and Alcohol Testing Program that applies to all its employees (both hourly and salaried).

- A. Reasonable Suspicion Testing;
- B. Post Accident Testing;
- C. Random Testing; and
- D. Return-To-Duty Testing.

Neither this policy nor any of its terms are intended to create a contract of employment, or to alter the existing employment or contractual relationship in any way. The Company retains the sole right to change, amend or modify any term or provision of this policy without notice. This policy is effective as of May 1, 2009.

III. DRUG AND ALCOHOL TESTING PROGRAMS:

A. REASONABLE SUSPICION TESTING

The Company has the discretion to decide when and under what circumstances an employee is fit for work.

Testing on the basis of reasonable suspicion shall include, but not be limited to: 1) involvement in a near-miss accident (an accident that was narrowly avoided) caused by the employee's actions or inaction; 2) observation of an employee acting or appearing in a manner which suggests drug or alcohol use, such as, behavior, appearance, judgment, coordination, job performance and/or other conduct including, but not limited to, slurred speech, glassy eyes, unsteady walk, disorientation, significant or repeated lapses of concentration, emotional outbursts, substantial mood changes, the smell of alcohol on the employee's breath, etc.; 3) instances where the Company observes or receives credible information that the employee is using or has symptoms of drugs and/or alcohol use; or 4) other facts which support a reasonable belief that the employee is using or has symptoms of drugs and/or alcohol use in violation of this policy.

Any manager or supervisor who observes such behavior must, within 24 hours, confidentially notify the Company's Safety Director in writing of the date, time, particular facts observed and employee's name. The Company's Safety Director must determine if the manager's or supervisor's suspicions are reasonable within 24 hours of being notified. Upon the Safety Director's determination that reasonable

suspicion exists, testing can commence. However, once the determination that reasonable suspicion exists, under no circumstances will an employee be allowed back to work until he or she has a negative drug and/or alcohol test.

In reasonable cause cases, the Company shall require the employee to be escorted directly to and from the collection site for drug and/or alcohol testing. The employee will be transported to and from the collection site by a Company representative and/or an independent third party. Refusal to consent to testing will be considered insubordination and grounds for termination of employment.

If notice of a positive test result is received from the Medical Review Officer, then the employee will be subject to the disciplinary provisions in Section V of this program. However, if a negative test result is received, then the employee will be immediately reinstated for work with back pay, if applicable.

B. POST-ACCIDENT TESTING

Anyone who suffers an accident on Company property time must report it immediately to his or her immediate supervisor or manager, so that proper action and/or medical treatment may be provided. Failure to report any injury immediately may adversely affect an employee's benefits and rights under the law, and is grounds for disciplinary action up to and including immediate discharge.

An employee shall be tested for the use of controlled substances and/or alcohol as soon as possible, but no later than eight (8) hours, after a reportable accident occurring while on Company time or business and involving said employee.

For the purposes of this Section, a "reportable accident" means an accident resulting in:

1. The death of a human being;
2. Bodily injury to any person who, as the result of the injury, receives medical treatment -- including "first-aid"; or
3. Damage to property in excess of \$1,000.

If notice of a positive test result is received from the Medical Review Officer following a post-accident drug and/or alcohol screen, then the employee will be subject to the disciplinary provisions in Section V of this program.

C. RANDOM TESTING

The Company may also conduct random testing for all covered Employees as follows:

1. A Company-wide selection process which removes discretion in selection from any supervisory personnel will be adopted by the Company. Random testing will be conducted by a third party removed from the company site.

2. Random testing, once begun, will provide for testing of at least 10% of all Employees during the first twelve (12) months of random testing after this program becomes effective.

Random testing selects from 10% up to 100% of all employees. An employee MUST test within 24 hours of being selected.

The annualized rate for random testing following the first twelve (12) months after implementation will be no less than 10% of covered Employees.

If a notice of a positive test result is received from the Medical Review Officer following a random drug and/or alcohol screen, then the employee will be subject to the disciplinary provisions in Section V of this program.

D. RETURN-TO-DUTY TESTING

Any employee who has been removed voluntarily or otherwise from his or her job assignment due to drug or alcohol abuse must agree to be tested on a random and discretionary basis anytime for up to 24 months from the return to work date. If a notice of a positive test result is received from the Medical Review Officer following said testing, then the employee will be subject to the disciplinary provisions in Section V of this program.

E. FOLLOW-UP TESTING

As part of any "Last Chance Agreement" provided for in this policy (referred to in Section VI below), the Company may subject the employee to certain follow-up testing upon return to work following successful completion of a rehabilitation and/or drug treatment program.

IV. TESTING METHODOLOGY:

This policy and program allows for the testing for drugs and alcohol. All laboratories used to perform testing pursuant to this program will be accredited by the National Institute on Drug Abuse and will perform testing in accordance with the standards approved by the Department of Health and Human Services.

Drug Screening

Urine testing will be conducted to screen the presence of the following drugs and their metabolites:

- | | | |
|-------------------|----------------|-----------------------|
| - Marijuana | - Barbiturates | - Cocaine |
| - Benzodiazepines | - Opiates | - Methadone |
| - Amphetamines | - Methaqualone | - Phencyclidine (PCP) |
| - Propoxyphene | | |

Alcohol Screening

All alcohol breath testing performed under this program shall be performed to determine blood alcohol content only. Any employee having a blood alcohol content of at least .04 shall be deemed to have tested positive for the use of alcohol and such a result shall subject the employee to the disciplinary provisions contained in Section V of this program.

The Company shall retain a qualified Medical Review Officer to receive test results from the laboratory and to carry out all actions necessary to confirm positive test results.

An appropriate "chain of custody" will be established for all testing completed in conformity to this policy and program. "Chain of custody" shall mean a procedure used to document the handling of the specimen from the time the employee gives the specimen to the collector until the specimen is destroyed.

V. DISCIPLINARY PROVISIONS:

An employee who tests positive for the use of a controlled substance and/or alcohol in violation of this policy or program, as reported to the Company's designated representative (i.e. Safety Director, Human Resources Manager) by an independent Medical Review Officer, shall be unqualified to work for the Company. Further, a positive test result shall be grounds for immediate discharge of the employee. However, in rare cases, the Company may, at its sole discretion, have the option of

offering the employee reinstatement on a one-time basis if the employee will agree to comply with certain reinstatement provisions as described in Section VI of this Policy.

An employee who "refuses to submit" to an alcohol or drug test as provided herein is subject to immediate termination without any right or option to certain reinstatement provisions. "Refuses to submit" means that an employee:

- (1) Fails to appear for any test within a reasonable time, as determined by the Company, consistent with this policy after being directed to do so by the Company.
- (2) Fails to remain at the testing site until the testing process is complete.
- (3) Fails to provide a urine specimen for any drug test required.
- (4) In the case of a directly observed or monitored collection in a drug test, fails to permit the observation or monitoring of the employee's provision of a specimen.
- (5) Fails to provide a sufficient amount of urine when directed, and it has been determined, through a required medical evaluation, that there was no adequate medical explanation for the failure.
- (6) Fails or declines to take a second test the employer or collector has directed the employee to take.
- (7) Fails to cooperate with any part of the testing process (e.g., refuse to empty pockets when so directed by the collector, behave in a confrontational way that disrupts the collection process, or failing to complete all documents, or failing to comply with reasonable directives); or
- (8) Is reported by the Medical Review Officer as having a verified diluted or otherwise adulterated sample or substituted test result.

VI. REINSTATEMENT OF EMPLOYEE AFTER POSITIVE TEST

An employee who tests positive for the use of a controlled substance and/or alcohol, thereby supplying the Company with grounds for the immediate discharge of the employee, may be reinstated provided the employee agrees to comply with the following conditions and executes the "Follow-up Testing Agreement," attached as Appendix B.

1. The employee must immediately enroll in a qualified program of evaluation and, if necessary, treatment. A qualified program of evaluation and/or treatment can be chosen by the Company or the employee, but it must be approved by the Company. Any cost of rehabilitation not covered by insurance shall be borne by the employee.

2. Upon receipt of satisfactory progress in the program of evaluation or treatment outlined in Paragraph VI.) 1. above, the employee must submit to a drug and/or alcohol test in which a negative result is obtained. The satisfactory progress report must be received by the Company no later than thirty (30) calendar days from the date that the employee was given notice of the positive test result. If more than thirty (30) days elapse, the Company shall have grounds to discharge the employee. If a positive test for the use of a controlled substance or alcohol is returned after the employee enters a program of evaluation or treatment, then the employee shall be immediately discharged.

3. An employee shall be eligible for reinstatement under this Section on a one-time basis, and the reinstatement is contingent upon the employee returning directly to work for the Company.

4. Upon reinstatement, the employee shall be subject to three (3) additional tests for drugs or alcohol without prior notice, with two (2) tests to occur within six (6) months after reinstatement and the third test to occur within six (6) to twelve (12) months after reinstatement.

VII. VOLUNTARY SUBMISSION TO EMPLOYEE ASSISTANCE PROGRAM

An employee who, prior to being selected for testing, voluntarily admits to any form of substance abuse shall be placed on a leave of absence if the employee agrees to enroll in an approved Employee Assistance Program ("EAP") and upon completion of the EAP submit to the terms of the Follow-up Testing Agreement (Appendix B). A voluntary admission is the same as a positive test result for purposes of Sections V. and VI. herein.

The employee must immediately enroll in a qualified program of dependency evaluation within ten (10) days of notification, and if necessary, receive treatment. The program of evaluation or treatment is to be approved by the Company. Any cost of rehabilitation not covered by insurance is to be borne by the employee.

Upon receipt of satisfactory progress in the program of evaluation or treatment outlined above, the employee must submit to a drug and/or alcohol test in which a negative result is obtained. The satisfactory progress report must be received by the Company no later than thirty (30) calendar days from the date that the employee enrolled in the EAP. If more than thirty (30) calendar days elapse, then the Company shall have grounds to discharge the employee. If a positive test for the use of a controlled substance and/or alcohol is returned after the employee enters a program of evaluation or treatment, then the employee shall be immediately discharged.

Upon successful completion of the EAP, the individual must agree to submit to the terms of the Follow-up Testing Agreement (attached as Appendix "B"). Failure to submit to the terms of the Follow-up Testing Agreement will disqualify the individual from re-employment with the Company.

No Alteration of At-Will Employment – Neither the adoption nor implementation of this policy shall be construed as creating a contractual obligation or modifying the at-will employment relationship between the Company and its Employees. The Company also reserves the right to modify or rescind this entire policy in whole or in part at any time with or without notice.

APPENDIX A

ACKNOWLEDGEMENT OF RECEIPT OF DRUG AND ALCOHOL TESTING PROGRAM AND AGREEMENT TO ABIDE BY PROGRAM

I, _____, hereby acknowledge that I have received a copy of the Company's Drug and Alcohol Testing Program ("program").

In conjunction with my receiving a copy of the program, I further acknowledge the following:

1. I have read the program and fully understand the terms contained therein and the consequences for violating any term of the program.
2. I understand that my compliance with all terms of the program is a condition of my employment with the Company, and I agree to abide by all terms of the program.
3. As applicable, if a post-accident drug and/or alcohol test is required under this program and I am seriously injured and unable to provide a specimen at the time of the accident, then this Acknowledgement shall be considered my authorization for the Company to obtain hospital reports and other documents which would indicate whether there were any controlled substances and/or alcohol in my system.
4. I authorize the collection site and/or laboratory retained by the Company to perform any and all functions which those entities and/or individuals may be required to perform pursuant to this program or applicable regulations. Such authorization shall include, but is not limited to, the release of test result information to the Company, verification of the use of prescribed medications, obtaining information from the employee's physician, hospital, dentist or pharmacist and the reporting of negative test results with a qualifying statement in cases wherein an employee may be taking a legally prescribed drug.
5. I hereby release and hold harmless the Company and its employees and agents from any liability whatsoever arising from the program.
6. **The Company reserves the right to amend or modify this program at any time.**

Employee's Signature

Date

APPENDIX B

FOLLOW-UP TESTING/LAST CHANCE AGREEMENT

This Follow-Up Testing Agreement is entered into by and between GT Flooring, Inc. (hereinafter referred to as the "Company") and _____, (hereinafter referred to as the "Employee").

WHEREAS, the Employee has tested positive for the use of a controlled substance; and

WHEREAS, the Employee desires to return to work for the Company, and the Company, at its sole discretion, has decided to allow the Employee one last chance to return to work for the Company; and

WHEREAS, both Parties recognize that, if applicable, the following terms and conditions of this Agreement are authorized by law.

IT IS HEREBY AGREED AS FOLLOWS:

1. The Employee must immediately enroll in a qualified program of evaluation and treatment. A qualified program of evaluation and/or treatment can be chosen by the Company or the employee, but it must be approved by the Company. Any cost of rehabilitation not covered by insurance is to be borne solely by the Employee. During Employee's participation in the qualified program of evaluation and, if necessary, treatment, Employee shall not perform any safety sensitive positions and the Company may prohibit Employee from performing any work at its sole discretion.
2. Upon receipt of satisfactory progress in the program of evaluation or treatment outlined in 1 above, the Employee must submit to a drug and/or alcohol test in which a negative result is obtained. Once the negative result is obtained, the Employee may commence work at the Company's sole discretion. However, the satisfactory progress report must be received by the Company no later than thirty (30) calendar days from the date that the Employee was given notice of the positive test result. If more than thirty (30) calendar days elapse, then the Company shall have grounds to discharge the Employee. If a positive test for the use of a controlled substance and/or alcohol is returned after the Employee enters a program of evaluation or treatment, then the Employee shall be immediately discharged.
3. The Employee shall be eligible for reinstatement under this Agreement on a one-time basis, and the reinstatement is contingent upon the Employee returning directly to work for the Company.
4. Upon reinstatement the Employee shall be subject to no less than six (6) additional tests for drugs and/or alcohol without prior notice to occur within six (6) months of the reinstatement and shall be subject to no less than six (6) additional tests for drugs and/or alcohol without prior notice to occur within six (6) to twelve (12) months after reinstatement. For the twelve (12) months thereafter, Employee shall be subject to no less than three (3) additional tests for drugs and/or alcohol without prior notice.
5. If the Employee refuses to be tested under any of the provisions of this Agreement or if the Employee tests positive, then the Employee shall be immediately discharged.

6. Employee understands that he/she will be terminated immediately if he/she: 1) refuses to submit to testing, 2) tests positive for the presence of illegal drugs or has a blood alcohol concentration of .04 or greater or 3) submits a "cold" sample as determined by the certified specimen collector or an "adulterated" sample as determined solely by the SAMSHA certified testing laboratory.

7. Employee agrees and understands that the Company may conduct searches on its property, including inspection of the Employee's vehicle, locker, desk, briefcase, package, etc. Employee understands that refusing to submit to a search or inspection when requested by management will be cause for immediate discharge. Employee also understands that any illegal substance found on Company property may be turned over to appropriate law enforcement authorities for investigation and possible criminal enforcement action. Employee acknowledges that he/she has no expectation of privacy to any property that may be located at or on the Company's property.

8. Employee understands that he/she may be terminated if he/she violates or revokes any paragraph of this Agreement.

9. Employee understands that drug tests will be conducted to screen the presence of the following drugs and their metabolites:

- | | |
|-----------------------|-------------------|
| - Marijuana | - Barbiturates |
| - Cocaine | - Benzodiazepines |
| - Opiates | - Methadone |
| - Amphetamines | - Methaqualone |
| - Phencyclidine (PCP) | - Propoxyphene |

EMPLOYEE, INDIVIDUALLY, ACKNOWLEDGES THE FOLLOWING:

I consent freely and voluntarily to the Company's request for a urine and/or breath specimen now, or at any time during my employment with the Company. I hereby release and hold harmless the company and its employees and agents from any liability whatsoever arising out of or connected with the testing or my specimen. I have read and understood this Agreement and certify that I am entering into it freely and voluntarily after a reasonable opportunity for deliberation. I also certify that I have not used any illegal drugs or consumed any alcohol in the last twenty-four (24) hours and that I am legally competent to execute this Agreement. I understand that my employment is at-will, and therefore I or the Company may terminate my employment with or without cause and with or without advance notice.

Company
By _____

Dated _____

EMPLOYEE

Dated _____

APPENDIX C

GT Flooring, Inc. Current Employee Consent/Refusal Form

I understand that in accordance with GT Flooring, Inc.'s Drug Workplace Policy, all current employees may be tested for controlled substances and/or alcohol as a condition for continued employment.

I consent to testing for controlled substances.

I understand that I can refuse to be drug tested, but if I refuse, it will result in my immediate termination.

Negative and positive test results will be reported to GT Flooring, Inc. If the test results are positive, the substance will be identified to GT Flooring, Inc. All positive drug test results will be reviewed by a Medical Review Officer, who is an independent contractor not affiliated with GT Flooring, Inc.

I understand that a positive drug test result for controlled substances and/or alcohol use in violation of GT Flooring, Inc.'s policy will require me to immediately enter into a treatment program as outlined in this policy.

I understand the above conditions and hereby agree to comply with them.

Drug test must be completed within 24 hours of the date shown below.

I consent freely and voluntarily to the Company's request for a urine and/or breath specimen now, or at any time during my employment with the Company. I hereby release and hold harmless the company and its employees and agents from any liability whatsoever arising out of or connected with the testing or my specimen. I have read and understood this Agreement and certify that I am entering into it freely and voluntarily after a reasonable opportunity for deliberation. I also certify that I have not used any illegal drugs or consumed any alcohol in the last twenty-four (24) hours and that I am legally competent to execute this Agreement. I understand that my employment is at-will, and therefore I or the Company may terminate my employment with or without cause and with or without advance notice.

☐

I agree to be tested

☐

I refuse to be tested

Employee's Name (print)

Witness Signature/Date

Employee's Signature/Date

Employee's Social Security Number

APPENDIX D

GT Flooring, Inc. Post-Offer Consent/Refusal Form

I understand that in accordance with GT Flooring, Inc.'s Drug Workplace Policy, all offers of employment are contingent on the results of testing for controlled substances as a condition for employment.

I consent to such testing for controlled substances.

I understand that I can refuse to be drug tested, but if I refuse, it will result in my not being qualified for employment and my offer of employment will be rescinded.

Negative and positive test results will be reported to GT Flooring, Inc. If the test results are positive, the controlled substance will be identified to GT Flooring, Inc. All positive drug test results will be reviewed by a Medical Review Officer, who is an independent contractor not affiliated with GT Flooring, Inc.

I understand that a positive drug test result for controlled substances will render me unqualified for employment.

I understand the above conditions and hereby agree to comply with them.

I consent freely and voluntarily to the Company's request for a urine specimen now. I hereby release and hold harmless the company and its employees and agents from any liability whatsoever arising out of or connected with the testing or my specimen. I have read and understood this Agreement and certify that I am entering into it freely and voluntarily after a reasonable opportunity for deliberation. I also certify that I have not used any illegal drugs or consumed any alcohol in the last twenty-four (24) hours and that I am legally competent to execute this Agreement. I understand that my employment will remain, at all times, at-will, and therefore I or the Company may terminate my employment with or without cause and with or without advance notice.

☐

I agree to be tested

☐

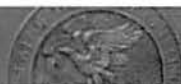
I refuse to be tested

Employee's Name (print)

Witness Signature/Date

Employee's Signature/Date

Employee's Social Security Number



Business Entity Search

Entity Information

Entity Name	GT FLOORING, INC.	Status	ACTIVE
File Number	67108183	Type of Corp	DOMESTIC BCA
Entity Type	CORPORATION	State	ILLINOIS
Incorporation Date (Domestic)	03-05-2010	Annual Report Year	2024
Duration Date	PERPETUAL	Agent Change Date	03-05-2010
Annual Report Filing Date	04-02-2024		
Agent Information	STEVEN D TITINER 1700 N FARNSWORTH AVE 11 AURORA ,IL 60505		

Taxpayer Notification

Business Authorization



#BWNKMGV
#CNXX XX41 9934 1521#
GT FLOORING INC
2015 DEAN ST STE 1
SAINT CHARLES IL 60174-1577

March 2, 2024



Letter ID: CNXXXX4199341521

Account ID: 3993-5744

We have issued your Certificate of Registration.

We have issued your Illinois Business Authorization.

Please verify that all of the information on the Business Authorization is correct. If all of the information is correct, you may print a paper copy from a MyTax Illinois account to visibly display at the business address listed.

Your Illinois Business Authorization is an important tax document that indicates that you are registered or licensed with the Illinois Department of Revenue to legally do business in Illinois.

If you wish to be registered for any other taxes or fees, you must complete a new application. For questions, visit our website at tax.illinois.gov or call us weekdays between 8:00 a.m. and 4:30 p.m. at the telephone number below.

**CENTRAL REGISTRATION DIVISION
ILLINOIS DEPARTMENT OF REVENUE
PO BOX 19030
SPRINGFIELD IL 62794-9030
REV.CENTREG@illinois.gov**

217 785-3707

Rate Determination



01/03

#BWNKMGV
#CNXX XX42 799X 7284#
GT FLOORING INC
FAMILY FLOORING AMERICA
2015 DEAN ST
ST CHARLES IL 60174-1577



ides.illinois.gov

Mail Date: 11/30/2023
Letter ID: CNXXXX42799X7284

Account ID: 4608595
Name: GT FLOORING INC
Protest Due Date: 12/15/2023
For Calendar Year: 2024

SS.

COUNTY OF KANE)

RESOLUTION NO. TMP-24-2332

**AUTHORIZING JUDICIAL FACILITY CONSTRUCTION FUNDS FOR
GENERAL CONSTRUCTION SERVICES WITH MRRW CONSTRUCTION
(BID# 23-032)**

WHEREAS, Kane County is currently in contract with MRRW Construction Services per Resolution No. 23-285 (BID#23-032) to cover construction projects which cannot be performed in-house by County staff; and

WHEREAS, Resolution No. 24-118 approves Six Hundred Thousand Dollars (\$600,000) per fiscal year; and

WHEREAS, the Kane County Building Management Department has additional project needs for 1.) Building bathrooms at the KCDC for the Diagnostic Center employees and 2.) Converting Courtroom 150 to the jury check-in room, improving lighting, and building a new entryway to the back of the Third Street Courthouse, and other various projects for General Construction Services in the amount of Four Hundred Forty-Nine Thousand Seven Hundred Ninety Dollars (\$449,790); and

WHEREAS, adequate funds are available in the Judicial Facility Construction fund.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized and directed to enter into agreement with MRRW for Project 1.) Building bathrooms at the KCDC for the Diagnostic Center employees in the amount of Ninety-Six Thousand Dollars (\$96,000) and Project 2.) Converting Courtroom 150 to the jury check-in room, improving lighting, and building a new entryway to the back of the Third Street Courthouse in the amount of Two Hundred Seventy-Eight Thousand Eight Hundred and Twenty-Five Dollars (\$278,825), with a 20% contingency in the amount of Seventy-Four Thousand Nine Hundred Sixty-Five Dollars (\$74,965) for a total of Four Hundred Forty-Nine Thousand Seven Hundred Ninety Dollars (\$449,790).

Line Item: 501.800.819.72010, Various

Line Item Description: Judicial Facility- Building Improvements, Various

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

AUTHORIZING JUDICIAL FACILITY CONSTRUCTION FUNDS FOR
GENERAL CONSTRUCTION SERVICES WITH MRRW CONSTRUCTION
(BID#23-032)

Committee Flow: Administration Committee, Finance and Budget Committee,
Executive Committee, County Board

Contact: Henry Thompson, 630-762-2174 and Andrea O'Brien 630-232-3443

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$449,790
If not budgeted, explain funding source:	

Summary:

Authorizing expenditure of Four Hundred Forty-Nine Thousand Seven Hundred Ninety Dollars (\$449,790) for 1.) Building bathrooms at the KCDC for the Diagnostic Center employees and 2.) Converting Courtroom 150 to the jury check-in room, improving lighting, and building a new entryway to the back of the Third Street Courthouse from the Judicial Facility Construction fund.

STATE OF ILLINOIS)

SS.

COUNTY OF KANE)

RESOLUTION NO. TMP-24-2333

AUTHORIZING MRRW CONSTRUCTION SERVICES FOR THE JUDICIAL TECHNOLOGY MODERNIZATION ARPA PROJECT (BID#23-032)

WHEREAS, the Kane County 16th Judicial Circuit Court has the need for Judicial Technology Modernization for the purpose of modernizing video and audio equipment in all courtrooms to increase the use of virtual hearings via Zoom; and

WHEREAS, the expansion and upgrade of our courtroom technology would allow for continued use of virtual hearings and expand our capabilities with evidence presentation and integrated assisted listening devices for the hearing impaired. The permanent installation of equipment would also provide consistency with the three courtrooms we have already upgraded (two Juvenile Courtrooms and one Order of Protection Courtroom) and would allow for increased use of remote hearings across all case types which would support the delivery of efficient services to the citizens of Kane County. While improving efficiencies, remote court appearances also offer significant time and cost savings for litigants and attorneys. Kane County benefits as well with the continued use of on-line video interpreter transportation and mileage. More importantly, improved technology for remote hearings will improve access to the courts for self-represented litigants. Citizens of Kane County may no longer need to take time off of work, find transportation, or obtain childcare to attend court in-person; and

WHEREAS, Kane County is currently in contract with MRRW Construction Services per Resolution No. 23-285 (BID#23-032) to cover construction projects which cannot be performed in-house by County staff; and

WHEREAS, this project is being funded by State Grants and ARPA funding (RES No. 23-79); and

WHEREAS, the Kane County 16th Judicial Circuit Court has the need to utilize MRRW Construction Services to complete additional work for the Judicial Technology Modernization project; and

WHEREAS, this project will involve work in 24 courtrooms, 4 secured hallways, public hallways, elevator lobbies, electrical closets, network closets, and jury deliberation rooms in both the Judicial Center and the Third Street Courthouse; and

WHEREAS, we estimate the cost of each courtroom to be approximately Forty Thousand Dollars (\$40,000) for a total of Nine Hundred Sixty Thousand dollars (\$960,000) with 20% contingency in the amount of One Hundred Ninety-Two Thousand Dollars (\$192,000) for a total of One Million One Hundred Fifty-Two Thousand Dollars (\$1,152,000).

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Kane County 16th Judicial Circuit Court and Building Management are hereby authorized to expend up to Nine Hundred Sixty Thousand dollars (\$960,000) with 20% contingency in the amount of One Hundred Ninety-Two Thousand Dollars (\$192,000) for a total of One Million One Hundred Fifty-Two Thousand Dollars (\$1,152,000) with MRRW Construction Services, LLC 111 S. Lake St., Suite 101, Montgomery, IL 60538 for the Judicial Technology Modernization project.

Line Item: 355.800.66834, 500.800.805.50150, Various

Line Item Description: ARPA: Public Health Effective Service Delivery, Capital Building Improvements, Various

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

AUTHORIZING MRRW CONSTRUCTION SERVICES FOR THE JUDICIAL TECHNOLOGY MODERNIZATION ARPA PROJECT (BID#23-032)

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Henry Thompson, 630-762-2174 and Andrea O'Brien 630-232-3443

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$1,152,000.00
If not budgeted, explain funding source:	

Summary:

Authorizing the expenditure of up to Nine Hundred Sixty Thousand dollars (\$960,000) with 20% contingency in the amount of One Hundred Ninety-Two Thousand Dollars (\$192,000) for a total of One Million One Hundred Fifty-Two Thousand Dollars (\$1,152,000) with MRRW Construction Services, LLC for the Judicial Technology Modernization project.

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution No.

AUTHORIZING THE KANE COUNTY BOARD CHAIR TO WORK WITH THE STATE'S ATTORNEY'S OFFICE TO DRAFT A LETTER OF INTENT AND A PURCHASE AGREEMENT FOR A BUILDING IN AURORA, ILLINOIS

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Roger Fahnestock, 630.232.3571

Budget Information:

Was this item budgeted? N/A	Appropriation Amount:
If not budgeted, explain funding source: N/A	

Summary:

Authorizes the Kane County Chairman of the Board to work with the State's Attorney's office to draft a letter of intent and a purchase agreement for the purchase of a building in the City of Aurora and to execute the letter of intent and the purchase agreement on behalf of Kane County upon finalization and approval by the State's Attorney's Office, to address the space needs for the Kane County Health Department, light storage space and additional County Offices and Departments as needed.

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution No.

AUTHORIZING THE KANE COUNTY BOARD CHAIR TO WORK WITH THE STATE'S ATTORNEY'S OFFICE TO DRAFT A LETTER OF INTENT AND A PURCHASE AGREEMENT FOR A BUILDING IN ELGIN, ILLINOIS

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Roger Fahnestock, 630.232.3571

Budget Information:

Was this item budgeted? N/A	Appropriation Amount:
If not budgeted, explain funding source: N/A	

Summary:

Authorizes the Kane County Chairman of the Board to work with the State's Attorney's office to draft a letter of intent and a purchase agreement for the purchase of a building in the City of Elgin and to execute the letter of intent and the purchase agreement on behalf of Kane County upon finalization and approval by the State's Attorney's Office to provide satellite office space for the County Clerk's Office, the Kane County Health Department and Kane County Court Services.

Line Item: 001.080.080.40000, Various

Line Item Description: Information Technologies Personnel Services- Salaries & Wages, Various

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

AUTHORIZING A PAY ADJUSTMENT FOR EQUITY WITHIN A PAY GRADE FOR A PROMOTION IN THE BUILDING MANAGEMENT DEPARTMENT

Committee Flow: Administration, Human Services, Finance, Executive Committee, County Board

Contact: Roger Fahnestock 630-232-3571

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: NA
If not budgeted, explain funding source:	

Summary:

Authorizing a pay rate increase for equity within a pay grade for a promotion pursuant to Resolution 23-541 and the Compensation and Position Management Policy of Kane County regarding promotions.

The Building Management Department has identified a salary inequity related to a promotion that requires an increase in compensation greater than the 5% or 1st quartile allowed by policy and the Human Services Department.

The salary change for a promotion is limited to an increase in pay of up to 5% when an employee is promoted one grade or limited to the 1st quartile of the new salary grade when a promotion is due to licensure or certification. The employee was promoted from a Maintenance Technician II to a Maintenance Technician III based on qualifications and acquired certifications.

The former Maintenance Technician II (908018013) grade 265 with an hourly wage of \$27.24 has been promoted to a Maintenance Technician III (908018010) grade 266 with an hourly wage of \$28.59. Promotions prior to Resolution 23-541 for Maintenance Technician III positions with the same grade have been hired at an hourly wage of \$31.19.

The pay adjustment the Building Management Department requests is to establish the promoted employee's hourly wage at \$31.19 to be equitable to those promoted to Maintenance Technician III positions prior to Resolution 23-541.

The requested changes to the budgeted positions are as follows

Position 908018010 Maintenance Technician III Grade 266 Hourly Rate of \$31.19.

The hourly rate pay adjustment does not change the Building Management Department's fiscal year 2024 budget, and we are not requesting additional funds for the existing position.

COUNTY OF KANE

BUILDING MANAGEMENT DEPARTMENT



719 Batavia Avenue
Geneva, Illinois 60134
Phone: (630) 232-3560
Fax: (630) 232-3421
www.countyofkane.org

JOB DESCRIPTION

Job Title: Maintenance Technician III
Department: Building Management
FLSA Status: Full Time – Non-Exempt
Grade: 266
Union: No
Essential: Yes

GENERAL SUMMARY:

Under general supervision, is responsible for the maintenance of Kane County Buildings and Grounds, as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Ensures that Kane facilities are maintained in a fiscally responsible manner, while complying with all regulations established by local, state, federal codes and laws. Responsible for providing day-to-day maintenance of buildings, grounds, and other duties as assigned, with strong emphasis on electrical, HVAC mechanical, plumbing, general maintenance, snow removal services and custodial functions.

- Provide day-to-day general repairs and cleaning to the Buildings and grounds, as assigned.
- Perform repair work including, but not limited to, HVAC equipment, piping, plumbing, pumps, motors, boilers, light carpentry, painting, drywall and plaster repairs.
- Unclog toilets
- Complete daily, weekly, and monthly preventive maintenance procedures and other duties as assigned by the Supervisor.
- Must follow safety procedures while doing assignments.
- Is on call after hours and on weekends for emergencies.
- Other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

Proven knowledge in facility management operations to assist in the day-to-day functions of the Building Management Operations Department. Proven mechanical skills in facility maintenance operations and construction projects. Must be proficient in Word, Excel, CMMS (Computerized Maintenance Management Systems) must possess good typing skills and oral and written communication skills. In addition, strong interpersonal skills including tact, patience, and courtesy.

- Possess a valid driver's license and be able to pass a criminal background check.
- Be a good team player.
- Have ability to operate power tools, hand tools, vacuum cleaners, floor machines, lawn mowers, snow blowers, snowplows, mops, scrub brush, and other equipment as directed.
- Have knowledge and experience in the methods, practices, tools and materials used in maintenance and repair work.
- Have knowledge of occupational hazards and necessary safety precautions to be followed.
- Have ability to concentrate and pay close attention to detail.
- Must be able to follow directions.

- Operate a computer which controls and monitors mechanical equipment systems and work order system.
- Replace and repair electrical and plumbing as needed.
- Work as needed with the janitorial staff by cleaning buildings
- Be able to solve problems with limited directions.
- Possess a valid driver's license and be able to pass a criminal background check.
- Establish and maintain cooperative and effective working relationships with others and have strong interpersonal skills to be able to communicate effectively, both orally and in writing.
- Knowledge of policies and practices governing public sector and facility operations.
- Proficient in Microsoft Office programs such as Word, Excel, etc.

EDUCATION:

Required:

- High School Diploma
- Completion of vocational school in one of the following HVAC, electrical, plumbing or carpentry. Experience in lieu of education would be considered.
- City of Chicago Stationary Engineer License (preferred).

CERTIFICATIONS:

Universal EPA card to handle refrigerant.

EXPERIENCE:

A Maintenance Technician III would have 5 year's building maintenance experience or demonstrated knowledge.

EXPECTATIONS:

A Maintenance Technician III will have the knowledge and willingness to complete all work assigned with minimum supervision.

REPORTING RELATIONSHIPS:

Reports to: Director of Building Maintenance

Directs work of: N/A

APPROVAL

Name (Dept. Head / Elected Off.)	Title	Date

Employee _____ Date _____

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-24-2335

AUTHORIZING AN AGREEMENT WITH DOCUSIGN INC. FOR ELECTRONIC SIGNATURE SOFTWARE AND SERVICES

WHEREAS, Kane County licensed DocuSign, Inc. electronic signature software and services for the purpose of signing required documents in a manner that eliminates in-person signing and further reduces exposure to COVID-19 while improving the public's access to government services; and

WHEREAS, the DocuSign for Electronic Signature expires June 21, 2024 and the Kane County Information Technologies Department would like to renew services going forward through DocuSign, Inc.; and

WHEREAS, Resolution No. 23-201 authorized the use of DocuSign for Electronic Signature due to the COVID-19 pandemic; and

WHEREAS, Kane County code section 2-216 provides that the purchase of computer software, computer hardware, and computer databases that have been competitively procured and that require additional proprietary licensing, software integrations, software development, software maintenance, computer hardware maintenance, database maintenance, software support services, database support services and computer hardware support services are not suitable for competitive procurement and may be authorized by the County Board.

WHEREAS, the use of electronic signature software and services through DocuSign, Inc. will use the funds beyond the present budget year and the County of Kane acknowledges the necessity of the appropriation of such funds.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Information Technologies Department is authorized to continue the use of Electronic Signature Software and Services through DocuSign, Inc. for FY2024 in an amount not to exceed Ninety Thousand, Nine Hundred Thirty-Eight Dollars and Eighty Cents (\$90,938.80) with a not to exceed 8% increase for each year thereafter.

Line Item: 001.800.801.50340, various

Line Item Description: Software Licensing, various

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

AUTHORIZING AN AGREEMENT WITH DOCUSIGN INC. FOR ELECTRONIC SIGNATURE SOFTWARE AND SERVICES

Committee Flow: Administration Committee, Finance and Budget Committee, Executive Committee, County Board

Contact: Charles Lasky, 630-232-5827

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$90,938.80
If not budgeted, explain funding source:	

Summary:

Authorizing the continued use of Electronic Signature Software and Services through DocuSign, Inc. for FY2024 in an amount not to exceed Ninety Thousand, Nine Hundred Thirty-Eight Dollars and Eighty Cents (\$90,938.80) with a not to exceed 8% increase for each year thereafter.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-24-2344

**AUTHORIZING JOB TITLE AND PAY GRADE CHANGES FOR THE
INFORMATION TECHNOLOGIES DEPARTMENT**

WHEREAS, Kane County established the Compensation and Position Management policy by Resolution 23-541 requiring all job title and pay grade changes for the Information Technologies and Building Management Department to be approved by the Administration Committee, Human Services Committee, Executive Committee and Kane County Board; and

WHEREAS, the Information Technologies Department has requested job title and pay grade changes for existing budgeted positions in the fiscal year 2024 budget; and

WHEREAS, the Information Technologies Department has identified the need to change the job title and pay grade of the Desktop Support Analyst I (Position # 906012081) grade 435 to a Systems Administrator I (Position # 906012081) grade 437; and

WHEREAS, the Information Technologies Department has identified the need to change the job title and pay grade of the Network & PC Support Analyst (#906012077) to a Junior Web Developer I grade 436, and

WHEREAS, the job title and pay grade changes are a budgeted expense for fiscal year 2024 and require no additional funds or budget adjustments.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Kane County Human Resources Department and Kane County Finance Department are authorized and directed to change job title and pay grade of the Information Technologies Department Desktop Support Analyst I (Position # 906012081) grade 435 to a Systems Administrator I (Position # 906012081) grade 437; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Kane County Board that the Kane County Human Resources Department and Kane County Finance Department are authorized and directed to change job title and pay grade of the Information Technologies Department Network & PC Support Analyst (Position # 906012077) to a Junior Web Developer I grade 436.

Line Item: 001.060.060.40000, Various

Line Item Description: Information Technologies Personnel Services- Salaries & Wages, Various

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

**AUTHORIZING JOB TITLE AND PAY GRADE CHANGES FOR THE
INFORMATION TECHNOLOGIES DEPARTMENT**

Committee Flow: Administration, Human Services, Finance, Executive
Committee, County Board

Contact: Roger Fahnestock 630-232-3571

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: NA
If not budgeted, explain funding source:	

Summary:

Authorizing job title and pay grade changes pursuant to Resolution 23-541 and the Compensation and Position Management Policy of Kane County regarding guidelines for reclassification requests.

The Information Technologies Department has identified two budgeted positions within the IT Department that require job title and pay grade changes to accurately reflect the work performed in two positions. The IT Department has requested the position analysis, title and grade change through the Executive Director of Human Services and is now directing this request to the County Board pursuant to the policy.

The requested changes to the budgeted positions are as follows

Position # 906012081 Desktop Support Analyst I Grade 435 to Systems Administrator I Grade 437

Position # 906012077 Network & PC Support Analyst to Junior Web Developer I Grade 436

The title and pay grade changes do not change the Information Technologies Department's fiscal year 2024 budget, and we are not requesting additional funds for the existing positions.

COUNTY OF KANE

**INFORMATION TECHNOLOGY
DEPARTMENT**



719 Batavia Avenue
Geneva, Illinois 60134
Phone: (630) 232-3570
Fax: (630) 232-3579
www.KaneCountyIL.gov

JOB DESCRIPTION

Job Title: Systems Administrator I
Department: INFORMATION TECHNOLOGY
FLSA Status: Full Time- Exempt
Grade: 437
Union: No
Essential: No

General Summary: The Level I Systems Administrator's role is to ensure proper server and storage operation so that end users can accomplish business tasks. This includes receiving, prioritizing, documenting and actively resolving end user help requests and escalating incidents when considered appropriate and necessary. Problem resolution may involve the use of diagnostic and help request tracking tools.

ESSENTIAL FUNCTIONS, DUTIES AND RESPONSIBILITIES:

1. Provide technical support for countywide client-server systems, personal computer, and printer systems
2. Assist with system wide upgrades for Directory Services
3. Manage and maintain Directory Services – DHCP, DNS, Active Directory
4. Manage user and group security rights
5. Manage and maintain backup solutions for both physical and virtual servers
6. Manage and maintain SAN storage environment for Virtual server and CIFS user access
7. Manage and maintain VMware ESX environment
8. Assist with system wide upgrades with product owners and end-user departments
9. Manage and maintain Antivirus software on servers
10. Manage and maintain SCCM and SCEP
11. Manage and maintain WSUS for windows updates on windows servers.
12. Evaluate and implement security audit and recommendations
13. Assist with system wide upgrades for the VMware ESX environment
14. Provide support to maintain exchange server and manage all email accounts
15. Responsible to maintain and support all virtual, physical and print servers and associated software
16. Participate in and coordinate the development of the department's client-server, personal computer, and printer systems support initiatives and strategies
17. Review and evaluate computer software and hardware making purchasing recommendations, as appropriate
18. Assist with the purchase of computer hardware and software for countywide departments
19. Provides advice and assistance to the department in the planning, implementation, and evaluation of modifications to existing policies, standards, and procedures

20. Represents the department at various community, business, and government meetings
21. Performs miscellaneous job-related duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Ability to conduct research into a wide range of computing issues as required.
2. Ability to absorb and retain information quickly.
3. Ability to present ideas in user-friendly language.
4. Highly self-motivated and directed.
5. Keen attention to detail.
6. Proven analytical and problem-solving abilities.
7. Ability to effectively prioritize and execute tasks in a high-pressure environment.
8. Exceptional customer service orientation.
9. Experience working in a team-oriented, collaborative environment.

TRAINING, EDUCATION AND WORK EXPERIENCE:

1. Completion of a bachelor's degree in Computer Science, Information Technology or related field (preferred)
2. Four years' work experience in the Information Technology industry (preferred)
3. One year experience as Systems Administrator (preferred)
4. Experience organizing, prioritizing, and scheduling work assignments
5. In-depth knowledge of industry standard software, hardware, data networks, and client-server systems
6. Demonstrated ability to work in a group or in an interdepartmental setting
7. Strong interpersonal and communication skills
8. Strong documentation skills

PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Primarily office work including prolonged periods of sitting, talking, listening, manual dexterity, working on a computer = 85%

Lifting up to 50 pounds at a time, reaching, bending, walking, driving a motor vehicle = 15%

Ability to navigate stairs to evaluate spaces for safety as needed.

EQUIPMENT USED TO PERFORM ESSENTIAL FUNCTIONS:

Computer, printer, scanner, phone, fax, copier, county vehicle, radio, and supplies related to duties.

WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS:

- Work performed in the field are subject to conditions including inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, uneven ground, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Field locations may subject worker to communicable diseases, raw sewage, immobilizing mud, vectors (i.e. mosquitoes and ticks), fleas and chiggers, pathogens, snakes, poison ivy, toxins, hazardous materials, chemicals, and animals. May occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.
- 40-hour on site work week

- On call availability
- Ability to legally operate a motor vehicle.
- Ability to pass a criminal background check.
- Ability to work in all Kane County building environments.
- Ability to obtain LEADS and CJIS certification.

REPORTING RELATIONSHIPS:

Reports to: Computer Services Director

Directs Work of: N/A

Please sign below to acknowledge that this job description has been discussed with the employee and that he/she has received a copy.

Employee:

Signature: _____

Date: _____

Supervisor:

Signature: _____

Date: _____

COUNTY OF KANE

**INFORMATION TECHNOLOGY
DEPARTMENT**



719 Batavia Avenue
Geneva, Illinois 60134
Phone: (630) 232-3570
Fax: (630) 232-3579
www.KaneCountyIL.gov

JOB DESCRIPTION

Job Title: Desktop Support Analyst I
Department: INFORMATION TECHNOLOGY
FLSA Status: Full Time Exempt
Grade: 435
Union: No
Essential: No

General Summary: The Level I Desktop Support Analyst's role is to ensure proper computer operation so that end users can accomplish business tasks. This includes receiving, prioritizing, documenting and actively resolving end user help requests and escalating incidents when considered appropriate and necessary. Problem resolution may involve the use of diagnostic and help request tracking tools, as well as require that the individual give in-person, hands-on help at the desktop level.

ESSENTIAL FUNCTIONS, DUTIES AND RESPONSIBILITIES:

1. Provide hardware support including installation, configuration, replacements, upgrades, and repair support for countywide hardware (i.e. desktop computers, laptops, peripherals, cell phones, and printer systems)
2. Provide software support including installation, configuration, upgrades, and diagnostic support for industry standard applications, operating systems, end-users applications, utilities and all other county software
3. Diagnose, troubleshoot and resolve problems with individual or multiple computer systems, including contacting vendors when necessary to resolve issues
4. Document all pertinent end user information, including name, department, contact information, nature of problem or issue, equipment or software involved, and detailed resolution in the help desk system
5. Maintain a first class level of customer service ensuring that all end users are treated respectfully, efficiently and in an appropriate manner while keeping them informed of the progress of the ticket
6. Participates in and coordinates the development of the department's desktop support initiatives and strategies
7. Provide technical support for data and voice network and attached peripherals
8. Train and orient staff on the basic use of hardware and software
9. Assist with the development and implementation of policies and procedures consistent with those of the organization to ensure efficient and safe operation of the department
10. Review and evaluate our desktop computer software and hardware making recommendations, as appropriate
11. Ability to properly route tickets and support issues to the correct resolution path

12. Properly escalate tickets and issues to Level II Desktop Support Analyst
13. Provides advice and assistance to the department in the planning, implementation, and evaluation of modifications to existing policies, standards, and procedures
14. Represents the department at various community, business, and government meetings
15. Performs miscellaneous job-related duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Six months work experience in the Information Technology industry
2. Basic experience organizing, prioritizing, and scheduling work assignments
3. Working knowledge of industry standard software, hardware, data networks, and client-server systems
4. Demonstrated ability to work in a group, work independently and work in an interdepartmental setting
5. Strong interpersonal and communication skills

TRAINING, EDUCATION AND WORK EXPERIENCE:

1. Preferred Associate's or Bachelor's degree in Computer Science or Information Technology field but not required
2. Preferred training or certifications but not required

PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Primarily office work including prolonged periods of sitting, talking, listening, manual dexterity, working on a computer = 50%

Lifting up to 50 pounds at a time, reaching, bending, walking, driving a motor vehicle = 50%

Ability to navigate stairs to evaluate spaces for safety as needed.

EQUIPMENT USED TO PERFORM ESSENTIAL FUNCTIONS:

Computer, printer, scanner, phone, fax, copier, county vehicle, radio, and supplies related to duties.

WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS:

- Work performed in the field are subject to conditions including inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, uneven ground, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Field locations may subject worker to communicable diseases, raw sewage, immobilizing mud, vectors (i.e. mosquitoes and ticks), fleas and chiggers, pathogens, snakes, poison ivy, toxins, hazardous materials, chemicals, and animals. May occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.
- 40-hour on site work week
- On call availability
- Ability to legally operate a motor vehicle.
- Ability to pass a criminal background check.
- Ability to work in all Kane County building environments.
- Ability to obtain LEADS and CJIS certification.

REPORTING RELATIONSHIPS:

Reports to: Computer Services Manager

Directs Work of: N/A

Please sign below to acknowledge that this job description has been discussed with the employee and that he/she has received a copy.

Employee:

Signature: _____

Date: _____

Supervisor:

Signature: _____

Date: _____

COUNTY OF KANE

**INFORMATION TECHNOLOGY
DEPARTMENT**



719 Batavia Avenue
Geneva, Illinois 60134
Phone: (630) 232-3570
Fax: (630) 232-3579
www.KaneCountyIL.gov

JOB DESCRIPTION

Job Title: Junior Web Developer

Department: INFORMATION TECHNOLOGY

FLSA Status: Full Time Exempt

Grade: 436

Union: No

Essential: No

General Summary: The Junior Web Developer's role is to build the operations end of the organization's Web/SharePoint sites and Laserfiche forms and keep them running smoothly. This includes building, testing and implementing new Web pages, forms and sites; integrating sites and forms with back end applications; migrating legacy applications to the Web; and performing day-to-day administration of the organization's Web portfolio. Use of a variety of Web development languages is required.

ESSENTIAL FUNCTIONS, DUTIES AND RESPONSIBILITIES:

1. Develop and communicate Web site usage and security policies and standards to all users.
2. Develop and communicate Laserfiche form usage and security policies and standards to all users.
3. Utilize policies and procedures for publishing Web pages, Laserfiche Forms and applications in conjunction with content creators.
4. Assisting with build outs of Web development projects, including intranets, extranets, Laserfiche and SharePoint.
5. Develop, code, install, test, debug, and document Web applications using appropriate editors and DevOp tools.
6. Creating reports, BI dashboards, data extraction and integrations.
7. Update Web pages and forms to ensure site accuracy and currency.
8. Work on projects that are moderately complex and may involve interfaces across diverse hardware platforms with multiple programming languages, development tools or data access tools.
9. Testing security of all Web sites and related applications.
10. Converting video, audio, written, and graphic components into compatible formats for the web.
11. Perform periodic Web site audits.
12. Run and monitor software performance tests on new and existing programs for the purpose of correcting defects, performance tuning and general debugging.
13. Perform preventative maintenance.
14. Monitor and report on Web site traffic and performance.
15. Performs miscellaneous job related duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Working knowledge of Web technologies, protocols, and tools including Visual Studio, bootstrap, SSRS, SharePoint and Laserfiche.
2. Understanding of Internet programming languages, including C#, JavaScript, SQL and .NET Core.
3. Experience with computer graphic and multimedia design.
4. Understand structuring, developing, and implementing interactive corporate Web sites.
5. Ability to multitask, prioritize and organization skills.
6. Knowledge of database development, including SQL Server, SSRS, SSIS.
7. Experience in gathering and analyzing business requirements.
8. Good understanding of the organization's goals and objectives.

TRAINING, EDUCATION AND WORK EXPERIENCE:

1. Current perusing or accomplished College diploma or university degree in the field of computer science and/or two years equivalent work experience.
2. Certifications for .NET, SharePoint and Laserfiche
3. Knowledge of applicable data privacy practices and laws

PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Primarily office work including prolonged periods of sitting, talking, listening, manual dexterity, working on a computer = 85%

Lifting up to 30 pounds at a time, reaching, bending, walking, driving a motor vehicle = 15%

Ability to navigate stairs to evaluate spaces for safety as needed.

EQUIPMENT USED TO PERFORM ESSENTIAL FUNCTIONS:

Computer, printer, scanner, phone, fax, copier, county vehicle, radio, and supplies related to duties.

WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS:

- Work performed in the field are subject to conditions including inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, uneven ground, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Field locations may subject worker to communicable diseases, raw sewage, immobilizing mud, vectors (i.e. mosquitoes and ticks), fleas and chiggers, pathogens, snakes, poison ivy, toxins, hazardous materials, chemicals, and animals. May occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.
- 40-hour on site work week
- On call availability
- Ability to legally operate a motor vehicle.
- Ability to pass a criminal background check.
- Ability to work in all Kane County building environments.
- Ability to obtain LEADS and CJIS certification.

REPORTING RELATIONSHIPS:

Reports to: Applications Director

Directs Work of: N/A

Please sign below to acknowledge that this job description has been discussed with the employee and that he/she has received a copy.

Employee:

Signature: _____

Date: _____

Supervisor:

Signature: _____

Date: _____

COUNTY OF KANE

**INFORMATION TECHNOLOGY
DEPARTMENT**



719 Batavia Avenue
Geneva, Illinois 60134
Phone: (630) 232-3570
Fax: (630) 232-3579
www.KaneCountyIL.gov

JOB DESCRIPTION

Job Title: Network & PC Support Analyst I
Department: INFORMATION TECHNOLOGY
FLSA Status: Full Time Exempt
Grade:
Union: No
Essential: No

General Summary: Ensure proper computer operation so that end users can accomplish business tasks. This includes receiving, prioritizing, documenting, and actively resolving end user help requests and escalating incidents when considered appropriate and necessary. Administers data network and telecommunications support while assisting the Network Analyst and Director.

ESSENTIAL FUNCTIONS, DUTIES AND RESPONSIBILITIES:

1. Administers the data and telecommunications support activities of the Information Technologies Department and its various components
2. Provide hardware support including installation, configuration, replacements, upgrades, and repair support for countywide hardware (i.e. desktop computers, laptops, peripherals, cell phones, and printer systems)
3. Provide software support including installation, configuration, upgrades, and diagnostic support for industry standard applications, operating systems, end-users applications, utilities and all other county software
4. Diagnose, troubleshoot and resolve problems with individual or multiple computer systems, including contacting vendors when necessary to resolve issues
5. Document all pertinent end user information, including name, department, contact information, nature of problem or issue, equipment or software involved, and detailed resolution in the help desk system
6. Maintain a first class level of customer service ensuring that all end users are treated respectfully, efficiently and in an appropriate manner while keeping them informed of the progress of the ticket
7. Participates in and coordinates the development of the department's desktop support and network service initiatives and strategies
8. Provide technical support for data and voice network and attached peripherals
9. Train and orient staff on the basic use of hardware and software
10. Ability to properly route tickets and support issues to the correct resolution path
11. Properly escalate tickets and issues
12. Represents the department at various community, business, and government meetings
13. Administers endpoint security hardware and software from Anti-virus to spam mitigation
14. Performs miscellaneous job-related duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Preferred Associate's or Bachelor's degree in Computer Science or Information Technology field but not required
2. Preferred training or certifications but not required
3. Good communication, interpersonal and customer service skills
4. Excellent telephone manner
5. Keen attention to detail
6. Ability to effectively prioritize and execute tasks

TRAINING, EDUCATION AND WORK EXPERIENCE:

1. Three years' work experience in the Information Technology industry preferred
2. Basic experience organizing, prioritizing, and scheduling work assignments
3. Working knowledge of industry standard software, hardware, data networks, and client-server systems
4. Demonstrated ability to work in a group, work independently and work in an interdepartmental setting
5. Strong interpersonal and communication skills

PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Primarily office work including prolonged periods of sitting, talking, listening, manual dexterity, working on a computer = 60%

Lifting up to 50 pounds at a time, reaching, bending, walking, driving a motor vehicle = 40%

Ability to navigate stairs to evaluate spaces for safety as needed.

EQUIPMENT USED TO PERFORM ESSENTIAL FUNCTIONS:

Computer, printer, scanner, phone, fax, copier, county vehicle, radio, and supplies related to duties.

WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS:

- Work performed in the field are subject to conditions including inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, uneven ground, vibration, sudden temperature changes, and poor illumination at the job site or due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Field locations may subject worker to communicable diseases, raw sewage, immobilizing mud, vectors (i.e. mosquitoes and ticks), fleas and chiggers, pathogens, snakes, poison ivy, toxins, hazardous materials, chemicals, and animals. May occasionally need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and/or communication.
- 40-hour on site work week
- On call availability
- Ability to legally operate a motor vehicle.
- Ability to pass a criminal background check.
- Ability to work in all Kane County building environments.
- Ability to obtain LEADS and CJIS certification.

REPORTING RELATIONSHIPS:

Reports to: Network Services Director & Computer Services Manager

Directs Work of: N/A

Please sign below to acknowledge that this job description has been discussed with the employee and that he/she has received a copy.

Employee:

Signature: _____

Date: _____

Supervisor:

Signature: _____

Date: _____

STATE OF ILLINOIS)
 SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-24-2350

**AUTHORIZING PURCHASE OF TECHNOLOGY PRODUCT SOLUTIONS AND
RELATED SERVICES FOR THE INFORMATION TECHNOLOGIES
DEPARTMENT WITH CARAHSOFT TECHNOLOGY CORPORATION
THROUGH OMNIA PARTNERS (CONTRACT# 23-6692-01)**

WHEREAS, pursuant to Article VII, Section 10, of the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.), the County is authorized to procure goods and services through other governmental entities and agencies, provided various requirements of the Kane County Code are satisfied; and

WHEREAS, Chapter 2, Article VI, Division 3, Section 2-221 of the Kane County Code permits joint purchasing agreements by the County with other units of government when: a) the procurement is made pursuant to a written agreement, b) competitive selection procedures were used, c), the procurement is not employed to circumvent the intent of the County Purchasing Code, and d) the County is authorized pursuant to law or regulation to contract with the cooperating governmental agency; and

WHEREAS, pursuant to Kane County Board Resolution No. [Number of Resolution] the County of Kane has previously entered into a Master Intergovernmental Cooperative Purchasing Agreement ("MICPA") with OMNIA Partners; a cooperative purchasing organization that aggregates the purchasing power of governmental entities nationwide; and

WHEREAS, the MICPA is an intergovernmental agreement between the principal procurement agencies and the County (a participating agency) that permits the County to purchase products and/or services through various existing public purchasing agreements executed by the principal procurement agencies and their contracting third-party businesses; and

WHEREAS, the Kane County Information Technologies Department desires to utilize, through the OMNIA Partners MICPA, Technology, Product Solutions and Related Services, public purchasing contract (Contract No. 23-6691-01) to purchase Technology Product Solutions and Related Services from Carahsoft; and

WHEREAS, the term of OMNIA Partners Carahsoft contract No. 23-6691.01 is through April 30, 2025; and

WHEREAS, the County has in the past successfully utilized OMNIA Partners public purchasing contracts to the satisfaction of the County.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Kane County Information Technologies Department is authorized to enter into a joint purchasing agreement with OMNIA Partners (under Contract No. 23-6691-01) and Carahsoft for the purchase of Technology, Product Solutions and Related Services.

NOW, THEREFORE, BE IT FURTHER RESOLVED the Kane County Information Technologies Department is hereby authorized to purchase Technology, Product Solutions and Related Services through OMNIA Partners Carahsoft Contract No. 23-6691-01 for a sum not-to-exceed Three Hundred Thousand Dollars (\$300,000) per fiscal year.

Line Item: 001.800.801.50340, 001.060.060.60020, 500.800.801, Various

Line Item Description: Computer Software, Computer related supplies, capital, Various

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available? N/A

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION/ORDINANCE EXECUTIVE SUMMARY

Resolution: No.

AUTHORIZING PURCHASE OF TECHNOLOGY PRODUCT SOLUTIONS AND RELATED SERVICES FOR THE INFORMATION TECHNOLOGIES DEPARTMENT WITH CARAHSOFT TECHNOLOGY CORPORATION THROUGH OMNIA PARTNERS (CONTRACT #23-6692-01)

Committee Flow: Administration, Human Services, Finance, Executive Committee, County Board

Contact: Roger Fahnestock 630-232-3571

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$300,000.00
If not budgeted, explain funding source:	

Summary:

Authorizing to expend a not to exceed amount of Three Hundred Thousand Dollars (\$300,000) per fiscal year for the purchase of computer software, hardware and related services through Carahsoft through April 30, 2025 to be paid from various line items as needed for all Kane County Government Departments and Offices.

Cobb County

Contract # 23-6692-01

for

Technology Product Solutions and Related Services

with

Carahsoft Technology Corporation

Effective: May 1, 2023

The following documents comprise the executed contract between the Cobb County, and Carahsoft Technology Corporation effective May 1, 2023:

- I. Executed Master Agreement
- II. Supplier's Response to the RFP, incorporated by reference

Reference Number	
Reference Depart.	Purchasing Department

Master Agreement

Owner: Cobb County Board of Commissioners
100 Cherokee Street
Marietta, GA 30090

Contractor: Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100
Reston, VA 20190

Description: **TECHNOLOGY PRODUCT SOLUTIONS AND RELATED SERVICES:** The undersigned parties understand and agree to comply with and be bound by the entire contents of Sealed Bid #23-6692 ("the RFP") and the Contractor's Proposal submitted October 13, 2022, which is incorporated herein by reference.

OMNIA PARTNERS, PUBLIC SECTOR: Supplier agrees to extend Goods and/or Services to public agencies (state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit) ("Public Agencies") registered with OMNIA Partners, Public Sector ("Participating Public Agencies") under the terms of this agreement ("Master Agreement").

Governing Law: This Agreement shall be governed by the laws of the State of Georgia. As to any dispute hereunder, venue shall be in the Superior Court of Cobb County, Georgia.

Term: This Agreement shall begin on May 1, 2023, the Effective Date, for a period of thirty-six months, and shall automatically terminate and renew for two (2) additional twelve (12) month periods and shall terminate absolutely on April 30, 2028, unless earlier terminated as provided herein. Pursuant to O.C.G.A. § 36-60-13, this Agreement shall terminate absolutely and without further obligation on the part of the County at the close of the calendar year in which it was executed and at the close of each succeeding calendar for which it may be renewed. The Parties reserve the right to renew, amend or extend the Agreement for additional terms. Either party may terminate this Agreement for convenience and/or due to lack of funding at the end of each annual term.

Price: Prices for services and equipment, if applicable, as stated in the Contractor's proposal

Billing: For purchases made by Cobb County Government, all original invoices shall be submitted directly to the Cobb County Finance Department. Invoices shall bill only for items received during the period covered by the invoice and shall clearly identify such items in accordance with invoicing guidelines in the Sealed Bid Proposal. For purchases made by participating public agencies, the Contractor shall comply with each agency's invoicing and billing requirements outlined on the applicable order.

{ SIGNATURES ON NEXT PAGE }

IN WITNESS, WHEREOF, this Agreement has been executed by Owner and accepted by Contractor to be effective as of the date first above written.



Cobb County... Expect the Best!

Cobb County Board of Commissioners
100 Cherokee Street
Marietta, GA 30090


Lisa N. Cupid, Chairwoman
Cobb County Board of Commissioners

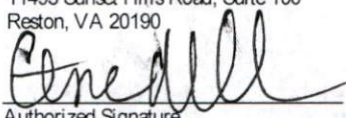
5/5/23
Date



APPROVED
PER MINUTES OF
COBB COUNTY
BOARD OF COMMISSIONERS

3/14/23

Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100
Reston, VA 20190


Authorized Signature

Proposal Team Lead

Title

04/06/23

Date

FEDERAL TAX ID NUMBER

52-2189693

Approved as to form


County Attorney's Office

April 25, 2023
Date

Reference Number	
Reference Depart.	Purchasing Department

Master Agreement

Owner: Cobb County Board of Commissioners
100 Cherokee Street
Marietta, GA 30090

Contractor: Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100
Reston, VA 20190

Description: **TECHNOLOGY PRODUCT SOLUTIONS AND RELATED SERVICES:** The undersigned parties understand and agree to comply with and be bound by the entire contents of Sealed Bid #23-6692 ("the RFP") and the Contractor's Proposal submitted October 13, 2022, which is incorporated herein by reference.

OMNIA PARTNERS, PUBLIC SECTOR: Supplier agrees to extend Goods and/or Services to public agencies (state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit) ("Public Agencies") registered with OMNIA Partners, Public Sector ("Participating Public Agencies") under the terms of this agreement ("Master Agreement").

Governing Law: This Agreement shall be governed by the laws of the State of Georgia. As to any dispute hereunder, venue shall be in the Superior Court of Cobb County, Georgia.

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Price: Prices for services and equipment, if applicable, as stated in the Contractor's proposal

Billing: For purchases made by Cobb County Government, all original invoices shall be submitted directly to the Cobb County Finance Department. Invoices shall bill only for items received during the period covered by the invoice and shall clearly identify such items in accordance with invoicing guidelines in the Sealed Bid Proposal. For purchases made by participating public agencies, the Contractor shall comply with each agency's invoicing and billing requirements outlined on the applicable order.

{ SIGNATURES ON NEXT PAGE }

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5.1 COVER LETTER

The proposer shall provide a cover letter describing a brief history of the Proposer and its organization. The letter will list the Principal or Officer of the organization who will be the County's primary point of contact during clarifications or negotiations. This individual must have the authority to clarify and/or negotiate all aspects on the scope of products and services on behalf of the Proposer. An officer authorized to bind the Proposer to the terms and conditions of this RFP must sign the cover letter.

October 13, 2022
Cobb County
122 Waddell Street NE
Marietta, Georgia 30060

Re: *Carahsoft's Response to the Cobb County's Request for Proposals: Technology Product Solutions and Related Services, Solicitation Number: 23-6692*

Dear Evaluation Team,

Carahsoft Technology Corp. appreciates the opportunity to respond to the Cobb County (County)'s Request for Proposals (RFP): Technology Product Solutions and Related Services. Carahsoft is proposing our robust catalog of manufacturer, services, and reseller partners. Our team has reviewed and considered County's requirements outlined in the RFP and has carefully put together a solution that will best meet your needs.

Carahsoft, The Trusted Government IT Solutions Provider®, is responding as the OMNIA contractor (R191902) and government distributor for our partner ecosystem. As the Master Government Aggregator® for our vendor partners, Carahsoft has combined extensive knowledge of the technologies we provide with a thorough understanding of the government procurement process, to analyze needs, provide configuration support, simplify the ordering process, and offer special government pricing since 2004. Working with resellers, systems integrators and consultants, our sales and marketing teams provide industry leading IT products, services, and training to support Public Sector organizations across Federal, State and Local Government agencies and Education and Healthcare markets.

Please feel free to contact me directly at 703.673.3568/Elise.Roell@carahsoft.com or George Nicholls at 703.889.9815/George.Nicholls@carahsoft.com with any questions or communications that will assist County in the evaluation of our response. This proposal is valid for 90 days from the date of submission.

Thank you for your time and consideration.

Sincerely,



Kristina Smith
Contracts Director

5.2 EXECUTIVE SUMMARY

The Proposer shall provide an Executive Summary that presents in brief, concise terms a summary level description of the contents of the proposal.

Solution Overview

Carahsoft understands that the Cobb County is seeking qualified suppliers for Technology Product Solutions and Related Services to establish a Master Agreement to achieve cost and time savings for Suppliers and Participating Public Agencies. As the Prime Contractor, Carahsoft has assembled a team for the initiative that includes our portfolio of over 300 Technology Manufacturers and network of around 3,000 reseller and services partners as the best solution to meet County's requirements.

Cobb County Objectives	Carahsoft Qualifications
Provide a comprehensive competitively solicited Master Agreement offering products and services to Participating Public Agencies.	With over 300 technology manufacturers and our large partner network of over 3,000 resellers and services partners, Carahsoft is uniquely positioned to provide a robust catalog of products and services to help the Participating Public Agencies access a full range of solutions to meet their needs.
Establish the Master Agreement as a Supplier's primary offering to Participating Public Agencies.	Carahsoft currently holds two Omnia contracts, in addition to a multitude of Canadian, and U.S. Federal and State and Local contracts.
Achieve cost savings for the Suppliers and Participating Public Agencies through a single competitive solicitation process that eliminates the need for multiple bids or proposals.	As the Master Government Aggregator for our vendor partners, we have extensive experience negotiating price lists that provide the best value to our government customers and cuts down on the procurement activity required for all parties.
Combine the volumes of Participating Public Agencies to achieve cost effective pricing.	Carahsoft strives to provide the most competitive pricing on the market for our government customers.
Reduce the administrative and overhead costs of Suppliers and Participating Public Agencies through state-of-the-art ordering and delivery systems.	Our sales, order operations and IT teams are all closely integrated to deliver the most efficient process from quote to cash. We strive for 60-minute quote turnaround time, especially for end-of-quarters and end-of years as well as 6-hour turnaround on all clean POs.

Prime Contractor: Carahsoft Technology Corp.

Carahsoft Technology Corp. is The Trusted Government IT Solutions Provider®, supporting Public Sector organizations across Federal, State and Local Government agencies and Education and Healthcare markets. As the Master Government Aggregator® for our vendor partners, we deliver solutions for Cybersecurity, MultiCloud, DevSecOps, Big Data, Artificial Intelligence, Open Source, Customer Experience and more. Working with resellers, systems integrators and consultants, our sales and marketing teams provide industry leading IT products, services, and training through hundreds of contracts. Founded in 2004, Carahsoft is headquartered in Reston, Virginia and employs more than 1,900 professionals dedicated to serving our public sector customers and partners.

Vendor and Partner Relationships – In addition to establishing strategic, long-term relationships with the industry's leading manufacturers, our partner ecosystem encompasses more than 3,000+ government

contractors, resellers, and integrators who we support and enable with an entire suite of value-added opportunities that run the gamut from training/certification and pre-sales support to lead generation and business development.

Proven Execution – Carahsoft has deep expertise in government contracting and procurement. We manage and maintain a wide variety of government-wide and agency-specific purchasing contract vehicles and purchasing agreements for agencies at the state, local, and federal levels. As a result, we now serve as the largest government partner for the majority of our vendors, who have also entrusted other major aspects of their businesses to Carahsoft including partner enablement, commercial sales, renewals and upsell, and help desk services.

Contract Vehicles – Since 2004, Carahsoft has acquired and maintained a wide variety of purchasing contract vehicles for agencies at all levels of government. Associated with all contracts are dedicated and experienced contract management resources. A list of available contracts can be found at www.carahsoft.com/contracts/index.php.

Growth & Stability – A stable, conservative, and profitable company, Carahsoft has demonstrated impressive growth year after year, with annual revenue of \$3.4 million in our first year in 2004 to \$10.2 billion in 2021. In September of 2021, our team of dedicated, highly trained marketing, sales, contracting, and business operations experts processed 16,916 orders worth more than \$1.8 billion.

Awards and Industry Recognition – Carahsoft receives awards for our excellent performance yearly. For more information on the hundreds of awards we have received please visit our website at <https://www.carahsoft.com/awards>.



Carahsoft Technology Product, Services, and Solution Offering

Cobb County Requirements	Carahsoft Capabilities
Technology Products: A complete portfolio of technology products such as desktops, laptops, tablets, PDAs, servers, storage, ruggedized devices, thin clients, printers, monitors, multifunction printers, scanners, plotters, projectors, video conferencing, teleconferencing, analog phones, VoIP phones, conference phones, audiovisual equipment such as computer-video interfaces, switchers, matrix switchers, distribution amplifiers, video scalars, scan converters, processing devices Ethernet control interfaces and high resolution cables, instructional equipment, security equipment, cabling, modems, wired and wireless networking, networking to support server, storage and client applications such as routers and switches, software, computer accessories, computer components, power protection, data protection, video cameras, virtualization products, systems and network management tools, database products, data center facilities (racks, fire suppression, electrical, HVAC, generator, physical access controls) as well as any other technology products available from Offeror.	Carahsoft has provided our corporate linecard as an attachment which shows our robust catalog of manufacturer partners which meet the technology portfolio described. We are happy to leverage this vast ecosystem to support the Cobb County and Omnia partners needs.
Technology Services and Solutions: A complete portfolio of technology services and solutions such as systems	

Cobb County Requirements	Carahsoft Capabilities
configuration, testing, software copying, hardware and software installation, upgrades and/or maintenance, system integration, network integration, extended warranties, warranty service, staff augmentation and any other services and solutions available from Offeror. Specific requirements will be developed on a task order basis and may include, but is not limited to, services and solutions such as:	
<u>Virtualization:</u> Transform data center with virtualization to consolidate servers, reduce energy consumption, increase IT capacity, add system flexibility and prepare for cloud computing.	IT organizations are challenged by the limitations of today's x86 servers, which are designed to run just one operating system and application at a time. As a result, even small data centers have to deploy many servers, each operating at just 5 to 15 percent of capacity—highly inefficient by any standard. A key benefit of virtualization technology is the ability to contain and consolidate the number of servers in a datacenter. This allows businesses to run multiple application and OS workloads on the same server. Ten server workloads running on a single physical server is typical, but some companies are consolidating as many as 30 or 40 workloads onto one server. As you might expect, dramatically reducing server count has a transformational impact on IT energy consumption. Utilization of x86 servers increases from the typical 8-15 percent to 70-80 percent. Reducing the number of physical servers through virtualization cuts power and cooling costs and provides more computing power in less space. As a result, energy consumption typically decreases by 80 percent.
<u>Physical Security:</u> Security solutions seaports, airports, water and wastewater, transportation, critical infrastructure, perimeter defense, physical and logical access control, identity management, antiterrorism protection, automated alarms and alerts, integration with databases containing critical security information, cyber security and asset management, endpoint security and other network security and IT security.	Physical Security solutions combine video management, access control, video analytics, intrusion alerts and more onto a single or consolidated platform of networks that can be accessed from anywhere and at any time through a Web browser. Data from these subsystems is automatically correlated, providing users with a comprehensive view of security operations.
<u>Communications:</u> Communication solutions to converge voice, data and video communications onto a single, secure IP-based network.	The F5 BIG-IP family of products offers application intelligence that network managers need to ensure applications are fast, secure, and available. All BIG-IP products share a common underlying architecture, F5's Traffic Management Operating System (TMOS), which provides unified intelligence, flexibility, and programmability. Together, BIG-IP's powerful platforms, advanced modules, and centralized management system make up the most comprehensive set of application delivery tools in the industry.
<u>Cloud:</u> Cloud solutions for scalable computing and storage capacity and rapid self-provisioning computing capabilities. This may include, but is not limited to, Cloud Infrastructure as a Service (IaaS), Cloud Software as a Service (SaaS) and Cloud Platform as a Service (PaaS).	With no minimum fee and a pay for what you use model, Google Cloud Storage capacity pricing is the most cost effective in the market. In addition, with lifecycle management Google Cloud storage allows you to reduce your costs even further by automatically archiving your objects to Cloud Storage Nearline and scheduled deletions. Store your data on Google's infrastructure with very high level of durability and availability. Google Cloud Storage stores and replicates your data allowing a high level of persistence. Google Cloud Storage is built with a replicated storage strategy. All data is encrypted both in-flight and at rest. The

Cobb County Requirements	Carahsoft Capabilities
	Google security model is an end-to-end process, built on over 15 years of experience.
Infrastructure: Infrastructure solutions such as data center management, network modernization and migration, desktop virtualization, risk and vulnerability management, and IT service management.	Datacenter Infrastructure is the backbone of delivering IT performance to the consumers of today's applications. Technology has shifted to become increasingly software-driven which puts more pressure on the infrastructure to deliver the level of performance the software is capable of or demands. Traditional datacenter infrastructure is being challenged to meet the demands of this new approach. New datacenter infrastructure technology embraces the software driven approach and is designed to accommodate large consumptions of data in a number of forms. Arista Networks has lead the network modernization shift by designing network switches with high buffers and high speeds. They provide a flexible solution to make the transition from a traditional approach to a modern infrastructure more affordable, by not requiring forklift upgrades to the entire datacenter. Network modernization is a key to delivering applications like desktop virtualization and big data analytics.
Data Management: Data management solution which uses technologies such as thin provisioning, de-duplication and automated storage tiering to improve storage utilization.	Data is the raw material of business – an economic input almost on par with capital and labor. However, data in most organizations is scattered across multiple operational and analytical systems. Big data with new sources, such as social media, cloud applications, and syndicated data services are on the rise, and many organizations are realizing that physical consolidation or replication of data is not practical for all data integration and business agility needs. Data needs to be made easily consumable by people who need it to advance the business. Data Virtualization is a lean data integration solution that provides easy, real-time, and unified data access across disparate sources to multiple applications and users. Data Virtualization makes data spread across physically distinct systems – such as multiple databases, XML files, and even Hadoop systems – appear as a set of tables in a local database. This comprehensive platform enables agile data provisioning by providing the following functions: • Connect: Access data from multiple heterogeneous data sources with different access methods and storage models. • Compose: Easily create reusable, business-friendly data models and virtual unified views by combining and transforming data from multiple sources. • Consume: Make integrated data available on demand for consumption by external apps through open standards interfaces.
Visual Communications: Visual communications that integrate	Now more than ever, people need the ability to

Cobb County Requirements	Carahsoft Capabilities
audio, video, voice and presentation capabilities.	collaborate effectively with colleagues, partners, and customers—around the world, across devices, and through technical boundaries. More and more organizations, including large enterprises and government agencies, are using Visual Communication to drive end-to-end, business-critical workflows for web meetings, eLearning, and webinars. The right Visual Communication solution delivers exceptionally rich interactions and enables organizations to fundamentally improve productivity. You can captivate your audience with rich, engaging, and interactive experiences and make them available to virtually anyone, anywhere, on virtually any device, with just a click of a button. Certain Visual Communication Technologies allow invitees to easily attend a meetings from the desktop without requiring a client download, and offers complete mobile-to-mobile collaboration capabilities to address the realities of today's business environments, where employees and customers are on the move worldwide.
UCC (Unified Communications and Collaboration): UCC video teleconferencing solutions that provide for critical infrastructure, emergency operations centers, command rooms, fusion centers, training rooms, and classrooms.	When disasters happen, first responders and emergency personnel are not always in the same place. Unified Communications and Collaboration allows you to set up a virtual command center that can be pre-loaded with maps, actions plans and emergency contact information. This allows first responders and decision makers to work together more quickly and effectively. In 2010 the US Southern Command used UCC technologies to support the Haiti earthquake disaster relief teams, and the Montana National Guard used it to coordinate efforts in fighting the wildfires in the summer of 2015. UCC technologies for distributed team collaboration efforts help government organizations accelerate team decision-making regardless of where people are located by equipping them with a powerful and easy-to-use set of tools for web conferencing and information sharing. Leverage existing investments in video conferencing solutions by integrating your video telephony devices supporting SIP/H.264. Nontechnical users can share everything from text and graphics files to multimedia presentations and websites; collect comments from multiple reviewers; and host live, interactive discussions online without additional downloads.
Broadcast Studio: Broadcast studio solutions for staff that oversee communications and public broadcast efforts which provide integration (system design engineering), fabrication, budgeting, scheduling, engineering, architectural planning (technical grounding, power distribution and facility load requirements), and equipment specification (video, audio, network and storage technologies).	Public sector communication is undergoing an incredible transformation. Government organizations that adopt innovative technologies can capitalize on this transformation to create mission value and cost savings opportunities. Broadcast Studios help public sector organizations accelerate their direct communications with the public in

Cobb County Requirements	Carahsoft Capabilities
	order to drive measurable benefits. More than 1,000 organizations worldwide use Broadcast Studios and secure cloud-based enterprise marketing platforms to reach, inform and engage their audiences through web, email, mobile and social media channels. The utilization of multiple channels enables Broadcast Studios to send personalized, targeted communication to promote services, enhance public awareness, and drive better involvement in agency programs through email, text messaging and other digital media channels.
<u>Law Enforcement:</u> Public safety solutions such as in-car video, body worn cameras, license plate recognition, mobile computing, city surveillance, and digital evidence management.	Carahsoft works in law enforcement with a number of vendors; with various solutions like: Acadis, ADF Solutions, Adobe, Airgility, Airversity, Authentic8, AWS, Axon, BlackBerry, Blackswift, Blueforce Development, Cellebrite, Chainalysis, Commvault, Conceal, Darkowl, Dedrone, DigitalBlue, Elsigth, Flashpoint, Ghost Robotics, Google Cloud, Gridless Power, Icaros, ikeGPS, Informatica, Inspired Flight, Juniper Unmanned, Lightsense, Magnet Forensics, Mark43, Measure, Mi-Case, Microsoft, Microsoft Surface, NTrepid, Nuance, NVIDIA, Okta, piXlogic, Qii.Ai, Recorded Future, Red Hat, Reveal, SAFR, Salesforce, SkyX, Software AG, Sonim, Tableau, TransUnion, Trimble, VELARY, Veritone, Vidizmo, Vintra, VIQ, Voyager Labs, Wickr
<u>Mobility:</u> Mobility services to keep users connected, responsive and secure such as email protection, download prevention, containerize content on devices, self- destructing content, and content linked back to the user.	The Mobility/Telework portfolio at Carahsoft includes industry-leading emerging technology solutions to enable government agencies to address a changing workplace. Organizations need to adapt rapidly to shifting user needs while maintaining data privacy and compliance requirements. The US Communities contract would benefit from access to a host of software manufacturers whose focus is to turn a government entities mobile and telework program in to a fully operating and compliant environment to fully meet an agencies mission with: • Secure Mobility and Device Management Mobile • Applications and Mobile Productivity Applications • Mobile Application Development and Performance Management • VDI solutions and Telecom and Expense Management software.
<u>Asset Management:</u> Asset management solutions to identify and manage installed software, hardware and license entitlements.	Inaccurate inventory, wasted resources, compliance issues, and service delays are all every day risks for enterprises that have serious consequences if not addressed. To mitigate risk, organizations need to know the assets they have, where they are, usage entitlements, who uses them, how they are used, how they are configured, what they cost and the value they deliver.

Cobb County Requirements	Carahsoft Capabilities
	Asset Management tracks the financial, contractual, and inventory details of hardware, software, and virtual infrastructure – as well as non-IT assets – throughout their lifecycles. Asset requests are handled using workflows to obtain approvals, validate entitlements, issue chargebacks, and provision services. Once an asset is deployed, Asset Management records all maintenance activity and enables IT to perform regular audits, right up until asset retirement.
Data Protection: Data protection to protect, backup, recover and archive data and applications.	VERITAS provides complete data protection and recovery for all data, systems, and locations. The Backup Exec family provides the gold standard in Windows data and system protection. The BUE family provides efficient granular recovery of critical Microsoft applications and complete Windows system recovery in minutes, ensuring Windows information is always protected. Backup Exec is designed specifically to protect heterogeneous server environments and remote offices. Additionally, the newest version of Backup Exec, v. 15 provides: • Efficient block level deduplication and change block tracking to reduce the amount of data saved to storage. • Deep integration with Microsoft Volume Shadow Copy Service (VSS) and VMware's vStorage APIs for Data Protection (VADP) for fast virtual machine snapshots. • A single solution and management console for virtual and physical to help reduce cost and complexity while simplifying the protection of your entire environment. • Flexible storage options so you can backup to virtually any storage device including disk, tape, or third party cloud. VERITAS NetBackup delivers high performance data protection that scales to protect the largest UNIX, Windows, Linux, and NetWare environments. With complete protection from remote office to data center to vault, NetBackup offers a single console for all backup and recovery operations. Key Features of NetBackup 7.7 include: • Converged backup platform integrates software and hardware to create a solution that is extremely easy to deploy and maintain. • Extensive integration with virtual and physical systems, applications, and storage technologies enable almost any enterprise environment to be protected using a single solution. • Accelerator reduces backup times from hours to minutes by limiting backups to changed blocks and combining them with previous

Cobb County Requirements	Carahsoft Capabilities
	backup data to produce synthetic full backups. • Auto Image Replication automates the process of moving data to another site for disaster recovery, merging data from multiple sources and synchronizing catalog information to speed recovery. • Replication Director orchestrates hardware snapshot and replication operations from leading providers such as NetApp and EMC, ensures snapshots are application-consistent, and catalogs snapshots for easy file restore.
<u>Energy and Water Conservation:</u> Energy and water conservation solutions to deploy advanced metering infrastructure (AMI) systems designed to measure, collect, analyze and monitor usage real time. Examples of projects include automated meter projects, SCADA (Supervisory Control and Data Acquisition) projects, and security projects.	From smart grid analytics and meter data management to demand-side management tools, we have everything you need to become a best-run utility. With SAP solutions, utilities companies operating in regulated and unbundled markets are better able to meet challenges in supplying power while adapting to industry reorganization and coping with regulatory uncertainty. Facilitated by SAP software, they can harness emerging technologies to achieve the right balance between profitability, sustainability, and safety in supplying their customers with energy. • Energy supply chain optimization Integrate supply chain processes and information from procurement and delivery to consumption. • Operational efficiency for plants and grids: gain a single real-time view of plant and business data that enhances the entire asset lifecycle. • The intelligent grid uses state-of-the-art technologies to move smart-grid benefits on to consumers and businesses. • Customer experience: Gain a 360-degree, real-time view of customers to enhance service, marketing, and sales.
<u>Financial Services:</u> Financing options such as lease, lease to own, lease with option to own, and IT as a Service.	New innovative technologies and solutions from SAP deliver greater value by enabling better business insight to maintain financial excellence. Make better business decisions with SAP HANA by handling large volumes of granular data and performing in-memory analysis. In addition to on-premise implementations, deploy business processes quickly and flexibly in the cloud. • Collaborative finance operations: Improve efficiency with increased automation and global consistency while providing superb service. • Enterprise risk and compliance management: Manage enterprise risk and compliance for optimal financial performance of fraud and audit processes. • Treasury and financial risk management: Increase insight and control for managing cash, liquidity, financial investment decisions,

Cobb County Requirements	Carahsoft Capabilities
	and risk. • Financial planning and analysis: Increase organizational agility, control costs, improve margins, and align execution with strategy. • Accounting and financial close: Execute a compliant close that reduces cost and effort and provides regulatory disclosures.
<u>Other Services and Solutions:</u> Services and solutions not listed above that may be proposed by Offeror.	Additional Services and Solutions are detailed and provided within the Cost Proposal of this response.

5.3 COMPANY BACKGROUND/PROFILE

Provide information on company background to include the following:

a. Legal name, address, phone and fax numbers, e-mail, Federal ID#, and website address.

Carahsoft Technology Corporation
11493 Sunset Hills Road,
Reston, VA 20190
www.carahsoft.com

703-871-8500
703-871-8505 – Fax
Sales@Carahsoft.com
Federal ID# 52-2189693

b. Date business was established under current name.

Carahsoft was incorporated in 1999. We have been in business since 2004.

c. Size of company including the total number of employees.

Carahsoft is a Large S-Corporation with around 2,400 employees.

d. Type of ownership or legal structure of business

S-Corporation. We are a privately held company.

e. Has the company ever failed to complete work for which a contract was issued? If yes, explain the circumstances.

Carahsoft has not failed to complete work for which a contracts was issued.

f. Are there any civil or criminal actions pending against the firm or any key personnel related in any way to contracting? If yes, explain in detail. Are there any current unresolved disputes/allegations?

There are no civil or criminal actions pending against the firm or any key personnel related in any way to contracting.

g. Has the firm ever been disqualified from working for any public entity? If yes, explain the circumstances.

Carahsoft has not been disqualified from working for any public entity.

h. If a Supplier requires additional agreements to be signed by a Participating Public Agency, include a copy of the proposed agreement(s) as part of Supplier's proposal.

Individual SOWs and work orders may require additional terms depending on the work required. Since this is deal dependent, we are unable to provide an exact list of additional terms at this time.

5.4 EXPERIENCE

Include a list of the five (5) most relevant or comparable contracts completed by your firm during the past five (5) years with a public entity. For each contract, provide the following information.

- a. *Scope of services/contract description.*
- b. *Dollar value of contract.*
- c. *Assigned project personnel.*
- d. *The contracting entity's contact person, current phone number, and current e-mail address as reference information.*

Relevant Experience	
Scope of services/contract description.	Education Software Solutions and Services
Dollar value of contract.	Approximately \$20 Million
Assigned project personnel.	contracts@Carahsoft.com
The contracting entity's contact person, current phone number, and current e-mail address as reference information.	Name: Margaret S. Bass Title: Region 4 ESC Authorized Board Member Phone Number: Carahsoft will provide upon request E-mail Address: Carahsoft will provide upon request

Relevant Experience	
Scope of services/contract description.	Google Products, Services and Solutions Contract
Dollar value of contract.	N/A
Assigned project personnel.	contracts@Carahsoft.com
The contracting entity's contact person, current phone number, and current e-mail address as reference information.	Name: Cathy Muse Title: CPPO Director of Purchasing and Supply Management Phone Number: Carahsoft will provide upon request E-mail Address: Carahsoft will provide upon request

Relevant Experience	
Scope of services/contract description.	GSA Multiple Award Schedule
Dollar value of contract.	N/A
Assigned project personnel.	Contracts@Carahsoft.com
The contracting entity's contact person, current phone number, and current e-mail address as reference information.	Name: Carahsoft will provide upon request Title: Carahsoft will provide upon request Phone Number: Carahsoft will provide upon request E-mail Address: Carahsoft will provide upon request

Relevant Experience	
Scope of services/contract description.	NASA SEWP
Dollar value of contract.	N/A
Assigned project personnel.	Contracts@Carahsoft.com
The contracting entity's contact person, current phone number, and current e-mail address as reference information.	Name: Carahsoft will provide upon request Title: Carahsoft will provide upon request Phone Number: Carahsoft will provide upon request E-mail Address: Carahsoft will provide upon request

Relevant Experience	
Scope of services/contract description.	2GIT
Dollar value of contract.	N/A
Assigned project personnel.	Contracts@Carahsoft.com
The contracting entity's contact person, current phone number, and current e-mail address as reference information.	Name: Carahsoft will provide upon request Title: Carahsoft will provide upon request Phone Number: Carahsoft will provide upon request E-mail Address: Carahsoft will provide upon request

5.5 PRODUCT INFORMATION/SERVICE CAPABILITY

- a. *Provide detailed information on service capability and the availability of service centers for maintenance and repairs on a national level. Indicate how many authorized service centers will be available for each state. Will pick up and delivery services be available for service of large equipment items?*

Maintenance and repairs are based on the warranty terms of our individual manufacturer partners and can be provided upon review of a SOW or details provided on a specific work order.

- b. *Provide available payment terms and payment methods – purchase order, credit card (procurement card), etc. If credit cards are accepted, may credit card payment(s) be made online?*

Carahsoft supports the following communication types:

1. E-mail Attachment in the following formats: Plain text, PDF, HTML, JPEG, TIFF, Gif, Microsoft Excel, and Microsoft Word
2. Fax
3. Paper copy sent via US Mail or private courier
4. Credit Card (phone or web)

5.6 PRICING

a. *Suppliers shall provide pricing based on a discount from a manufacturer's price list or catalog. Prices listed will be used to establish the extent of a manufacturer's product lines, services, warranties, etc. that are available from Supplier and the pricing per item. Multiple percentage discounts are acceptable, if where different percentage discounts apply, different percentages are specified. Additional pricing and/or discounts may be included.*

- *Include an electronic copy of the catalog from which discount is calculated. Electronic price lists must contain the following: (if applicable)*

- *Manufacturer part #*
- *Supplier's Part # (if different from manufacturer part #)*
- *Description*
- *Manufacturer's Suggested List Price and Net Price*
- *Net price to Cobb County, GA (net price shall include freight and any additional fees that may be charged such as credit card processing, administrative fees, etc.)*

Media submitted for pricing must include the Supplier's company name, solicitation name and bid #, and the bid opening date on a Flash Drive.

b. *Provide details of and propose additional discounts for volume orders, special manufacturer's offers, minimum order quantity, free goods programs, total annual spend, etc. (if offered).*

c. *If used, trade-ins, leasing/financing, or other offerings are available, provide applicable pricing and discounts.*

Carahsoft is proposing to extend the pricing discounts that are currently offered through our Educational Software Solutions and Services Contract (Contract Number: R191902, which managed by Region 4 Education Service Center in Texas) to Cobb County.

This pricelist can be viewed at the following

link: <https://www.omniapartners.com/publicsector/suppliers/carahsoft-technology-corp/contract-documentation#c35362>

5.7 FINANCIAL STATEMENTS

Proposers shall submit a recent history of financial solvency and provide the following:

- a. *Financial Statement: Include the most recent, independently certified financial statement. Financial statements must include a balance sheet and income statement.*

As a privately owned company, Carahsoft does not publicly release financial information. We are a stable, conservative, and profitable company which has grown, since founding in 2004, from \$4M in bookings to more than \$10.2 in 2021. The company has received numerous accolades for our business performance from our manufacturing partners and the industry, including annual recognition (detailed further on our website) in the CRN Solution Provider 500 (2006—Present), Washington Technology's Top 100 Government Contractors (2010—Present), and the Washington Business Journal's Largest Government Contractors (2011—Present).

We currently maintain a \$25M line of credit available (currently 100% available) with Atlantic Union Bank.

Should you require our audited financial statements or have further financial inquiries, we would be happy to provide additional information under separate cover to the specific individual that would be reviewing them.

- b. *Name and address of firm preparing the attached financial statement including a letter stating the independent audit or review has been performed by the firm.*

Not applicable.

- c. *State whether the Proposer has ever had a bankruptcy petition filed in its name, voluntarily or involuntarily. If yes, specify all relevant details.*

Not applicable.

5.8 NATIONAL CONTRACT

Attachment A, Exhibit A

- a. *Include a detailed response to Attachment A, Exhibit A, OMNIA Partners Response for National Cooperative Contract. Responses shall highlight experience, demonstrate a strong national presence, describe how Supplier will educate its national sales force about the contract, describe how products and services will be distributed nationwide, include a plan for marketing the products and services nationwide, and describe how volume will be tracked and report to OMNIA Partners.*

Supplier must supply the following information for the Principal Procurement Agency to determine Supplier's qualifications to extend the resulting Master Agreement to Participating Public Agencies through OMNIA Partners.

3.1 Company

- a. *Brief history and description of Supplier to include experience providing similar products and services.*

Carahsoft Technology Corp. is The Trusted Government IT Solutions Provider®, supporting Public Sector organizations across Federal, State and Local Government agencies and Education and Healthcare markets. As the Master Government Aggregator® for our vendor partners, we deliver solutions for Cybersecurity, MultiCloud, DevSecOps, Big Data, Artificial Intelligence, Open Source, Customer Experience and more. Working with resellers, systems integrators and consultants, our sales and marketing teams provide industry leading IT products, services, and training through hundreds of contracts. Founded in 2004, Carahsoft is headquartered in Reston, Virginia.

- b. *Total number and location of salespersons employed by Supplier.*

Carahsoft employees about 2,400 persons.

- c. *Number and location of support centers (if applicable) and location of corporate office.*

Carahsoft's main office is located at 11493 Sunset Hills Road, Reston, VA 20190.

- d. *Annual sales for the three previous fiscal years.*

2019 – \$6.9B
2020 – \$9.0B
2021 – \$10.6B

- a. *Submit FEIN and Dunn & Bradstreet report.*

FEIN#: 52-2189693
DUNS: 088365767

- e. *Describe any green or environmental initiatives or policies.*

Reducing our carbon footprint is extremely important to Carahsoft. As a result, we strive to ensure that our recycling program is comprehensive and robust. Carahsoft uses single-stream recycling to make it as easy

as possible for our employees to recycle as much as they can. Carahsoft uses recycled materials whenever possible. For example, hard copy bid submissions are printed on recycled paper and shipped using recycled packing materials.

Carahsoft uses only Energy Star compliant hardware, which uses substantially less electricity when items are not in use. Additionally, the lights in our office are on a timer to ensure that lights are turned off when the employees are not working. Likewise, motion detectors ensure that lights are not left on when rooms are empty.

Carahsoft has implemented VMware internally, which moves our servers to a virtualized cloud environment, eliminating the need for physical servers in our office. This has drastically reduced our server footprint, allowing us to save thousands of dollars each year on heating and cooling our data center.

Carahsoft also seeks to reduce our carbon footprint by providing transit benefits for employees who use public transportation to commute to and from work. In fact, we recently relocated our offices to within less than half of a mile of the Washington Metrorail System, making it easy for employees to take advantage of sustainable public transportation.

Carahsoft is always open to suggestions on how we can encourage more sustainable practices and how we can implement further policies to reduce our company's footprint.

f. Describe any diversity programs or partners supplier does business with and how Participating Agencies may use diverse partners through the Master Agreement. Indicate how, if at all, pricing changes when using the diversity program. If there are any diversity programs, provide a list of diversity alliances and a copy of their certifications.

Carahsoft maintains a vast ecosystem of partners of various socioeconomic classifications, including resellers, systems integrators, and service providers. The Carahsoft partner network includes a very diverse group with varying specializations, credentials, product lines, and business types, including over 700 Small Businesses. If awarded, Carahsoft will leverage our experience managing this vast partner ecosystem to support the participation of MWBE or SDVOB certified businesses.

g. Indicate if supplier holds any of the below certifications in any classified areas and include proof of such certification in the response:

a. Minority Women Business Enterprise

☐ Yes ☒ No

If yes, list certifying agency: _____

b. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise

☐ Yes ☒ No

If yes, list certifying agency: _____

c. Historically Underutilized Business (HUB)

☐ Yes ☒ No

If yes, list certifying agency: _____

d. Historically Underutilized Business Zone Enterprise (HUBZone)☐ Yes ☒ No

If yes, list certifying agency: _____

e. Other recognized diversity certificate holder☐ Yes ☒ No

If yes, list certifying agency: _____

h. List any relationships with subcontractors or affiliates intended to be used when providing services and identify if subcontractors meet minority-owned standards. If any, list which certifications subcontractors hold and certifying agency.

As described above, Carahsoft has a robust partner network, many of which do meet minority owned standards.

i. Describe how supplier differentiates itself from its competitors.

Carahsoft's top three differentiating strengths include:

1. Sales & Marketing – Carahsoft provides innovative sales and marketing programs to each vendor we support. Carahsoft's dedicated proactive sales team focuses on lead generation, proactive inside sales, and provides responsive sales support. We work with vendors to develop a joint sales process based on the vendor go-to-market strategy and work to align the Carahsoft sales team with vendor and reseller teams.

Carahsoft's comprehensive marketing program is supported by a dedicated marketing team of 220+ reps. The marketing team plans and executes many informative events throughout the year to drive demand including but not limited to: webcasts, on-site events (Carahsoft hosted and third-party hosted), conferences and trade shows, email campaigns, social media campaigns, advertising and thought-leadership. Carahsoft invests in many marketing resources that we extend to our vendor teams to maximize marketing effectiveness and amplify the vendor's messaging.

2. Proven Execution – Carahsoft has leveraged its vast contracting experience and extended it to quoting and order management. In our experience managing public sector aggregation programs on behalf of other industry leading vendors, Carahsoft has the operation excellence in place to free up vendor resources previously committed these tasks. We feel our model will allow Autodesk to "offload" some of these tasks on Carahsoft, knowing that we are fully committed and capable of servicing the partner eco-system.

- Carahsoft seamlessly generates quotes within 30 minutes or less
- Carahsoft has a team dedicated to renewals sales and a leadership group to ensure that each team is working at an optimal level.

3. Knowledge of Government – The government market is complex and the intricacies offer the opportunity for an innovative model driven to best serve government customers and add value to the channel. Carahsoft has extensive knowledge and decades of expertise in understanding the public sector market, including:

- Unique budget and procurement cycles

- Specific contract requirements and set-asides
- Audits, regulations and compliance
- The value of Prime Contractors and Systems Integrators and how to work with them
- Competitive marketplace
- Security Clearances
- Collection of A/R requires expertise and focus

Carahsoft stays current with government requirements, trends and initiatives by attending and participating in many industry events. We also rely on the expertise of our industry consultants who are former government executives.

j. Describe any present or past litigation, bankruptcy or reorganization involving supplier.

Not applicable.

k. Felony Conviction Notice: Indicate if the supplier

a. is a publicly held corporation and this reporting requirement is not applicable;

Not applicable.

b. is not owned or operated by anyone who has been convicted of a felony; or

Carahsoft is not owned or operated by anyone who has been convicted of a felony.

c. is owned or operated by and individual(s) who has been convicted of a felony and provide the names and convictions.

Not applicable.

l. Describe any debarment or suspension actions taken against supplier

Not applicable.

3.2 Distribution, Logistics

a. Each offeror awarded an item under this solicitation may offer their complete product and service offering/a balance of line. Describe the full line of products and services offered by supplier.

Carahsoft is leveraging our vast ecosystem of manufacturer, reseller, and services partners. Please see our attached corporate line card for an idea of the large partner network we can provide for this initiative.

b. Describe how supplier proposes to distribute the products/service nationwide. Include any states where products and services will not be offered under the Master Agreement, including U.S. Territories and Outlying Areas.

Carahsoft holds many other contract vehicles with State and Local agencies. We are happy to offer these to any states where products and services will not be offered under the Master Agreement. Please see a full list of our contracts here: <https://www.carahsoft.com/buy#state-local>

c. Describe how Participating Agencies are ensured they will receive the Master Agreement pricing; include all distribution channels such as direct ordering, retail or in-store locations, through distributors,

etc. Describe how Participating Agencies verify and audit pricing to ensure its compliance with the Master Agreement.

Carahsoft has a representative that manages our current Omnia contract. This same representative will help manage this contract, and will help ensure that all Participating Agencies will receive the Master Agreement pricing through any distributors or reseller partners. In addition, the contract pricing will be listed for all our in-house sales representatives to choose in our internal, custom built Customer Relationship Management Platform to ensure direct deals are properly priced according to the Master Agreement.

d. Identify all other companies that will be involved in processing, handling or shipping the products/service to the end user.

Carahsoft would like to leverage our entire partner network, to ensure that all OMNIA Partners have the best coverage and options available on the market, no matter their need or location. Considering the constantly expanding nature of our current partner network of over 4,000 partners, Carahsoft is unable to list all potential partners at this time. Carahsoft will act as the main point of contact for any processing, handling or shipping of any products or services to the end user and can even provide direct contact information for our manufacturer or reseller partners to facilitate communication if needed.

e. Provide the number, size and location of Supplier's distribution facilities, warehouses and retail network as applicable.

Carahsoft is capable of shipping to any customer worldwide from our main headquarters in Reston, VA. As a North American distributor, 99% of hardware deliveries are made within the continent and mostly within continental US or US address abroad.

3.3 Marketing and Sales

a. Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to immediately implement the Master Agreement as supplier's primary go to market strategy for Public Agencies to supplier's teams nationwide, to include, but not limited to:

- *Executive leadership endorsement and sponsorship of the award as the public sector go-to-market strategy within first 10 days*

Carahsoft can confirm we will have dedicated contract management and marketing personnel involved to determine strategies to advertise the new contract and determine the best ways to ensure our in house personnel, manufacturer partners and reseller partners can leverage the contract.

- *Training and education of Supplier's national sales force with participation from the Supplier's executive leadership, along with the OMNIA Partners team within first 90 days*

Carahsoft can confirm we will create trainings alongside the OMNIA Partners team to educate all necessary parties of the details of the new contract, and how to get involved.

b. Provide a detailed ninety-day plan beginning from award date of the Master Agreement describing the strategy to market the Master Agreement to current Participating Public Agencies, existing Public Agency customers of Supplier, as well as to prospective Public Agencies nationwide immediately upon award, to include, but not limited to:

- *Creation and distribution of a co-branded press release to trade publications*

Carahsoft will post a co-branded press release on our website, as well as a trade publication such as GlobeNewswire. Here is an example from a previous contract: <https://www.globenewswire.com/news-release/2020/05/21/2037187/0/en/Carahsoft-Awarded-Educational-Software-Solutions-and-Services-Contract-through-OMNIA-Partners-Public-Sector.html>

- *Announcement, Master Agreement details and contact information published on the Supplier's website within first 90 days*

Carahsoft posts all contracts and agreement details on our website at the following link: <https://www.carahsoft.com/buy#omnia-partners-public-sector>

Upon award, Carahsoft will add the relevant contract details to the website above.

- *Design, publication and distribution of co-branded marketing materials within first 90 days*

Carahsoft's dedicated marketing team will edit current materials to add co-branded marketing on this contract to our proven end-user / customer initiatives such as the following:

- On-Site Events
- Webcasts
- Tradeshows
- Industry conferences
- Email Campaigns
- Digital and Print ads

- *Commitment to attendance and participation with OMNIA Partners at national (i.e. NIGP Annual Forum, NPI Conference, etc.), regional (i.e. Regional NIGP Chapter Meetings, Regional Cooperative Summits, etc.) and supplier-specific trade shows, conferences and meetings throughout the term of the Master Agreement*

Carahsoft offers deep experience in public sector marketing. Our dedicated team plans, promotes and executes more than 2,000 public-sector marketing campaigns and events each year, including contract specific promotional activities such as national, state and local government and education shows. We would be more than happy to participate with OMNIA Partners at these trade shows, or additional trade shows that may be beneficial to promoting the Master Agreement.

- *Commitment to attend, exhibit and participate at the NIGP Annual Forum in an area reserved by OMNIA Partners for partner suppliers. Booth space will be purchased and staffed by Supplier. In addition, Supplier commits to provide reasonable assistance to the overall promotion and marketing efforts for the NIGP Annual Forum, as directed by OMNIA Partners.*

Carahsoft can commit to attend the NIGP Annual Forum.

- *Design and publication of national and regional advertising in trade publications throughout the term of the Master Agreement*

As a prime government aggregator, Carahsoft is constantly utilizing marketing efforts to drive and identify new and upcoming business. We confirm that we will include this contract in our marketing efforts throughout the term of the Master Agreement through national and regional trade publications.

- *Ongoing marketing and promotion of the Master Agreement throughout its term (case studies, collateral pieces, presentations, promotions, etc.)*

Carahsoft relishes the opportunity to promote our success stories to our current and future customers. We confirm that we will continue to make updated publications and materials throughout the contract term to promote the Master Agreement.

- *Dedicated OMNIA Partners internet web-based homepage on Supplier's website with:*

- *OMNIA Partners standard logo;*
- *Copy of original Request for Proposal;*
- *Copy of Master Agreement and amendments between Principal Procurement Agency and Supplier;*
- *Summary of Products and pricing;*
- *Marketing Materials*
- *Electronic link to OMNIA Partners' website including the online registration page;*
- *A dedicated toll-free number and email address for OMNIA Partners*

Carahsoft has a dedicated OMNIA contract page for our current contract here:

<https://www.carahsoft.com/buy/slg-contracts/all-states/omnia-partners-edu#resources>

Upon award, we will add the details provided above for this current contract to our page. We are also more than happy to edit the information provided for our current contracts if necessary to meet the OMNIA partner's goals.

- c. *Describe how Supplier will transition any existing Public Agency customers' accounts to the Master Agreement available nationally through OMNIA Partners. Include a list of current cooperative contracts (regional and national) Supplier holds and describe how the Master Agreement will be positioned among the other cooperative agreements.*

Carahsoft holds a multitude of contracts for the convenience of our Government customers. Each agency often requires different terms and conditions or contract vehicles and we work diligently to discuss the right option for each customer. Carahsoft has a database of information to determine the best contract to use for each agency, and vendor. Carahsoft will utilize this database when discussing options with our government customers, and recommend this contract for our SLED customers whenever possible.

- d. *Acknowledge Supplier agrees to provide its logo(s) to OMNIA Partners and agrees to provide permission for reproduction of such logo in marketing communications and promotions. Acknowledge that use of OMNIA Partners logo will require permission for reproduction, as well.*

Carahsoft agrees to provide its logo to OMNIA partners for reproduction in marketing communications and promotions. We will be sure to request permission when reproducing the OMNIA Partners logo in our own marketing communications and promotions.

- e. *Confirm Supplier will be proactive in direct sales of Supplier's goods and services to Public Agencies nationwide and the timely follow up to leads established by OMNIA Partners. All sales materials are to use the OMNIA Partners logo. At a minimum, the Supplier's sales initiatives should communicate:*

- *Master Agreement was competitively solicited and publicly awarded by a Principal Procurement Agency*

- *Best government pricing*
- *No cost to participate*
- *Non-exclusive*

As discussed above, Carahsoft will actively direct sales to Public agencies nationwide through this contract. We will be sure to include the above bullets in our initiatives.

f. Confirm Supplier will train its national sales force on the Master Agreement. At a minimum, sales training should include:

- *Key features of Master Agreement*
- *Working knowledge of the solicitation process*
- *Awareness of the range of Public Agencies that can utilize the Master Agreement through OMNIA Partners*
- *Knowledge of benefits of the use of cooperative contracts*

Carahsoft will appoint a contract manager upon award who will instruct any sales personnel on the details listed above.

g. Provide the name, title, email and phone number for the person(s), who will be responsible for:

- *Executive Support*
- *Marketing*
- *Sales*
- *Sales Support*
- *Financial Reporting*
- *Accounts Payable*
- *Contracts*

The security and privacy of each of Carahsoft's employees are of the upmost importance to the company. Due to the sensitive nature of this information, Carahsoft respectfully declines to share names and contact information for specific employees at this stage. We would be more than happy to provide this information upon award or sample resumes upon down selection directly to the evaluation team where it will not be part of the public record.

h. Describe in detail how Supplier's national sales force is structured, including contact information for the highest-level executive in charge of the sales team.

Please see the attachment labelled "Carahsoft's Organization Chart". Due to our employee confidentiality and the public nature of procurement documents, Carahsoft respectfully declines to provide the contact information for our employees at this time.

i. Explain in detail how the sales teams will work with the OMNIA Partners team to implement, grow and service the national program.

Our sales teams will be educated on the availability of this contract, and the relevant contract details so they can offer this contract as an option for our government customers to utilize when purchasing IT Solutions and Services.

j. Explain in detail how Supplier will manage the overall national program throughout the term of the Master Agreement, including ongoing coordination of marketing and sales efforts, timely new

Participating Public Agency account set-up, timely contract administration, etc.

Carahsoft will appoint a dedicated Contract Manager who will help manage communications received from Participating Public Agency's requesting to account set up, and who will manage any contract administration requirements.

k. State the amount of Supplier's Public Agency sales for the previous fiscal year. Provide a list of Supplier's top 10 Public Agency customers, the total purchases for each for the previous fiscal year along with a key contact for each.

Due to customer confidentiality, Carahsoft is unable to provide total purchase numbers and contact information on documents subject to the public record. However, Carahsoft completed \$10.64B in sales in 2021 with help from over 4,000 marketing activities, generating over 64,000 leads.

l. Describe Supplier's information systems capabilities and limitations regarding order management through receipt of payment, including description of multiple platforms that may be used for any of these functions.

The Carahsoft Team is fully able to send and receive Delivery Orders, Order Status Reports, Post Order Reports, Administrative Handling Fees, and the like in any format that is most comfortable to our Government Customers. Carahsoft accepts orders via purchase order, credit card (phone or web), direct invoices, customer contracts and similar.

m. Provide the Contract Sales (as defined in Section 12 of the OMNIA Partners Administration Agreement) that Supplier will guarantee each year under the Master Agreement for the initial three years of the Master Agreement ("Guaranteed Contract Sales").

Carahsoft cannot guarantee a specific number of Contract Sales at this time.

n. Even though it is anticipated many Public Agencies will be able to utilize the Master Agreement without further formal solicitation, there may be circumstances where Public Agencies will issue their own solicitations. The following options are available when responding to a solicitation for Products covered under the Master Agreement.

- Respond with Master Agreement pricing (Contract Sales reported to OMNIA Partners).
- If competitive conditions require pricing lower than the standard Master Agreement not-to-exceed pricing, Supplier may respond with lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales are reported as Contract Sales to OMNIA Partners under the Master Agreement.
- Respond with pricing higher than Master Agreement only in the unlikely event that the Public Agency refuses to utilize Master Agreement (Contract Sales are not reported to OMNIA Partners).
- If alternative or multiple proposals are permitted, respond with pricing higher than Master Agreement, and include Master Agreement as the alternate or additional proposal.

Detail Supplier's strategies under these options when responding to a solicitation.

Carahsoft will work with our Government customers to ensure we provide the best possible pricing for each individual deal and contract to ensure we are meeting and exceeding their needs.

ATTACHMENTS

Bid Cover Page

Please find our completed Bid Cover Page beginning on the following page.



Cobb County...Expect the Best!

REQUEST FOR PROPOSALS

Sealed Bid # 23-6692
Technology Product Solutions and Related Services
Cobb County Purchasing Department

Bid Opening Date: October 13, 2022

Pre-Proposal Meeting via WebEx: September 14, 2022 at 3:00 PM Eastern

Join from meeting link

<https://cobbcounty.webex.com/cobbcounty/j.php?MTID=m6334e0c9e0f46364cc2157383bc375a6>

Meeting number (access code): 2317 292 4027

Meeting password: fxZKmmi3p93

Join by phone

+1-415-655-0004 US Toll

Proposals Are Received in the Cobb County Purchasing Department
122 Waddell Street NE
Marietta, GA 30060

Before 12:00 (Noon) By the Bid Opening Date

Proposal Will Be Opened in the Cobb County Purchasing Department at 2:00 pm
122 Waddell Street NE
Marietta, GA 30060

VENDORS ARE REQUIRED TO SUBMIT THE ORIGINAL, TWO (2) COPIES & TEN (10) FLASH DRIVES OF BID
(UNLESS OTHERWISE SPECIFIED IN BID SPECIFICATIONS)

NAME: Carahsoft Technology Corporation

ADDRESS: 11493 Sunset Hills Road

REPRESENTATIVE: Elise Roell

PHONE: 703-673-3568 FAX: 703-871-8505

E-MAIL Elise.Roell@Carahsoft.com

NOTE: The Cobb County Purchasing Department will not be responsible for the accuracy or completeness of the content of any Cobb County Invitation to Bid or Request for Proposal or subsequent addenda thereto received from a source other than the Cobb County Purchasing Department.

Bid Submittal Form

Please find our completed Bid Submittal Form beginning on the following page.

BID SUBMITTAL FORM



SUBMIT BID/PROPOSAL TO:
Cobb County Purchasing Department
122 Waddell Street NE
Marietta, GA 30060

BID/PROJECT NUMBER: 23-6692
Request for Proposals
Technology Product Solutions and Related Services
Cobb County Purchasing Department

DELIVERY DEADLINE: OCTOBER 13, 2022 BEFORE 12:00 (NOON) EST
(NO BIDS/PROPOSALS WILL BE ACCEPTED AFTER THIS DEADLINE).

Bid Opening Date: October 13, 2022 @ 2:00 P.M. in the Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, Georgia, 30060.

BUSINESS NAME AND ADDRESS INFORMATION:

Company name: Carahsoft Technology Corporation

Contact name: Elise Roell

Company address: 11493 Sunset Hills Road

E-mail address: Elise.Roell@Carahsoft.com

Phone number: 703-673-3568 Fax number: 703-871-8505

NAME AND OFFICIAL TITLE OF OFFICER GUARANTEEING THIS QUOTATION:

<u>Kristina Smith</u>	<u>Contracts Director</u>
(PLEASE PRINT/TYPE) NAME	TITLE

SIGNATURE OF OFFICER ABOVE: _____
(SIGNATURE)

TELEPHONE: 703-871-8500 FAX: 703-871-8505

BIDDER WILL INDICATE TIME PAYMENT DISCOUNT: N/A

BIDDER SHALL INDICATE MAXIMUM DELIVERY DATE (UNLESS OTHERWISE SPECIFIED IN BID SPECIFICATIONS)
Deal by Deal basis

Bids received after the date and time indicated will not be considered. Cobb County reserves the right to reject any and all bids, to waive informalities, to reject portions of the bid, to waive technicalities and to award contracts in a manner consistent with the county and the laws governing the state of Georgia.

The enclosed (or attached) bid is in response to Bid Number **23-6692**; is a firm offer, **as defined by section O.C.G.A. (s) 11-2-205 of the code of Georgia (Georgia laws 1962 pages 156-178)**, by the undersigned bidder. This offer shall remain open for acceptance for a period of 90 calendar days from the bid opening date, as set forth in this invitation to bid unless otherwise specified in the bid documents.

Contractor Affidavit and Agreement (Exhibit A)

Please find our completed Contractor Affidavit and Agreement beginning on the following page.

**CONTRACTOR AFFIDAVIT & AGREEMENT
(EXHIBIT A)**

This affidavit must be signed, notarized and submitted with any bid requiring the performance of physical services. If the affidavit is not submitted at the time of the bid, the bid will be determined non-responsive and will be disqualified.

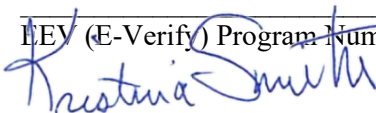
By executing this affidavit, the undersigned contractor verifies compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Cobb County, Georgia, has registered with, is authorized to use, and is participating in a federal work authorization program (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)). The undersigned contractor further attests that it will continue to use the federal Employment Eligibility Verification (EEV) work authorization program throughout the contract period.

The undersigned further agrees that should it employ or contract with any subcontractor(s) or should its subcontractor(s) employ other subcontractor(s) for the physical performance of services pursuant to the contract with Cobb County, Georgia, the contractor or subcontractor will:

- (1) Notify the County within five business days of entering into a contract or agreement for hire with any subcontractor(s);
- (2) Secure from any subcontractor(s) and/or their subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit (EXHIBIT A-1) prior to the commencement of any work under the contract/agreement;
- (3) Secure from any subcontractor(s) and/or their subcontractor(s) a completed Immigration Compliance Certification (EXHIBIT A-2) prior to the commencement of any work under the contract/agreement;
- (4) Provide the subcontractor(s) with legal notice that Cobb County, Georgia, reserves the right to dismiss, or require the dismissal of, any contractor or subcontractor for failing to provide the affidavit and/or for failure to comply with the requirements referenced in the affidavit;
- (5) Maintain records of such compliance and provide a copy of each such verification to Cobb County, Georgia, at the time the subcontractor(s) is retained to perform such services or upon any request from Cobb County, Georgia; and
- (6) Maintain such records for a period of five (5) years.

350308

EEV (E-Verify) Program Number



BY: Authorized Officer or Agent
[Contractor Name]

Kristina Smith
Printed Name

08/12/2010

EEV Program Date of Authorization

Carahsoft Technology Corporation
Contractor Business Name

10/12/22
Date

SWORN AND SUBSCRIBED BEFORE ME
ON THIS THE 12 DAY OF October, 2022

Notary Public Commission Expires: 07/31/23

Effective 09-20-2013

Statement of Ownership Disclosure

Please find our completed Statement of Ownership Disclosure beginning on the following page.

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Carahsoft Technology Corporation

Organization Address: 11493 Sunset Hills Road

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Craig P. Abod	Carahsoft is a privately owned company and is not publicly traded on the stock market

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

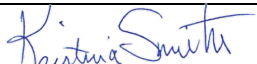
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **<name of contracting unit>** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **<type of contracting unit>** to notify the **<type of contracting unit>** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **<type of contracting unit>** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Kristina Smith	Title:	Contracts Director
Signature:		Date:	10/12/22

Non-Collusion Affidavit

Please find our completed Non-Collusion Affidavit beginning on the following page.

NON-COLLUSION AFFIDAVIT

State of Virginia
County of Fairfax

SS:

I, Kristina Smith residing in Reston
(name of affiant) (name of municipality)
in the County of Fairfax and State of Virginia of full
age, being duly sworn according to law on my oath depose and say that:

I am Contracts Director of the firm of Carahsoft Technology Corporation
(title or position) (name of firm)

the bidder making this Proposal for the bid

entitled IT Product Solutions and Related Services, and that I executed the said proposal with
(title of bid proposal)

full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the

County _____ relies upon the truth of the statements contained in said Proposal

(name of contracting unit)

and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by Carahsoft.

Subscribed and sworn to

before me this day

Kristina Smith

Signature

October 12, 2022

Kristina Smith

(Type or print name of affiant under signature)

Virginia

Notary public of

My Commission expires 07/31/23

(Seal)

Affirmative Action Affidavit

Please find our completed Affirmative Action Affidavit beginning on the following page.

**AFFIRMATIVE ACTION AFFIDAVIT
(P.L. 1975, C.127)**

Company Name: Carahsoft Technology Corporation

Street: 11493 Sunset Hills Road

City, State, Zip Code: Reston, VA 20190

Proposal Certification:

Indicate below company's compliance with New Jersey Affirmative Action regulations. Company's proposal will be accepted even if company is not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

1. A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

2. A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

3. A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

Public Work – Over \$50,000 Total Project Cost:

A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201. A project contract ID number will be assigned to your firm upon receipt of the completed Initial Project Workforce Report (AA201) for this contract.

B. Approved Federal or New Jersey Plan – certificate enclosed

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

10/12/22

Date



Authorized Signature and Title

Stockholder Disclosure Certification

Please find our completed Stockholder Disclosure Certification beginning on the following page.

STOCKHOLDER DISCLOSURE CERTIFICATION**Name of Business:**

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

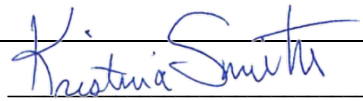
Check the box that represents the type of business organization:☐ Partnership☒ Corporation☐ Sole Proprietorship☐ Limited Partnership☐ Limited Liability Corporation☐ Limited Liability Partnership☐ Subchapter S Corporation**Sign and notarize the form below, and, if necessary, complete the stockholder list below.****Stockholders:**

Name: Craig P. Abod	Name:
Home Address: 11493 Sunset Hills Road Reston, VA 20190	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this 12 day of October,
2022

(Notary Public)

My Commission expires: 07/31/23


(Affiant)

Kristina Smith - Contracts Director
(Print name & title of affiant)

(Corporate Seal)



Certification of Non-Involvement in Prohibited Activities in Iran

Please find our completed Certification of Non-Involvement in Prohibited Activities in Iran beginning on the following page.



DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY - DIVISION OF PURCHASE AND PROPERTY
33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

BID SOLICITATION # AND TITLE: # 23-6692 Technology Product Solutions and Related Services

VENDOR NAME: Carahsoft Technology

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

☒ I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

☐ I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities
Relationship to Vendor/ Bidder
Description of Activities

Duration of Engagement
Anticipated Cessation Date

**Attach Additional Sheets If Necessary.*

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature

10/12/2022

Date

Kristina Smith - Contracts Director

Print Name and Title

New Jersey Business Registration Certificate

	STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
Taxpayer Name:	CARAHSOFT TECHNOLOGY CORP
Trade Name:	
Address:	1860 MICHAEL FARADAY DR STE. 100 RESTON, VA 20190
Certificate Number:	1511213
Effective Date:	September 09, 2009
Date of Issuance:	February 04, 2019
For Office Use Only:	
	20190204164113764

EEOAA Evidence

Please find our completed EEOAA Evidence form beginning on the following page.

EEOAA EVIDENCE

Equal Employment Opportunity/Affirmative Action
Goods, Professional Services & General Service Projects

EEO/AA Evidence

Vendors are required to submit evidence of compliance with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 in order to be considered a responsible vendor.

One of the following must be included with submission:

- Copy of Letter of Federal Approval
- Certificate of Employee Information Report
- Fully Executed Form AA302
- Fully Executed EEO-1 Report

See the guidelines at:

https://www.state.nj.us/treasury/contract_compliance/documents/pdf/guidelines/pa.pdf
for further information.

I certify that my bid package includes the required evidence per the above list and State website.

Name: Kristina Smith

Title: Contracts Director

Signature: 

Date: 10/12/22

MacBride Principles

Please find our completed MacBride Principles form beginning on the following page.

DOC #9
MACBRIDE-PRINCIPLES



STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY

33 WEST STATE STREET, P.O. BOX 230
TRENTON, NEW JERSEY 08625-0230

MACBRIDE PRINCIPALS FORM

BID SOLICITATION #: 23-6692

VENDOR/BIDDER: Carahsoft Technology Corporation

VENDOR'S/BIDDER'S REQUIREMENT
TO PROVIDE A CERTIFICATION IN COMPLIANCE WITH THE MACBRIDE PRINCIPALS
AND NORTHERN IRELAND ACT OF 1989

Pursuant to Public Law 1995, c. 134, a responsible Vendor/Bidder selected, after public bidding, by the Director of the Division of Purchase and Property, pursuant to N.J.S.A. 52:34-12, must complete the certification below by checking one of the two options listed below and signing where indicated. If a Vendor/Bidder that would otherwise be awarded a purchase, contract or agreement does not complete the certification, then the Director may determine, in accordance with applicable law and rules, that it is in the best interest of the State to award the purchase, contract or agreement to another Vendor/Bidder that has completed the certification and has submitted a bid within five (5) percent of the most advantageous bid. If the Director finds contractors to be in violation of the principals that are the subject of this law, he/she shall take such action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, on behalf the Vendor/Bidder, certify pursuant to N.J.S.A. 52:34-12.2 that:

☒ X

CHECK THE APPROPRIATE BOX

The Vendor/Bidder has no business operations in Northern Ireland; or

☐

OR

The Vendor/Bidder will take lawful steps in good faith to conduct any business operations it has in Northern Ireland in accordance with the MacBride principals of nondiscrimination in employment as set forth in section 2 of P.L. 1987, c. 177 (N.J.S.A. 52:18A-89.5) and in conformance with the United Kingdom's Fair Employment (Northern Ireland) Act of 1989, and permit independent monitoring of its compliance with those principals.

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification to be void and unenforceable.

Signature

10/12/22

Date

Kristina Smith - Contracts Director

Print Name and Title

Addendum 1

Please find our completed Addendum 1 beginning on the following page.



COBB COUNTY
Purchasing Department

122 Waddell Street NE
Marietta, Georgia 30060
(770) 528-8400 • fax: (770) 528-8428
purchasing@cobbcounty.org

Roger Ball
Purchasing Director

ADDENDUM No. 1

Sealed Bid # 23-6692
Request for Proposals
Technology Product Solutions and Related Services
Cobb County Purchasing Department

Date: September 19, 2022

Page 1 of 8

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

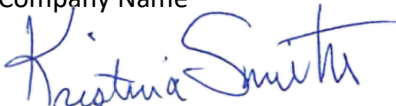
This Addendum consists of:

- Minutes, Questions and Clarifications from Pre-Proposal Meeting held via Webex on September 14, 2022
- Sign-In Sheet(s) from Pre-Proposal Meeting
- Questions Submitted in Writing
- Attachment - Financial Ratio Evaluation Excel Spreadsheet

Receipt of addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal.

This acknowledgment form must be signed, dated, and included with your submitted proposal

Carahsoft Technology Corporation

Company Name


Signature

10/12/22

Date

Kristina Smith

Please Print Name

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, GA 30060.

Addendum 2

Please find our completed Addendum 2 beginning on the following page.



COBB COUNTY
Purchasing Department

122 Waddell Street NE
Marietta, Georgia 30060
(770) 528-8400 • fax: (770) 528-8428
purchasing@cobbcounty.org

Roger Ball
Purchasing Director

ADDENDUM No. 2

Sealed Bid # 23-6692
Request for Proposals
Technology Product Solutions and Related Services
Cobb County Purchasing Department

Date: September 30, 2022

Page 1 of 5

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

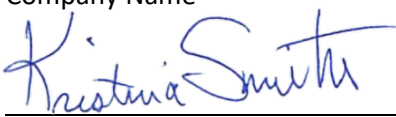
This Addendum consists of:

- **Questions Submitted in Writing**

Receipt of addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal.

This acknowledgment form must be signed, dated, and included with your submitted proposal

Carahsoft Technology Corporation

Company Name


Signature

10/12/22

Date

Kristina Smith

Please Print Name

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, GA 30060.

Addendum 3

Please find our completed Addendum 3 beginning on the following page.



COBB COUNTY
Purchasing Department

122 Waddell Street NE
Marietta, Georgia 30060
(770) 528-8400 • fax: (770) 528-8428
purchasing@cobbcounty.org

Roger Ball
Purchasing Director

ADDENDUM No. 3

Sealed Bid # 23-6692
Request for Proposals
Technology Product Solutions and Related Services
Cobb County Purchasing Department

Date: October 5, 2022

Page 1 of 5

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

This Addendum consists of:

- **Questions Submitted in Writing**

Receipt of addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal.

This acknowledgment form must be signed, dated, and included with your submitted proposal

Carahsoft Technology Corporation

Company Name


Signature

10/12/22

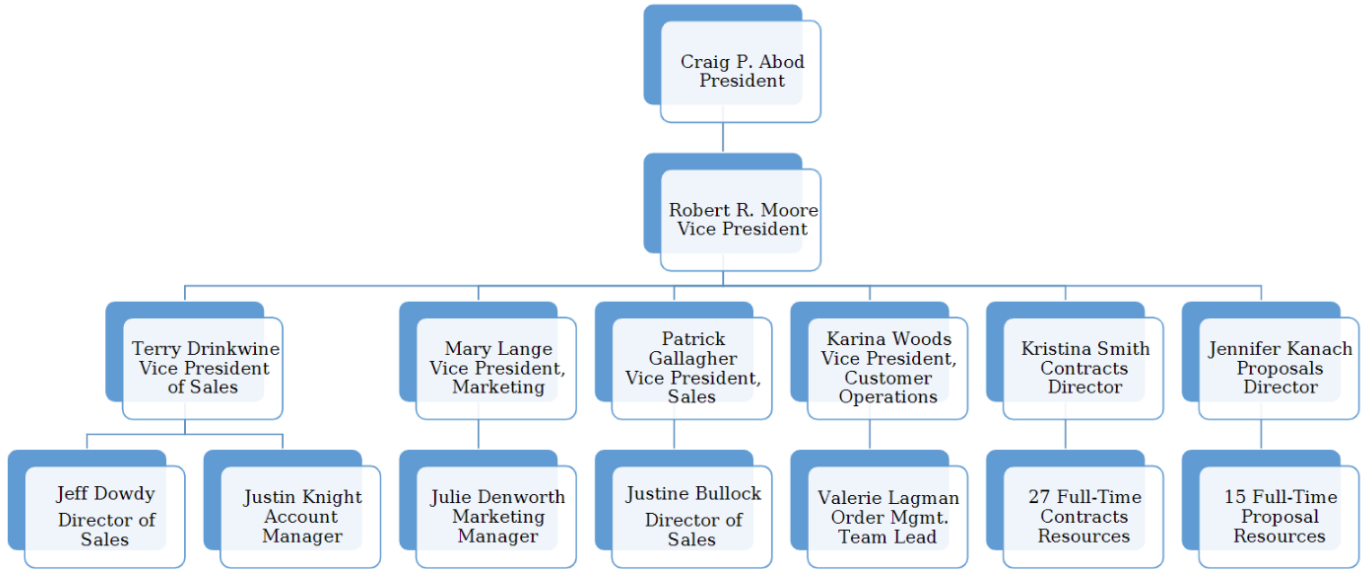
Date

Kristina Smith

Please Print Name

All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 122 Waddell Street NE, Marietta, GA 30060.

Carahsoft Organization Chart



Carahsoft Line Card

Please find the Carahsoft Line Card beginning on the following page.

Carahsoft Technology Corp. is The Trusted Government IT Solutions Provider®, supporting Federal, State and Local Government agencies and Education and Healthcare organizations. As the Master Government Aggregator® for our vendor and reseller partners, we deliver solutions for Cybersecurity, MultiCloud, DevSecOps, Big Data, Artificial Intelligence, Open Source, Customer Experience and more.

	VMware is the global leader in virtualization and cloud computing solutions from desktop to datacenter. All 15 cabinet level agencies, military services, numerous DoD agencies, and many other federal agencies rely on VMware to avoid IT infrastructure costs, ensure continuity of operations and provide secure endpoints.	888-6VMWARE 888-686-9273
	Amazon Web Services provides a highly reliable, scalable, low-cost infrastructure platform in the cloud that powers hundreds of thousands of businesses in 190 countries around the world. With data center locations in the U.S., Europe, Brazil, Singapore, Japan, and Australia, customers across all industries are taking advantage of the low-cost, agile, flexible, and secure solutions that AWS offers.	888-662-2724
	Symantec enables government agencies to have confidence in their IT infrastructure. Helping agencies protect and manage mission-critical information and interactions, Symantec delivers software and services that address risks to security, availability, compliance and performance.	877-GOV-SYMC 877-468-7962
	Palo Alto Networks is the next-generation security company maintaining trust in the digital age by helping organizations prevent cyber breaches. Palo Alto Networks' security platform safely enables applications, users and content, empowering government agencies to securely and efficiently move their missions forward.	855-6NEXTGN 855-663-9846
	Veritas Technologies is the global leader in enterprise backup and data recovery solutions. Agencies and organizations rely on the Veritas Enterprise Data Services Platform to automate enterprise data protection, ensure 24/7 availability of mission-critical and citizen-facing applications, and provide the insights needed to comply with evolving data regulations.	866-837-4827
	Splunk Inc. is the market leader in analyzing machine data to deliver Operational Intelligence for security, IT and the business. Splunk® software provides the enterprise machine data fabric that drives digital transformation. More than 13,000 customers in over 110 countries use Splunk solutions in the cloud and on-premises.	855-3-SPLUNK 855-377-5865
	Trellix is a global company redefining the future of cybersecurity. Trellix's security experts, along with an extensive partner ecosystem, accelerate technology innovation through machine learning and automation to empower over 40,000 business and government customers.	855-462-2333
	Dell is a leader in enabling government agencies to transform their operations and deliver IT as a service. Through innovative products and services, Dell accelerates the journey to cloud computing, helping IT departments store, manage, protect and analyze information in a more agile, trusted and cost-efficient way.	866-DELL-2-GO 866-335-5246
	F5 Networks helps government organizations create an agile IT infrastructure that aligns with mission-critical demands. With F5 solutions in place, organizations gain strategic points of control wherever information is exchanged, from client devices and the network to application servers, data storage and everything in between.	877-95-F5GOV 877-953-5468
	Red Hat understands that government agencies demand performance, transparency and value—and that's exactly what Red Hat offers. As the standard for Linux in governments, Red Hat's cloud, virtualization, storage and platform solutions bring freedom, collaboration and the power of open source to all government agencies.	877-RHAT-GOV 877-742-8468
	Adobe revolutionizes how agencies engage with ideas and information, transforming and extending government services to provide a richer, more productive, and trusted experience with constituents, personnel, and the military. Adobe helps government deliver information to the edge – anytime, anywhere, and through any medium.	877-99ADOBE 877-992-3623
	Salesforce is the enterprise cloud computing leader dedicated to helping companies and government agencies transform into connected organizations through social and mobile technologies. Since launching its first service in 2000, Salesforce's list of over 150,000 customers spans nearly every industry worldwide.	877-SFDC-007 877-733-2007
	Google Cloud is a trusted technology leader who understands how to help agencies transition from legacy architectures and utilize their data to fuel true mission success. Google Cloud provides cloud-native infrastructure with layered security, machine learning and analytics at web-scale to rapidly innovate and advance agency goals.	844-55-GOOG 844-554-6645
	SAP sets a new standard for innovation and performance in the public sector with integrated solutions that apply database technology, business analytics, applications, cloud computing and mobility to solve IT challenges. SAP brings intelligent ideas to the public sector that achieve mission-critical operations.	888-SAP-1GOV 888-727-1468
	Micro Focus Government Solutions supports the needs of the U.S. public sector. Micro Focus Government Solutions' agile and modern software helps solve mission-critical IT challenges. Micro Focus Government Solutions is a purpose-built, U.S. based company that is committed to helping public sector organizations' mission.	888-554-7468

COMPLEMENTARY SOLUTIONS

VMWARE	10iG Technology, Arista, ClearCube, HYCu, Hytrust, Imprivata, Ivanti, Lightbend, Liquidware, NCS, Nutanix, Puppet, Rubrik, Teradici
SPLUNK	AcAlvio, Corelight, Cynerio, Discovered Intelligence, Exiger, Expanse, Infinidat, PencilData, Qmulos, RedFactor, Rhondos, SMS 360, Syncsort, Vectra
SAP	Acsis, Adobe, Apex, Apigee, Ariba, BMC, ClockWork, Cloudera, Datawatch, Dassian, Dell Technologies, GB&Smith, GoSecure, Greenlight Technologies, LC, Micro Focus Government Solutions, NimbleStorage, NoteShark, NS2, NS2 Labs, Onapsis, PingIdentity, Precise, Progress, Red Hat, Resilient, SAP, SAP + Qualtrics, SAP Concur, SAP SuccessFactors, VMware, Volume Integration
SERVICENOW	3CLogic, Apptio, Bravium, Dtech Apps, MobiChord, Mobile Reach, NNT, Nuvolet, Pagerduty, Platcore, Stave, Uxstorm

SOLUTION VERTICALS

MULTICLOUD	Accela, Acquia, Adobe, Akamai, Alfresco, AWS, Anaplan, Anchore, Apptio, Aqua, Aviatrix, Axway, Backblaze, BlackBerry, Box, Brightcove, C3.ai, CIS, CloudBees, CloudBolt, CloudCheckr, Commvault, Confluent, DarkOwl, Databricks, Dell Technologies, Denodo, Digital.ai, DocuSign, Domino, Druva, Elastic, EDB, Exterro, Genesys, GitLab, Google Cloud, Granicus, greymatter.io, GroundWork, HashiCorp, Hootsuite, Jive, Kion, Kiteworks, LinkedIn, Lookout, Micro Focus Government Solutions, Microsoft, MongoDB, Neustar, NewRelic, Nutanix, Okta, Orion, OSISoft, Outsystems, Proofpoint, QTS, Qualtrics, Qualys, Rackspace, Red Hat, Salesforce, SAP NS2, Saviynt, Secureworks, ServiceNow, Slack, SmartSheet, Software AG, Sonatype, Splunk, SwiftStack, Symantec, Teradici, TerraPixel, ThreatConnect, Trellix, Trustwave, Twilio, Tyler, Virtur, Virtustream, VMware, Voyager Labs, Zscaler
CYBERSECURITY	1Kosmos, Agari, Akamai, ALTR, Anchore, Anomali, Aqua, Aquera, Armis, Attivo Networks, AvePoint, Bastille, Bayshore Networks, BeyondTrust, BlackBerry, BlackBerry Cyclance, Blancco, Blinkly, Cellebrite, CertiPath, Cloud Cover, Cofense, Conceal, Contrast Security, CrowdStrike, CyberArk, Dataguise, DataLocker, Digital Guardian, Druva, Dtex, Eclipsium, Entrust, Exabeam, Exterro, F5, Fidelis, FlashPoint, Forcepoint, Forescout, ForgeRock, Foretix, Fortinet, Forward, Gigamon, GlobalScape, GoSecure, HashiCorp, HID, iBoss, Identity Automation, Imperva, Information Security, Infoblox, Inspired eLearning, IronNet, Keeper, Kion, Kiteworks, Lookout, Material, MediGate, Micro Focus, Mosse Security, Netskope, Netwitness, Netwrix, Neustar, Nlyte, Nucleus Security, Okta, OSISoft, PaloAlto Networks, Ping Identity, ProofPoint, Qualys, RackTop, Radiant Logic, RangeForce, Rapid7, Recorded Future, RiskSense, RSA, Sailpoint, Samsung, SANS, Saviynt, Secureworks, Securoix, SentinelOne, SkyBox Security, SolarWinds, Sonatype, Splunk, Symantec, Tanium, Tempered Networks, Tenable, Thales, ThreatConnect, ThreatLocker, ThreatQuotient, Trellix, Trend Micro, TruSona, Trustwave, Tufin, Venafi, Veracode, VMware, Waterfall, White Canyon, Zeva, Zimpeum, Zscaler
OPEN SOURCE	Acquia, Alfresco, Anchore, CloudBees, Cloudera, Cockroach Labs, Confluent, Databricks, Ekahau, Elastic, EDB, ForgeRock, GitLab, GroundWork, H2O.ai, HashiCorp, Hitachi, Lifera, Lucidworks, Liquibase, Mattermost, MongoDB, Neo4j, Red Hat, Red Hat 3scale API Management, Red Hat Advanced Cluster Management, Red Hat Ansible, Red Hat Application Services, Red Hat Ceph Storage, Red Hat CodeReady Studio, Red Hat CodeReady Workspaces, Red Hat Decision Manager, Red Hat Enterprise Linux, Red Hat Gluster Storage, Red Hat Hyperconverged Infrastructure, Red Hat Integration, Red Hat Insights, Red Hat Integration, Red Hat JBoss, Red Hat Mobile App Platform, Red Hat OpenShift Container Platform, Red Hat OpenShift Data Foundation, Red Hat OpenStack, Red Hat Process Automation Manager, Red Hat Quay, Red Hat Runtimes, Red Hat Satellite, Red Hat Smart Management, Red Hat Storage, Red Hat Virtualization, Sonatype, Tetrade, Zimbra
AI & MACHINE LEARNING	ABBY, Adobe, AWS, Alteryx, Basis Technology, BlackBerry, C3.ai, CalypsoAI, Chooch.ai, ClarifAI, Cloudera, Colibra, CORAS, CornerstoneAI, CrowdAI, CrowdStrike, CVEDIA, Darktrace, Databricks, DataRobot, Deep Labs, Dell Technologies, Delphix, Deltek, Denodo, Domino, Eightfold, AI, Fortinet, Google, H2O.AI, Heavy.AI, HPE, Informatica, IronNet, Kinetic, Kofax, Kofax, Labelbox, Liquid, Micro Focus Government Solutions, Microsoft Azure, Microway, Modzy, NNData, Nuance, Nutanix, NVIDIA, NVIDIA Networking, Ocint, piXlogic, Red Hat, Rescale, Run.ai, Salesforce, SAP, SAP NS2, Sensing, SFL Scientific, Snowflake, Sophos, Splunk, Tableau, Tensor Networks, Titan Technologies, Trellix, UiPath, Vast Data, Vectra, Veritone
MOBILITY & TELEWORK	102iG, BlackBerry, Blancco, Blue Cedar, ClearCube, Deep Instinct, HYCU, Isec, Lifera, Liquidware, Lookout, MongoDB, NowSecure, Nutanix, Red Hat, Slack, Splunk, Swyft, Teradici, VMware
5G SOLUTIONS	AWS, CalChip, CID, Ciena, Commscope Ruckus, CTS, Dell Technologies, F5, Infinera, Infovista, Intel, JMA Wireless, MantisNet, Nokia, Orion, PaloAlto Networks, Red Hat, SAP, Telia Carrier, VMware
CX & ENGAGEMENT	ABBY, Accela, Acquia, Adobe, Akamai, Alfresco, Atlassian, Box, Conga, Copado, Decision Lens, Delphix, DocuSign, ForgeRock, Genesys, Google Cloud, Granicus, Hootsuite, Jumio, Lifera, LinkedIn, Microsoft, Mural, New Relic, Nintex, Nuance, Okta, Orion, Qualtrics XM, Red Hat, Salesforce, ServiceNow, Skedulo, Slack, Software AG, Sprinklr, Tableau, Talkdesk, Tyler Technologies, WalkMe, Yext, Zencity, Zoom
IN-Q-TEL SOLUTIONS	Anomali, Apigee, Apptio, ArchSight, Basis Technology, Boundless, Box, Bromium, Cellebrite, CipherCloud, Cloudant, Cloudera, Contrast, Cylance, Databricks, DataRobot, Delphix, Digital Reasoning, Domino, Endeca, Finch Computing, Frame, Fusion-IO, geoiQ, GitLab, Heavy.AI, Hytrust, Ike, Immersive Wisdom, Initiate, Kofax, LabelBox, Language Weaver, LILT, Local Motion, Lookout, Lucidworks, Magnet Forensics, Markforged, memSQL, MetaCarta, Micro Focus Government Solutions, Mocana, Mongo DB, MotionDSP, NarrativeScience, Nicira, NovoDynamics, Nozomi, Okta, Optilabs, Orbital Insight, Orion, Palantir, Paxata, Phantom, Pindrop, piXlogic, Platfora, QuantiFind, Recorded Future, ReversingLabs, SDL, SitScan, SilverTail, Skytree, Socrata, Software Government Solutions, Sonatype, Tenable, Teradici, Terrago, Thetys Corp. Trellix, Veracode, Vintri
LAW ENFORCEMENT	Acadis, ADF Solutions, Adobe, Airgility, Airversity, Authentic8, AWS, Axon, BlackBerry, Blackswift, Blueforce Development, Cellebrite, Chainalysis, Commvault, Conceal, Darkowl, Dedrone, DigitalBlue, Elsig, Flashpoint, Ghost Robotics, Google Cloud, Gridless Power, Icaros, ikeGPS, Informatica, Inspired Flight, Juniper Unmanned, Lightsense, Magnet Forensics, Mark43, Measure, Mi-Case, Microsoft, Microsoft Surface, NTrepid, Nuance, NVIDIA, Okta, piXlogic, Qii.AI, Recorded Future, Red Hat, Reveal, SAFR, Salesforce, SkyX, Software AG, Sonim, Tableau, TransUnion, Trimble, VELARY, Veritone, Vidizmo, Vintra, VIQ, Voyager Labs, Wickr
FEDRAMP SOLUTIONS	AchieveIT, Acquia, Adobe, Akamai, Apptio, Armis, Authentic8, AvePoint, AWS, Axon, BlackBerry, BMC, Boomi, Box, Broadcom, C3.ai, CloudCheckr, Cofense, Colibra, Contegix, Copado, CORAS, CoSo Cloud, CrowdStrike, CyberArk, Databricks, DataRobot, Decision Lens, Delinea, Digital.ai, DocuSign, Druva, Eightfold.ai, Elastic, Exterro, FM:Systems, Forcepoint, Genesys, Google Cloud, Granicus, HackerOne, Hootsuite, IBM, iBoss, Infoblox, Informatica, Ivanti, Keeper Security, Kiteworks, Lookout, Micro Focus Government Solutions, Microsoft, MongoDB, MuleSoft, Netskope, New Relic, Nintex, Nuance, Nutanix, Okta, Orock, OwnBackup, PaloAlto Network, Proofpoint, Qualtrics, Qualys, Quzara, Rackspace, Rescale, RSA, SailPoint, Salesforce, SAP NS2, Saviynt, ServiceNow, SkyHigh, Slack, SmartSheet, Snowflake, Software AG, Splunk, Sprinklr, Tanium, Tenable, Trellix, Trello, Tyler Technologies, UiPath, ValiMail, Veracode, Veritone, Virtur, Virtustream, VMware, Vyopta, Wickr, Zimperium, Zoom, Zscaler
GEOSPATIAL	Accela, AeroCloud, Airversity, AutoDesk, Ball, Bentley, Better GIS, Chooch AI, CompassCom, CompassData, Dedrone, Digital Map, e-PlanSoft, FM:Systems, GeoNorth, Google Maps, Icaros, ikeGPS, Intermap, MapBox, NearMap, Qii.AI, Spire, Terra Pixel, TomTom, Trimble, Vehicle Tracking Solutions, Velary
HEALTHCARE	Adobe, BeyondTrust, BlackBerry, CA Technologies, Cloudera, Colibra, Databricks, Dell Technologies, F5, Fidelis Security, Forescout, Gigamon, Google Cloud, Granicus, Gridless Power, HPE, Imprivata, Infoblox, Ivanti, John Snow Labs, Kofax, Micro Focus Government Solutions, MuleSoft, NCS, New Relic, Nuance, Nutanix, Nuvolet, Okta, Orion, piXlogic, Red Hat, Salesforce, Samsung, SAP, SentinelOne, ServiceNow, Snowflake, Splunk, Symantec, Tableau, Trellix, Trend Micro, Veritas, VMware, Zscaler

CARAHSOFT CONTRACT VEHICLES

GSA SCHEDULE	47QSWA18D008F, GS-35F-0119Y
SEWP V	Group A Other Than Small: NNG15SC03B, Group D Other Than Small: NNG15SC27B
ESI BPA CONTRACTS	Adobe: N00104-09-A-ZF31, N00104-12-A-ZF31, NNX13AA89Z, HSHQDC-13-A-00039; CollabNet: HC1028-11-A-0100; Micro Focus Government Solutions: N00104-13-A-ZF46; Intel: W5P1J-15-D-0008; IronKey: HSTS05-12-A-MED002; Red Hat Linux: HC1028-14-A-0002; SAP: N00104-08-A-ZF43 ServiceNow: N00104-13-A-ZF47; Splunk: DE-IM0000789; Symantec: N00104-13-A-ZF45; VMware/Dell: W91QUZ-09-A-0003; ForeScout: #N66001-18-A-0005

EEO Report

Please find our 2021 EEO report beginning on the following page.

CO= DA57607
U= DA57607

EQUAL EMPLOYMENT OPPORTUNITY
2021 EMPLOYER INFORMATION REPORT EEO-1
SINGLE ESTABLISHMENT REPORT

SECTION B - COMPANY IDENTIFICATION

1. CARAHSOFT TECHNOLOGY CORPORATION
11493 Sunset Hills Road
SUITE 100
RESTON, VA 20190

2.a. CARAHSOFT TECHNOLOGY CORPORATION
11493 Sunset Hills Road
SUITE 100
RESTON, VA 20190

c. EIN= 522189693

SECTION C - TEST FOR FILING REQUIREMENT

1- Y 2- N 3- N DUNS= 088365767

SECTION E - ESTABLISHMENT INFORMATION
NAICS: 511210 - Software Publishers

SECTION D - EMPLOYMENT DATA

JOB CATEGORIES	HISPANIC OR LATINO		NOT-HISPANIC OR LATINO												OVERALL TOTALS
			***** MALE *****						***** FEMALE *****						
	MALE	FEMALE	WHITE	BLACK OR AFRICAN AMERICAN	NATIVE HAWAIIAN OR PACIFIC ISLANDER	ASIAN	AMERICAN INDIAN OR ALASKAN NATIVE	TWO OR MORE RACES	WHITE	BLACK OR AFRICAN AMERICAN	NATIVE HAWAIIAN OR PACIFIC ISLANDER	ASIAN	AMERICAN NDIAN OR ALASKAN NATIVE	TWO OR MORE RACES	
EXECUTIVE/SR OFFICIALS & MGRS	0	0	3	0	0	0	0	0	1	0	0	1	0	0	5
FIRST/MID OFFICIALS & MGRS	0	0	5	0	0	0	0	0	6	0	0	0	0	0	11
PROFESSIONALS	16	25	130	6	0	9	0	11	201	11	2	26	0	23	460
TECHNICIANS	1	0	7	1	0	6	0	1	3	0	0	0	0	0	19
SALES WORKERS	54	43	638	65	8	33	1	35	571	37	4	25	3	39	1556
ADMINISTRATIVE SUPPORT	2	5	17	2	0	0	0	5	53	4	0	5	1	7	101
CRAFT WORKERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OPERATIVES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LABORERS & HELPERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SERVICE WORKERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	73	73	800	74	8	48	1	52	835	52	6	57	4	69	2152
PREVIOUS REPORT TOTAL	66	61	718	67	5	44	1	42	736	45	6	49	4	54	1898

SECTION F - REMARKS

DATES OF PAYROLL PERIOD: 12/15/2021 THRU 12/31/2021

SECTION G - CERTIFICATION

CERTIFYING OFFICIAL: Kristina Smith
EMAIL: kristina.smith@carahsoft.com
EEO1 REPORT CONTACT PERSON: Kristina Smith
EMAIL: kristina.smith@carahsoft.com

CERTIFIED DATE [EST]: 5/11/2022 4:15 PM

TITLE: Contracts Director
PHONE: 703-871-8504
TITLE: Contracts Director
PHONE: 703-871-8504

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

RESOLUTION NO. TMP-24-2321

AUTHORIZING THE PURCHASE OF TWO VEHICLES FOR THE OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, the Office of Emergency Management maintains staff and volunteers to respond to emergencies and disasters and who require appropriate vehicles to carry out their duties; and

WHEREAS, several of the vehicles currently in the fleet of the Office of Emergency Management are nearing the end of their useful cycle, as detailed in the Vehicle Request Report included, creating a need to acquire new vehicles to replace older ones; and

WHEREAS, the Office of Emergency Management needs to acquire two (2) 2025 Ford (Explorer) Interceptor Utility vehicles with appropriate accessories so they meet requirements; and

WHEREAS, Bid 24-032-TK have been solicited and received for two (2) 2025 Ford Explorer Interceptor Utility Vehicles; Bob Maxey Ford (Detroit, MI) with a unit price of \$50,550.00 each and a total price of \$101,100.00. Feldman Ford (Detroit, MI) with a unit price of \$54,360.00 each and a total price of \$108,720.00; and.

WHEREAS, the Office of Emergency Management completed a thorough review and compared pricing to purchasing cooperatives to obtain the lowest pricing for this contract award and determined that the State of Illinois Government Pricing from Morrow Brothers Ford, Greenfield, Illinois, is the most responsive at the cost of Forty-nine Thousand, Nine Hundred Ninety-Three dollars (\$49,993.00) each or a total of Ninety-nine Thousand, Nine Hundred Eighty-six dollars (\$99,986.00) for two (2) units with the same standard features and equipment package; and

NOW, THEREFORE, BE IT RESOLVED that the Kane County Board and the Chairman thereof, authorizes the Office of Emergency Management to enter into a purchase agreement with Morrow Brothers Ford of Greenfield, Illinois, for a total not to exceed Ninety-nine Thousand, Nine Hundred Eighty-six dollars (\$99,986.00) for the purchase of two (2) 2025 Ford (Explorer) Interceptor Utility vehicles as described herein.

Line Item: 500.800.805.70070

Line Item Description: Automotive Equipment

Was Personnel/Item/Service approved in original budget or a subsequent budget revision? Yes

Are funds currently available for this Personnel/Item/Service in the specific line item? Yes

If funds are not currently available in the specified line item, where are the funds available?

N/A

Passed by the Kane County Board on June 11, 2024.

John A. Cunningham, MBA, JD, JD
Clerk, County Board
Kane County, Illinois

Corinne M. Pierog MA, MBA
Chairman, County Board
Kane County, Illinois

Vote:



RESOLUTION / ORDINANCE EXECUTIVE SUMMARY ADDENDUM

Title

Authorizing the Purchase of Two Vehicles for the Office of Emergency Management

Committee Flow:

Administration Committee, Judicial Public Safety Committee, Finance and Budget Committee, Executive Committee, County Board

Contact:

Scott Buziecki, 630.232.5986

Budget Information:

Was this item budgeted? Yes	Appropriation Amount: \$99,986.00
If not budgeted, explain funding source: N/A	

Summary:

The Office of Emergency Management requires the purchase of two (2) 2025 Ford (Explorer) Interceptor Utility vehicles to replace aging, obsolete vehicles in the current fleet. Total purchase for two (2) vehicles will be \$99,986.00. The best source for these vehicles is Morrow Brothers Ford of Greenfield, Illinois.

KANE COUNTY
OFFICE of EMERGENCY MANAGEMENT



Scott Buziecki
Director

719 S. Batavia Ave.
Geneva, Illinois, 60134
Office: (630) 232-5985
EOC: (630) 208-8911

TO: Purchasing
FROM: Scott Buziecki, Director of Emergency Management
DATE: 5/1/2024
SUBJECT: Summary of Ford Explorer bid process and Recommendation

This is a summary of the process to purchase two new Ford Utility Interceptors (police package Ford Explorers) for the Kane County Office of Emergency Management. The new vehicles will be replacing a 2001 Chevrolet Express and a 2012 Chevrolet Tahoe (former Sheriff's Office K-9 squad).

We developed the specifications along with the Sheriff's Office fleet manager and provided them to the Purchasing Department who released an Invitation to Bid on March 26, 2024 to purchase two (2) 2024 or 2025 Ford Utility Police Interceptors (PI) with police standard features and equipment package. Bids were due on Tuesday, April 16, 2024 and two dealers submitted bids:

- Bob Maxey Ford (Detroit, MI) with a unit price of \$50,550.00 each and a total price of \$101,100.00.
- Feldman Ford (Detroit, MI) with a unit price of \$54,360.00 each and a total price of \$108,720.00

State of Illinois Government Pricing through Morrow Brothers Ford (Greenfield, IL) had a unit price of \$49,993.00 each and a total price of \$99,986.00. All three are for the exact same features and options and all three dealers can deliver the vehicles within 12-16 weeks, which is typical and acceptable.

Recommendation

After a thorough review of all features and options as well as bid submissions and state pricing, I recommend purchasing the vehicles through the State of Illinois Government Pricing from Morrow Brothers Ford.



**STATE OF ILLINOIS
2025 POLICE INTERCEPTOR
GOVERNMENT PRICING**

ORDERING AGENCY: Kane County Office of Emergency Mgmt.

CONTACT PERSON: Scott Buziecki CELL: 331-343-7710

FORD FLEET # _____ PURCHASE ORDER # _____

QUANTITY: 2 COST EACH: \$ 49,993.00

ADDRESS: 719 S. Batavia Ave, Bldg C

CITY: Geneva ZIP CODE: 60134 TAX EXEMPT # E999 - Buziecki Scott @

PHONE: 630-232-5985 FAX: _____ EMAIL: KaneCountyIL.gov

TOTAL ORDER COST: \$ 99,986.00

SIGNATURE Scott Buziecki TITLE Director of Emergency Management

Morrow Brothers Ford Inc.
1242 Main Street
Greenfield, IL 62044

Phone # 1-217-368-3037
Fax # 1-217-368-3517
Email: richie@morrowbrothersfordinc.com

Please submit this signed form and a copy of your agency's Illinois Tax Exempt Letter with your order.

PAYMENT DUE UPON DELIVERY

2025 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

- AWD 3.3L Gasoline V6 DI 136-MPH Top Speed
- 10-Speed Automatic Transmission w/Column Shifter
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front & Rear Calipers
- Class III Trailer Hitch Receiver W/ 5000 Lbs. Towing Capacity
- (2) Rear Recovery Hooks
- Electric Power-Assist Steering
- Engine Hour Meter
- Engine & Transmission Oil Coolers
- Fuel Tank Capacity 21.4-Gallons
- H8 AGM Battery (850CCA/92-AMP)
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – Independent Front & Rear
- Daytime Running Lamps User Configurable to On or Off
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Dark Tint Privacy Glass – 2nd Row, Rear Quarter & Heated Liftgate Glass
- Headlamps – Automatic, LED Low-And-High-Beam

Note: Includes Front Headlamp / Police Interceptor Housing

— Pre-Drilled Hole for Side Warning, Does Not Include LED

- Tires – 255/60R18 A/S BSW W/Full Size Spare
- Wheel-Lip Moldings – Black
- Wheels – 18" X 8.0 Black Steel W/Polished Stainless Steel Hub Cover
- Windshield – Acoustic Laminated
- Cargo Hooks in Cargo Area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control
- Floor Covering – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/Non-Illuminated
- Heated Sanitization Solution
- Overhead Console
- Red/White Task Lighting in Overhead Console
- Mirror – Day/Night Rear View
- Cabin Particulate Air Filter
- PowerPoints – (2) USB A+C Type Ports

• Seats

- Power Cloth Dual Front Bucket Seats
- Built-In Steel Intrusion Plates in Both Driver/Passenger Seatbacks
- 2nd Row Vinyl, 35/30/35 Fixed Split Bench Seat w/Manual Fold-Flat
 - Red And White Dome Lamp in Cargo Area
 - Cruise Control, (4) User Configurable Switches on Steering Wheel

Steering Wheel Manual Tilt / Telescoping

- Speedometer – LCD Display Calibrated w/Digital Readout.
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper
- Universal Top Tray – Center of I/P for Mounting Aftermarket Equipment
- Power Windows, Power Door Locks, Power Mirrors
- Advancetrac® W/RSC® (Roll Stability Control®)
- Airbags, Dual-Stage Driver & Front-Passenger, Side Seat, Passenger-Side Knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes w/ Traction Control
- Seat Belt-Minder® (Front Driver / Passenger)
- Rear Cross Traffic Brake Assist
- Individual Tire Pressure Monitoring System
- Perimeter Alert detects motion in an approximately 270-degree radius on the sides and back of vehicle; If movement is determined to be a threat, chime will sound at Level I. Doors will lock and windows will automatically go up at Level II. Includes visual display.
- Rearview Camera Viewable on 8" Center Stack Screen
- Seat Belts, Pretensioner/Energy-Management System w/Adjustable
- SOS Post-Crash Alert System
- Audio
 - AM/FM / MP3 Capable / Clock / 4-Speakers / 1-USB Port
 - Sync® Phoenix — Includes Hands-Free Voice Command (Compatible with Most Bluetooth Connected Mobile Devices)
 - 8" Color LCD Screen Center-Stack "Smart Display"
 - Supports Android Auto & Apple Carplay
- Easy Fuel® Capless Fuel-Filler
- Upfitter Power Pigtail Harness
- Fleet Telematics Modem

The items listed below are **included** in the base price of our vehicle.

- ★ Driver's Side LED Spotlight
- ★ Headlight Wig-Wag System
- ★ Factory Ignition Override Idle Lockout
- ★ Remote Keyless Entry w/ (4) Remotes & (4) Keys
- ★ Front And Rear Dual Air Conditioning
- ★ H8 AGM 850 CCA H.D. Battery
- ★ Dark Car, Interior Lights Disabled
- ★ Rear Liftgate Timer Delete
- ★ Power Heated Mirror Glass
- ★ Blind Spot Information System
- ★ Cross Traffic Alert System
- ★ Pre-Collision Mitigation System
- ★ Pre-Drilled Taillamp Housing
- ★ Red/White Cargo LED Dome Light

ENGINE		OPTION CODE	PRICE	SELECTION
STD	Police Interceptor Utility AWD	K8A	STD	STD
	The pricing listed in this document is for factory ordered vehicles. It is possible that there may be in stock units available. Additional options are available upon request. Payment is due upon delivery.			
	AWD 3.3L V6 Direct-Injection FFV 10-Speed Automatic Transmission 136-MPH Top Speed	99B/44U	\$44,940.00	☒
	AWD 3.0L V6 EcoBoost® 10-Speed Automatic Transmission 148-MPH Top Speed	99C/44U	\$48,540.00	☐
COLORS		OPTION CODE	PRICE	SELECTION
VERMILLION RED		E4	N/C	☐
ICONIC SILVER METALLIC		JS	N/C	☐
DARK BLUE		LK	N/C	☐
ROYAL BLUE		LM	N/C	☐
SILVER GREY METALLIC		TN	N/C	☐
STERLING GREY METALLIC		UJ	N/C	☐
AGATE BLACK		UM	N/C	☐
OXFORD WHITE		YZ	N/C	☒
CARBONIZED GREY		M7	N/C	☐
Cloth Front Bucket Seats / Vinyl Rear Split Bench 35/30/35		9W	STANDARD	☒
Cloth Front Bucket Seats / Cloth Rear Split Bench 35/30/35		FW	\$ 70.00	

EQUIPMENT GROUP	OPTION CODE	PRICE	SELECTION
Police Interior Upgrade Package -Carpet Floor Covering -Cloth Seats – Rear -Center Floor Console less shifter (Maintains Column Shifter) -Includes Console and Top Plate with 2 cup holders -Floor Mats, front and rear (carpeted) -18" Aluminum Wheel -Selectable Sport Mode -High Series Headlamp with LED Corner Warning Lights -Includes SYNC Phoenix ® Note: Not available with EcoBoost Powertrain (99C/44U)	65U	\$ 365.00	☐
Front Headlamp Lighting Solution -Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side W/R / passenger W/B) -Includes pre-wire for grille LED lights, siren and speaker (60A) -Wiring, LED lights included (in headlamps only; grille lights not included). Note: This option is included in our turnkey upfit package.	66A	\$ 845.00	☒
Tail Lamp Lighting Solution -Includes LED Tail Lamp Wig-Wag Module -LED lights only. Wiring, controller "not" included. Note: This option is included in our turnkey upfit package.	66B	\$ 401.00	☒
Rear Lighting Solution -Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass -Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) -LED lights only. Wiring, controller "not" included. Note: Included with Ready for the Road (67H) Note: LED lights only – does "not" include wiring or controller Note: Recommend using Ultimate Wiring Package (67U)	66C	\$ 431.00	☒
Ready for the Road Package: All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus -Whelen Cencom Light Controller Head with dimmable backlight -Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2 nd row seat) -Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails -High current pigtail -Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head -Pre-wiring for grille LED lights, siren and speaker (60A) -Rear console plate (85R) – contours through 2 nd row; channel for wiring -Grille linear LED Lights (Red / Blue) and harness -100-Watt Siren / Speaker Note: Not available with options: 66A, 66B, 66C, 67U and 65U	67H	\$ 3,565.00	☐
Ultimate Wiring Package Includes the following: -Rear console mounting plate (85R) – contours through 2 nd row; channel for wiring -Pre-wiring for grille LED lights, siren and speaker (60A) -Wiring harness I/P to rear cargo area (overlay) -Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) -One (1) 10-amp siren/speaker circuit engine compartment -Rear hatch/cargo area wiring – supports up to six (6) rear LED lights -Does "not" include LED lights or controller	67U	\$ 598.00	☐

Police Wire Harness Connector Kit – Front/Rear For connectivity to Ford PI Package solutions includes: Front - (2) Male 4-pin connectors for siren - (5) Female 4-pin connectors for lighting/siren/speaker - (1) 4-pin IP connector for speakers - (1) 4-pin IP connector for siren controller connectivity - (1) 8-pin sealed connector - (1) 14-pin IP connector Rear - (2) Male 4-pin connectors for siren - (5) Female 4-pin connectors for lighting/siren/speaker - (1) 4-pin IP connector for speakers - (1) 4-pin IP connector for siren controller connectivity - (1) 8-pin sealed connector - (1) 14-pin IP connector	67V	\$ 190.00	☐
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KEY EXTERIOR OPTIONS			
Engine Block Heater	41H	\$ 175.00	☐
(4) Body Molded Splash Guards	SPG	\$ 290.00	☐
Lamps / Lighting			
SoundOffSignal Intersector 16 LED Dual Color Under Mirror Side Warning (1) Red/White (1) Blue/White: Price is per pair. Shipped loose, to be installed by upfitter.	ENT2	\$ 407.00	☐
Front Warning Auxiliary LED Lights (Driver side – Red / Passenger side – Blue) Factory installed.	21L	\$ 566.00	☒
Rear Auxiliary Liftgate Lights Whelen ION T DUO R/W, B/W. Price is per pair. Located beneath liftgate glass in applique panel. Shipped loose, to be installed by upfitter.	TLI2	\$ 296.00	☒
Rear Quarter Glass Side Marker LED Lights Whelen Avenger II DUO Color LED lights R/B, R/B. Price is per pair. Shipped loose, to be installed by upfitter.	AVC12J	\$ 476.00	☒
Whelen RST Rear Facing Interior Lightbar TRIO Color Provides red/blue/amber warning and directional lighting – fully programmable. Controller not included. Shipped loose, to be installed by upfitter.	TRAYW10	\$ 1,197.00	☒
Side Marker LED – Sideview Mirrors (Driver side – Red / Passenger side – Blue) Located on exterior mirror housing. LED lights only. Wiring, controller “not” included. Factory installed	63B	\$ 320.00	☐
Additional Overhead Red/White LED Dome Light Mounted Above Center Console Independent switch. On/Off/On	FDL	\$ 138.00	☐
Overhead LED White Dome Light in Prisoner Area Wire for switch run to center console for upfitter to connect	51W	\$ 148.00	☐
Driver's Side Only LED Spotlight	51R	Included	☒
Passenger Side LED Spotlight	51S	\$ 394.00	☐
Setina PB450L Push Bumper / Grille Guard w/Whelen ION TRIO LED Warning R/B/W Shipped loose to be installed by upfitter.	PB450L	\$ 1,282.00	☐
(2) Whelen Micron Stud Mount LED Grille Lights. 1R & 1B Price is per pair. To be installed by upfitter.	MCRS	\$ 198.00	☐
Body			
Glass – Solar Tint 2nd Row door glass, Rear Quarter and Liftgate Window (Deletes Dark Glass)	92G	\$ 112.00	☐

Glass – Solar Tint 2nd Row Only door glass, Privacy Glass on Rear Quarter and Liftgate	92R	\$ 85.00	☐
Underbody Deflector Plate (engine and transmission shield)	76D	\$ 320.00	☐
Wheels			
Wheel Covers (18" Full Face Wheel Cover) Note: Only available with the standard Police wheel, not available with Police Upgrade Package 65U	65L	\$ 75.00	☐
Audio / Video			
12.1" Integrated Computer Screen -Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area - Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable -Includes SYNC Phoenix ®	47E	\$ 3,578.00	☐
¼ Size Picture in Picture (8" Rear Camera Image in upper lefthand quadrant of display) Note: Not available with Integrated Computer Screen (47E)	87M	N/C	☐
Doors/Locks/Windows			
2nd Row Door Glass Barriers. 1R & 1L. Price is per pair. To be installed by upfitter.	DGB	\$ 398.00	☐
Rear-Door controls Inoperable (locks, handles and windows) Note: Can manually remove window or door disable plate with special tool Note: Locks/windows operable from driver's door switches	68G	\$ 80.00	☐
KEYS			
Keyed Alike – 1435x	59E	\$ 47.00	☒
Keyed Alike – 1284x	59B	\$ 47.00	☐
Keyed Alike – 0135x	59D	\$ 47.00	☐
Keyed Alike – 0576x	59F	\$ 47.00	☐
Keyed Alike – 1111x	59J	\$ 47.00	☐
Keyed Alike – 1294x	59C	\$ 47.00	☐
Keyed Alike – 0151x	59G	\$ 47.00	☐
Flooring/ Seats			
1st and 2nd row carpet floor covering (includes floor mats, front and rear)	16C	\$ 141.00	☐

WeatherTech Floor Liners Front and Rear	WTX	\$ 241.00	☐
Rear Console Plate. Note: Not available with option: 65U, 85D	85R	\$ 56.00	☐
Safety & Security			
Ballistic Door-Panels (Level III+) – Driver Front-Door Only1	90D	\$ 1,495.00	☐
Ballistic Door-Panels (Level III+) – Driver & Pass Front-Doors1	90E	\$ 2,979.00	☐
Ballistic Door-Panels (Level IV+) – Driver Front-Door Only2	90F	\$ 2,274.00	☐
Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Doors2	90G	\$ 4,541.00	☐
Misc			
Badge Delete -Deletes the "Police Interceptor" badging on rear liftgate -Deletes the "Interceptor" badging on front hood (EcoBoost®)	16D	N/C	☒
Setina Dual Drawer Locking Storage Box Shipped loose for upfitter to install.	SDDSB	\$ 2,453.00	☐
Additional Noise Suppression Bonds (Ground Straps)	60R	\$ 100.00	☐
Rear Bumper Step Pad	16P	\$ 100.00	☐
Whelen 100 Watt Siren/Speaker w/Mounting Shipped loose for upfitter to install.	SA315P	\$ 249.00	☐

License / Title / Delivery

New M. MP or Sheriff License/*Title \$225.00 Per unit.

Transfer M. MP or Sheriff License/*Title \$225.00 Per unit.

Delivery to Government Agency \$300.00 Per unit.

Agency pick up from Greenfield, IL. \$0

Agency pick up with full tank of gasoline \$80.00 Per unit.

*Illinois Secretary of State requires the dealer to complete and submit license and titling.

625 ILCS 5/3-102

625 ILCS 5/5-401.2(a)

625 ILCS 5/3-113

TURNKEY READY FOR THE ROAD VEHICLE EQUIPMENT PACKAGE

Whelen Super LED Exterior Lightbar or Interior Lightbars Red/Blue/White

- Super LED Take-Down Lights w/Wig-Wag
- Integrated Traffic Advisor, LED Alley Lights Circle one: Exterior Lightbar or Interior Lightbars

Whelen Full Feature Siren

- Wail, Yelp, Priority, Horn, PA.
- Integrated Light Controls

(1) Whelen 100-Watt Siren Speaker

(1) Whelen Avenger in each cargo side glass, total of 2.

Headlight Wig-Wag System

Whelen 4-Corner LED Warning

Havis Vehicle Specific Equipment Console

- Deluxe Armrest
- (2) Cup Holders
- (2) 12 V Power Ports
- (1) USB Power Port

Installation of or prep for customer supplied mobile radio.

All Parts, Labor and Professional Installation \$6,790.00

Available Equipment Package Options:

Upgrade Lightbar with Full Scene Light Override Add \$440.00
Whelen Rear Pillar Warning, 1R & 1L Red/Blue Add \$998.00
Setina PB450L Push Bumper w/TRIO LED Warning Add \$1,388.00
SoundOff Intersector Under Mirror DUO R/W, B/W Add \$585.00
SoundOff Runner 61" Lower Side Warning R/B/W Add \$1,378.00
Setina 10XL TM Front Prisoner Partition w/WR Add \$1,173.00
Setina 12VS Expanded Metal Rear Cargo Barrier Add \$773.00
Prisoner Transport Seat w/12VS Rear Cargo Barrier Add \$1,793.00
2nd Row Side Glass Barriers 1 Right and 1 Left Add \$436.00
Blac-Rac 1082E AR Rack w/T-Rail and Timer Add \$1,177.00
Docking Station MDT Mount w/Charge Guard Add \$498.00
Install customer supplied Video Camera Add \$490.00

Notes:

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Kane County Vehicle Request Form

Section 1 – Department Information			
Department: <u>Office of Emergency Management</u>		Division: <u>Field Response</u>	Date:
Address: <u>719.5. Batavia Ave. Bldg C</u>		City: <u>Geneva</u>	Zip Code: <u>60134</u>
Department Contact Person: <u>Jon Mensching</u>		Title: <u>Chief Dep Director</u>	
Telephone: <u>630-208-2050</u>		email: <u>Mensching.Jonathan@KaneCountyIL.gov</u>	
Section 2 – Current Vehicle Information			
This request is to: ☒ Replace an existing vehicle OR ☐ Add a new vehicle to the fleet			
Does the replacement vehicle meet the County's replacement guidelines (age, mileage, reliability, maintenance and repair costs and conditions as calculated on the Replacement Guideline Calculation, attached)? ☐ Yes ☐ No			
Vehicle being replaced:	Year: <u>2001</u>	Make: <u>Chevy</u>	Model: <u>Cutaway - Box truck</u>
Vehicle Type:	V.I.N. #: <u>16B3G31201153627</u>	Current Mileage:	
☐ Sedan	☐ Full size ☐ Intermediate ☐ Compact	☐ Police Pkg ☐ Special Equip.	
☐ SUV	☐ Full size ☐ Intermediate ☐ Compact	☐ 4x4 ☐ 4x2 ☐ Special Equip.	
Additional justification required for all SUV requests – please attach separate justification narrative			
☐ Pass. Van	☐ 7 passenger ☐ 12 passenger	☐ Special Equipment	
☒ Cargo Van	☐ mini van ☐ ¾-ton ☒ 1-ton	☒ Special Equipment	
☐ Pickup	☐ Compact ☐ 4x4 ☐ Standard Cab	☐ Short Box ☐ Special Equip.	
	☐ ½-ton ☐ 4x2 ☐ Extended Cab	☐ Long Box	
	☐ ¾-ton ☐ Crew Cab		
	☐ 1-ton		
Original Purchase Price: <u>\$25,486</u>		Current Estimated Fuel Efficiency (miles per gallon):	
Section 3 – Requested Vehicle			
What will be the primary use of this vehicle?			
☐ Transportation of people Number of people:			
☒ Emergency response			
☒ Transportation of equipment, materials, or supplies (explain below)			
☐ Transportation of both people and equipment, materials, or supplies (explain below)			
☐ Other			
Please explain the selection from the previous question			
Is this vehicle authorized for take-home use? ☐ Yes (explain below) ☒ No			
Vehicle will be assigned to: ☐ Specific Individual ☒ Work Group or Crew ☐ Motor Pool or Shared Use			
How often will this vehicle be used: ☐ Multiple 8 hour shifts per day ☐ Daily ☒ Weekly ☐ Monthly ☐ Pool Car			
Primary parking location of the requested vehicle: <u>37W699 Rt 38 St Charles Multi-Use Facility</u>			

Type of Vehicle Requested	
☐ Sedan	☐ Full size ☐ Intermediate ☐ Compact ☐ Police Package ☐ Special Equipment
☐ SUV	☐ Full size ☐ Intermediate ☐ Compact ☐ 4x4 ☐ 4x2 ☐ Special Equipment Additional justification required for all SUV requests - please attach separate justification narrative
☐ Pass. Van	☐ 7 passenger ☐ 12 passenger ☐ Special Equipment
☐ Cargo Van	☐ mini van ☐ ¾-ton ☐ 1-ton ☐ Special Equipment
☒ Pickup	☐ Compact ☒ 4x4 ☐ Standard Cab ☐ Short Box ☐ Special Equipment ☒ ½-ton ☐ 4x2 ☐ Extended Cab ☐ Long Box ☐ ¾-ton ☒ Crew Cab ☐ 1-ton
Fuel Type (Choose One): ☒ Gasoline ☐ Gasoline/Electric Hybrid ☐ Diesel ☐ Flex-Fuel (E-85)	
Projected average monthly mileage: <u>100 - 200</u>	
Fuel efficiency of replacement vehicle (miles per gallon - city and highway): <u>18 city / 24 highway</u>	
Is the vehicle(s) to be purchased from the Illinois state public bid list? ☒ Yes ☐ No If no, why not?	
When not in use, can this vehicle be used by other County employees outside department / office? ☐ Yes ☒ No (explain below) <u>Vehicle is used for field response 24/7 by members of OEM and to support Search & Rescue</u>	
Provide detailed description and justification for any special or miscellaneous equipment (e.g., <u>trailer hitch</u> , <u>spot light</u> , tool box, lift gate, partitions, etc.) requested. <u>Tow package</u>	
Section 4 - Signatures	
Requesting Department Director's / Elected Officer's Signature:	Date:
Fleet Manager's Signature: <u>Bill Edwards</u>	Date: <u>1/4/24</u>
Request ☒ Approved ☐ Denied	
Reason for denial:	

2001 Chevy 3500

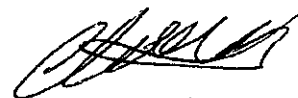
m78192

REPLACEMENT GUIDELINES CALCULATION SHEET

Light Vehicle Replacement Guidelines

Factor	Points
Age 22	One point for each year of chronological age, based on in-service date.
Miles/Hours 1	One point for each 10,000 miles of use.
Type of Service 2	1, 3, or 5 points are assigned based on the type of service that vehicle receives. For instance, a police patrol car would be given a 5 because it is in severe duty service. In contrast, an administrative sedan would be given a 1.
Reliability 2	Points are assigned as 1, 3, or 5 depending on the frequency that a vehicle is in the shop for repair. A five would be assigned to a vehicle that is in the shop two or more times per month on average, while a 1 be assigned to a vehicle in the shop an average of once every three months or less.
Maintenance and Repair Costs 2	1 to 5 points are assigned based on total life maintenance and repair costs (not including repair of accident damage). A 5 is assigned to a vehicle with life M&R costs equal or greater to the 50% of vehicle's original purchase price or 100% of the trade-in value of the vehicle, while a 1 is given to a vehicle with life M&R costs equal to 20-percent or less of 50% its original purchase cost or 50% of the vehicle's trade-in value. (attach copies of repair estimates or written summary of required repairs and source(s) of estimates)
Condition 2	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc. A scale of 1 to 5 points is used with 5 being poor condition. (attach photograph)
Point Ranges	
Under 18 points	Condition I Excellent
18 to 22 points	Condition II Good
23 to 27 points	Condition III Qualifies for replacement
28 points and above	Condition IV Needs immediate consideration

31 points


 12/24/23

Replacement Guidelines Calculation Sheet

Dept: OEM

Vehicle: 2001

Chevy 3500

Factor	Points	Explanation
Age	22	2001 model year
Miles	16	19,394 miles
Type of service	2	basic transportation/emergency response
Reliability	2	it has been a dependable vehicle.
M&R Costs	2	Normal repairs for use and age
Condition	2	Condition would be considered above average for age and use
Total points	31	

Date evaluated: 29-Dec

Kane County Vehicle Request Form

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Section 1 - Department Information

Department: <i>Office of Emergency Mgmt</i>	Division: <i>Fire Response / Search & Rescue</i>	Date: <i>8/2/2023</i>
Address: <i>719 S. Batavia Ave, Bldg. C</i>	City: <i>Geneva</i>	Zip Code: <i>60134</i>
Department Contact Person: <i>Randy Enclian</i>	Title: <i>Planner</i>	
Telephone: <i>630-208-2051</i>	email: <i>enclianrandy@co.kane.il.us</i>	

Section 2 - Current Vehicle Information

This request is to: ☒ Replace an existing vehicle OR ☐ Add a new vehicle to the fleet

Does the replacement vehicle meet the County's replacement guidelines (age, mileage, reliability, maintenance and repair costs and conditions as calculated on the Replacement Guideline Calculation, attached)? ☒ Yes ☐ No

Vehicle being replaced:	Year: <i>2012</i>	Make: <i>CHEVROLET</i>	Model: <i>TRHOE</i>
Vehicle Type:	V.I.N. # <i>1GNSK2E0LR270901</i>	Current Mileage: <i>163,000 plus</i>	
☐ Sedan	☐ Full size ☐ Intermediate ☐ Compact ☐ Police Pkg ☐ Special Equip.		
☒ SUV	☒ Full size ☐ Intermediate ☐ Compact ☒ 4x4 ☐ 4x2 ☐ Special Equip.		
☐ Pass. Van	Additional justification required for all SUV requests - please attach separate justification narrative		
☐ Cargo Van	☐ 7 passenger ☐ 12 passenger ☐ Special Equipment		
☐ Pickup	☐ mini van ☐ 3/4-ton ☐ 1-ton ☐ Special Equipment		
	☐ Compact ☐ 4x4 ☐ Standard Cab ☐ Short Box ☐ Special Equip.		
	☐ 1/2-ton ☐ 4x2 ☐ Extended Cab ☐ Long Box		
	☐ 3/4-ton ☐ Crew Cab		
	☐ 1-ton		
Original Purchase Price:	Current Estimated Fuel Efficiency (miles per gallon): <i>17 combined</i>		

Section 3 - Requested Vehicle

What will be the primary use of this vehicle?

☐ Transportation of people Number of people:

☒ Emergency response

☒ Transportation of equipment, materials, or supplies (explain below)

☐ Transportation of both people and equipment, materials, or supplies (explain below)

☐ Other

Please explain the selection from the previous question *Current vehicle is used for fire response and support of Search & Rescue. Delivering of scene lighting, traffic control and personnel.*

Is this vehicle authorized for take-home use? ☐ Yes (explain below) ☒ No

Vehicle will be assigned to: ☐ Specific Individual ☒ Work Group or Crew ☐ Motor Pool or Shared Use

How often will this vehicle be used: ☐ Multiple 8 hour shifts per day ☐ Daily ☒ Weekly ☒ Monthly ☐ Pool Car

Primary parking location of the requested vehicle: *37W699 Rt. 38 St. Charles (MAP)*

Type of Vehicle Requested

☐ Sedan	☐ Full size ☐ Intermediate ☐ Compact	☐ Police Package ☐ Special Equipment
☐ SUV	☐ Full size ☐ Intermediate ☐ Compact	☐ 4x4 ☐ 4x2 ☐ Special Equipment
Additional justification required for all SUV requests - please attach separate justification narrative		
☐ Pass. Van	☐ 7 passenger ☐ 12 passenger	☐ Special Equipment
☐ Cargo Van	☐ mini van ☐ ¾-ton ☐ 1-ton	☐ Special Equipment
☒ Pickup	☐ Compact ☒ 4x4 ☐ Standard Cab ☒ Short Box ☐ Special Equipment ☒ ½-ton ☐ 4x2 ☐ Extended Cab ☐ Long Box ☐ ¾-ton ☒ Crew Cab	<i>police package</i>
☐ 1-ton		

Fuel Type (Choose One): ☒ Gasoline ☐ Gasoline/Electric Hybrid ☐ Diesel ☐ Flex-Fuel (E-85)

Projected average monthly mileage: *500 - 1,000*

Fuel efficiency of replacement vehicle (miles per gallon - city and highway): *20 city 24 highway*

Is the vehicle(s) to be purchased from the Illinois state public bid list? ☒ Yes ☐ No
If no, why not?

When not in use, can this vehicle be used by other County employees outside department / office? ☒ Yes ☐ No (explain below)

The vehicle could be used by Sheriff's office if needed to aid in a temporary basis.

Provide detailed description and justification for any special or miscellaneous equipment (e.g., trailer hitch, spot light, tool box, lift gate, partitions, etc.) requested.
see attached

Section 4 - Signatures

Requesting Department Director's / Elected Officer's Signature: <i>[Signature]</i>	Date:
Fleet Manager's Signature: <i>Bill Edwards</i>	
Request ☒ Approved ☐ Denied <i>meets replacement requirements</i>	Date: <i>8/4/23</i>
Reason for denial:	

Replacement Guidelines Calculation Sheet

Dept: OEM

Vehicle: 2012

Chevy Tahoe

Factor	Points	Explanation
Age	1	2012 model year
Miles	16	164,039 miles
Type of Service	2	basic transportation/emergency response
Reliability	2	it has been a dependable vehicle.
M&R Costs	2	Normal repairs for use and age
Condition	2	Condition would be considered above average for age and use
Total Points	35	

Date evaluated: 4-Aug

REPLACEMENT GUIDELINES CALCULATION SHEET

Light Vehicle Replacement Guidelines

Factor	Points
Age	One point for each year of chronological age, based on in-service date.
Miles/Hours	One point for each 10,000 miles of use.
Type of Service	1, 3, or 5 points are assigned based on the type of service that vehicle receives. For instance, a police patrol car would be given a 5 because it is in severe duty service. In contrast, an administrative sedan would be given a 1.
Reliability	Points are assigned as 1, 3, or 5 depending on the frequency that a vehicle is in the shop for repair. A five would be assigned to a vehicle that is in the shop two or more times per month on average, while a 1 be assigned to a vehicle in the shop an average of once every three months or less.
Maintenance and Repair Costs	1 to 5 points are assigned based on total life maintenance and repair costs (not including repair of accident damage). A 5 is assigned to a vehicle with life M&R costs equal or greater to the 50% of vehicle's original purchase price or 100% of the trade-in value of the vehicle, while a 1 is given to a vehicle with life M&R costs equal to 20-percent or less of 50% its original purchase cost or 50% of the vehicle's trade-in value. (attach copies of repair estimates or written summary of required repairs and source(s) of estimates)
Condition	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc. A scale of 1 to 5 points is used with 5 being poor condition. (attach photograph)
Point Ranges	
Under 18 points	Condition I Excellent
18 to 22 points	Condition II Good
23 to 27 points	Condition III Qualifies for replacement
28 points and above	Condition IV Needs immediate consideration

STATE OF ILLINOIS)
COUNTY OF KANE) SS.

PRESENTATION/DISCUSSION NO. TMP-24-2349

PRESENTATION/DISCUSSION: PROPERTY USAGE REQUEST

From: [Drendel, Beth](#)
To: [Matuszak, Michele](#); [Buziecki, Scott](#)
Subject: FW: Judicial Use Request
Date: Thursday, May 2, 2024 10:47:25 AM
Attachments: [Judicial Use Request.OEM 9.14.24.pdf](#)

Good Morning

Can you please send me the form needed for this event?
Thank you

BETH DRENDEL

Emergency Management Specialist
Kane County Office of Emergency Management
719 South Batavia Ave.
Geneva IL 60134
Desk:630-232-5985
Cell:224-239-8042

From: O'Brien, Andrea <O'BrienAndrea@16thCircuit.IllinoisCourts.gov>
Sent: Thursday, May 2, 2024 10:37 AM
To: Drendel, Beth <DrendelBeth@KaneCountyIL.gov>
Subject: FW: Judicial Use Request

Beth,

There is also a County Form that is required. You should be able to get that form from Michelle Matuszak in Building Management.

Thank you.

Andrea

From: O'Brien, Andrea
Sent: Thursday, May 2, 2024 10:18 AM
To: Drendel, Beth <DrendelBeth@KaneCountyIL.gov>
Cc: Dechristopher, Christy <DechristopherChristy@16thCircuit.IllinoisCourts.gov>
Subject: Judicial Use Request

Good Morning Beth,

Chief Judge Villa has approved your request.

Thank you.

Andrea O'Brien
Court Administrator
16th Judicial Circuit

APPLICATION FOR USE OF JUDICIAL FACILITIES IN THE SIXTEENTH JUDICIAL CIRCUIT

The Office of the Chief Judge must approve all requests for the use of judicial facilities located in the Sixteenth Judicial Circuit. It must be understood that there may be a fee charged for the use of the judicial facilities.

Use of judicial facilities may not disrupt the operation of the building or interfere with the conduct of judicial business. Use of judicial facilities must be compatible with the stated policy set forth by the Sixteenth Judicial Circuit related to use of judicial facilities and consistent with the primary function of the courts.

All participants are subject to security screening and should have picture ID. All personnel are subject to background checks.

Applications for facility use should be submitted at least four weeks before the planned date of the activity.

Sponsoring Organization: Kane County Office of Emergency Management

Contact information:

(Name)

Beth drenel

(Email address)

drendelbeth@kanecountyil.gov

(Telephone)

Title, Purpose and Type of Program: 224-239-8042

National Preparedness Month

Touch a truck (Emergency Responce vehicles) and Preparedness Tables

Date and Time Requested: September 14,2024

Hours of Use: 8am-3pm

Number of Participants: 500+

Facility Requested: Parking lots at the Judicial Center

Created: 2/17/2016
Page 1 of 2
OCJ/sml

Food and/or Drink:

Provide detail of any refreshments which you intend to serve during the activity including the name of the caterer.

We are going to try and get some Food trucks no more than 3

Are you charging a fee for attendance? no

Will a member of the court or clerk's office staff be present during the program? only if they want to

Applications should be sent to:

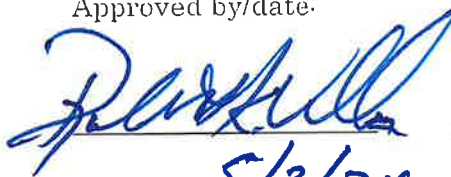
**Office of the Chief Judge
Sixteenth Judicial Circuit
37W777 Route 38, Room 301, Box 400A
St. Charles, IL 60175**

or emailed to: chiefjudgeoffice@co.kane.il.us

Approved by/date:

Not Approved by/date:

Office of the Chief Judge


5/2/24

COUNTY OF KANE

BUILDING MANAGEMENT FACILITY OPERATIONS



County Government Center
719 Batavia Avenue
Geneva, IL 60134
www.co.kane.il.us

The following policy has been approved and adopted by the Administration Committee for usage of the lawn and parking lots of the Government Center, 3rd Street Courthouse, Circuit Clerk parking lot, and Judicial Center for gatherings. Any person or entity requesting to use these properties for gatherings shall be given a copy of this policy and shall agree in writing to abide to all requirements as a condition of approval. Each event must be temporary in nature and cannot disrupt the business held within the building. Nothing may be hung or displayed from a building. For any request to utilize the 3rd Street Courthouse, the applicant agrees no activity will occur within, or will disturb, the CASA Garden of Hope.

- 1) All requests shall be submitted to the Manager of Building Mgmt. in writing and include the following information:
 - Proposed date(s) of requested gathering
 - Purpose of usage of lawn/parking area
 - Anticipated number of attendees at gathering
 - Anticipated number of vehicles (for parking estimates)
 - Contact person (name, phone, address and email), including cell phone number which will be used during the event and will function as an emergency contact.
 - Will food or beverages be sold?
 - Are portable restroom facilities required?
- 2) If the request is approved, the applicant agrees to the following conditions:
 - Access to the County buildings may be restricted, consistent with the policies of the facility. This specifically includes use of the rest room facilities.
 - The County maintains the right to cancel the approval granted, and to require the immediate dispersal of those gathered during the approved gathering as deemed necessary.
 - For the applicant's protection it is recommended that liability insurance be obtained.
 - The County may designate areas to be used for parking, and designate areas which are not to be used for parking. It is the responsibility of the applicant to ensure these restrictions are met.
 - Any approved gathering is not transferable and is only authorized for the purpose identified in the application on the date(s) approved.
 - The applicant agrees to conform with all City, County, and State ordinances and laws.
 - All waste generated must be removed from the property
 - A security deposit may be required
- 3) All requests shall be approved by the Administration Committee. If the request is received and the event is to be held prior to the next scheduled Administration Committee meeting, the Committee Chairman and Director of Building Management may jointly approve or deny the request for gathering.
- 4) User shall indemnify and hold harmless the county of Kane from and against any claim of any kind arising out of or due to the acts of the user, its agents, employees or officers in connection with the use or occupancy of the premises herein. Such indemnity shall extend to all costs, awards, attorney fees and other related expenses incurred by the county arising out of such claims

Attached is my request for the use of a Kane County property.

I have read this application and hereby agree to meet all the requirements set forth.

Beth Drendel Preparedness OEM

Signature

Beth Drendel

Name (Printed)

drendelbeth@kanecountil.gov

Email

Address

719 S. Batavia Ave Building C Geneva

224-239-8042



Please Recycle

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